CIL 9

COMMUNITY INFRASTRUCTURE LEVY (CIL)
Form 9: Residential Extension Exemption

CIL Form 9: Residential Extension Exemption should be completed by the individual(s) seeking to claim exemption from CIL for a Self-Build Residential Extension **prior** to commencement of development The exemption can only be granted **prior** to commencement of development.

1. Exemption Application Details

Applicant/s First name/s and Surname:

Planning Application number:

Address of the Main Dwelling (including postcode):

Description of Development:

2. Liable Party

- **I declare I own a material interest in the main dwelling:** **Yes** ☐ **No** ☐
  A material interest in the relevant land is a legal estate in that land which is a freehold estate; or a leasehold estate, the term of which expires more than seven years after the day on which planning permission first permits the chargeable development.
- **I declare I am occupying the main dwelling as my sole or main residence.** **Yes** ☐ **No** ☐
- **I declare I have assumed liability for the payment of the CIL associated with the development to which this application for relief relates.** **Yes** ☐ **No** ☐
  Liability can be assumed by:
  - *Completing the Assumption of Liability Section of CIL Form 1: Determination of CIL Liability;*
  - *Completing CIL Form 2: Assumption of Liability or*
  - *Where another party has previously assumed liability, CIL Form 4: Transfer of Assumed Liability*

3. Commencement of Development

3.1 Has this development commenced?

Yes ☐ **No** ☐

*For the purposes of CIL, commencement is deemed to occur when any material operation takes place. A **material operation** is as defined within Section 56(4) of the TCPA 1990, this includes:*

a) Any work of construction in the course of the erection of a building;

aa) Any work of demolition of a building;

b) Digging a trench which is to contain the foundations, or part of the foundations, of a building;

c) The laying of any underground main or pipe to the foundations, or part of the foundations, of a building or to any such trench as is mentioned in paragraph b);

d) Any operation in the course of laying out or constructing a road or part of a road;

e) Any change in the use of any land which constitutes material development.

3.2 Site Photos

Provided ☐

Current dated photos of the development site are required to support an application for relief.

Photos must be sufficient to determine if the approved development has commenced. Photos should not normally include a person(s). Where a photo includes an individual, the applicant(s) are responsible for ensuring they sign a photographic disclaimer. In the case of minors, permission must also be secured from their parent or relevant other.

4. Subsidy Control

I commit, when submitting this application, to informing Shropshire Council of the total amount of any subsidy granted to me by any public body in the three years* prior to submission of this application form, either as State Aid (up to 31 December 2020) or as a subsidy under the UK's international or domestic subsidy control commitments from 1 January 2021 ☐

- **If you have not received any subsidies from any public body in the last three years** please confirm this by stating £0.00 in the box.
- **If you have received any subsidies in the last three years** please state the amount in the box.

£ ☐

I acknowledge that Shropshire Council will inform me whether they consider that the amount of any exemption/relief granted to me in respect of this application will (or may) be impacted to account for any subsidies already received in the three years prior to submission of this application form. ☐

5. Self-Build Declaration

1. **I declare that the development is a residential extension within the definition in Regulation 42A(3).** **Yes** ☐ **No** ☐
   - *A development is a residential extension if it is an enlargement to the main dwelling and does not comprise a new dwelling.*

2. **I understand that my claim for exemption will lapse where development commences prior to Shropshire Council, as the Collecting Authority, informing me of its decision:** **Yes** ☐ **No** ☐
   - *For the purposes of CIL, commencement is deemed to occur when any material operation takes place. A **material operation** is as defined within Section 56(4) of the TCPA 1990. Further details are provided in Section 3: Commencement of Development of this Application Form.*

6. Declaration

It is an offence for a person to knowingly or recklessly supply information which is false or misleading in a material respect to a collecting or charging authority in response to a requirement under the Community Infrastructure Levy Regulations 2010 (as amended) (regulation 110, SI 2010/948). A person guilty of an offence under this regulation may face unlimited fines, two years imprisonment, or both.

I / we acknowledge that we have read and understand the above terms and conditions and confirm that the details given are correct.

A hand written signature is required

Signed by Applicant/s *(compulsory):*

Date *(DD / MM / YYYY):*

Email address:

Telephone number:

On receipt of this application Shropshire Council as the Collecting Authority will make a decision on your claim as soon as practicable and inform the amount of CIL relief granted in writing.

Once completed and signed this form can be returned by either:

Email: CIL@shropshire.gov.uk or

Post: CIL Team, Planning Policy, Shropshire Council, PO Box 4826, Shrewsbury, SY1 9LJ

Details on how Shropshire Council uses your data can be found at:
https://shropshire.gov.uk/privacy/privacy-notices/