

Activity	Date	Evidence	Activity Summary
Association of Black Country Authorities			
Black Country Core Strategy Review Launch Event	13/07/2017		Black Country Core Strategy Review Launch Event. This included an opening presentation that set out the issues followed by workshops covering the following topics: 1. Housing 2. Employment 3. Centres 4. Environment 5. Transport 6. Health & Well-Being Shropshire Council attendee: Dan Corden
Black Country Core Strategy Meeting	14/02/2018	Association of Black Country Authorities Appendix 01: Diary entry. Association of Black Country Authorities Appendix 02: Agenda. Association of Black Country Authorities Appendix 03: Email exchange between Adrian Cooper (Shropshire Council) and Ian Culley (City of Wolverhampton Council on behalf of the Black Country Authorities) and others on the 28/02/2018. Association of Black Country Authorities Appendix 04: Duty to Cooperate Email from Clive Wright (Shropshire Council) to the Association of Black Country Authorities on the 27/07/2018.	Black Country Core Strategy Duty to Cooperate Meeting focusing on the key issues and options within the Black Country Core Strategy Review, feedback received during the issues and options consultation, next stages and ongoing duty to cooperate issues and engagement. Shropshire Council attendee: Adrian Cooper.

Activity	Date	Evidence	Activity Summary
West Midlands Combined Authority Housing Deal Meeting	13/03/2018	Association of Black Country Authorities Appendix 05: Diary entry (including brief summary of the purpose of the meeting). Association of Black Country Authorities Appendix 03: Pre-meeting email exchange between Adrian Cooper (Shropshire Council) and Ian Culley (City of Wolverhampton Council on behalf of the Black Country Authorities) and others on the 28/02/2018.	Meeting to discuss potential for any new settlements in Shropshire to contribute to meeting identified strategic or housing employment land shortfall for the Black Country. Attendees Included: Gemma Davies, Liam Cowden and Adrian Cooper (Shropshire Council); Ian Culley (City of Wolverhampton Council on behalf of the Black Country Authorities); Mike Smith (Walsall Council on behalf of the Black Country Authorities), Andrew Donnelly (on behalf of West Midlands Metropolitan Authorities); and Kelly Harris (South Staffordshire District Council).
Duty to Cooperate Correspondence	12/07/2018	Association of Black Country Authorities Appendix 06: Duty to Cooperate Letter from the Black Country Authorities to Shropshire Council dated 12/07/2018 (EV041.01).	A letter regarding the level of unmet housing and employment needs forecast to arise in the Black Country and a request to continue to work with Shropshire Council through the Duty to Cooperate process.
Duty to Cooperate Correspondence	27/07/2018	Association of Black Country Authorities Appendix 04: Duty to Cooperate Email from Clive Wright (Shropshire Council) to the Association of Black Country Authorities on the 27/07/2018.	Duty to Cooperate Email from Clive Wright (Shropshire Council) to the Association of Black Country Authorities on the 27/07/2018, setting out progress on the Local Plan Review, high-level proposals within the emerging draft Local Plan and cross-boundary development needs.

Activity	Date	Evidence	Activity Summary
Duty to Cooperate Correspondence	04/09/2018 and 07/09/2018	Association of Black Country Authorities Appendix 07: Email exchange between Michele Ross (City of Wolverhampton Council on behalf of the Black Country Authorities) and Adrian Cooper (Shropshire Council) on the 04/09/2018 and 07/09/2018. Association of Black Country Authorities Appendix 08: Greater Birmingham and Black Country Housing Market Area (GBBCHMA) Housing Supply and Need Position Statement 2 (September 2018).	Email exchange to inform the content of the Greater Birmingham and Black Country Housing Market Area (GBBCHMA) Housing Supply and Need Position Statement 2 (September 2018). Correspondence focused on potential for contributions to unmet housing need forecast to arise, based on a proposed housing requirement which exceeds local housing need, historic migration patterns and the potential for the relevant Local Planning Authorities within the West Midlands Combined Authorities to be a source of further migration to occupy proposed housing above local housing need. Proposed amended text generally reflected within the Association of Black Country Authorities Appendix 08: Greater Birmingham and Black Country Housing Market Area (GBBCHMA) Housing Supply and Need Position Statement 2 (September 2018).
Duty to Cooperate Meeting	09/10/2018	Association of Black Country Authorities Appendix 09: Diary entry. Association of Black Country Authorities Appendix 10: Post-meeting email from Adrian Cooper (Shropshire Council) to representatives of the Black Country Authorities on the 11/10/2018.	Duty to Cooperate Meeting focusing on housing and employment land need/supply in the Black Country and the M54 Corridor. Attendees included: Adrian Cooper (Shropshire Council) and Ian Culley (City of Wolverhampton Council on behalf of the Black Country Authorities).

Activity	Date	Evidence	Activity Summary
Greater Birmingham and Black Country Housing Market Area (GBBCHMA) / West Midlands Combined Authority Housing Deal Duty to Cooperate Meeting	06/12/2018	Association of Black Country Authorities Appendix 11: Diary entry. Association of Black Country Authorities Appendix 12: Agenda. Association of Black Country Authorities Appendix 13: Redacted minutes.	Meeting of the Greater Birmingham and Black Country Housing Market Area (GBBCHMA) Local Authorities and Associated Local Authorities Officers Working Group. Focus of discussions included progress on Local Plan Reviews, monitoring progress towards meeting housing shortfalls within the GBBCHMA, monitoring progress towards meeting the West Midlands Combined Authority Housing Deal, and discussion of strategic / non-strategic cross boundary issues - particular focus on housing and employment needs. Shropshire Council Attendee: Adrian Cooper. Other Attendees included Ian Culley, Patricia McCullagh, Michele Ross and Mike Smith (representatives of the Black Country Authorities); and Andy Johnson and Kelly Harris (South Staffordshire District Council).
Regulation 18: Preferred Sites Consultation Response	08/02/2019	Association of Black Country Authorities Appendix 14: Regulation 18 Consultation Response (EV041.02) submitted by the Black Country Authorities to Shropshire Council.	Regulation 18 Consultation Response.
Decision by Shropshire Council's Cabinet regarding unmet development needs forecast to arise in the Black Country	20/03/2019	Association of Black Country Authorities Appendix 15: Agenda for the Shropshire Council meeting on the 20/03/2019. Association of Black Country Authorities Appendix 16: Shropshire Council Cabinet Report on the Local Plan Review - Strategic Development Sites, for the 20/03/2019. Association of Black Country Authorities Appendix 17: Minutes of the Shropshire Council meeting on the 20/03/2019. Association of Black Country Authorities Appendix 18: Shropshire Council Cabinet Decision Summary for the 20/03/2019.	Decision by Shropshire Council Cabinet to explore the benefits of accepting a proportion of unmet development needs from the Black Country Authorities, and to engage further with neighbouring authorities to develop positive proposals to meet these development needs and provide local employment opportunities.

Activity	Date	Evidence	Activity Summary
Greater Birmingham and Black Country Housing Market Area (GBBCHMA) / West Midlands Combined Authority Housing Deal Duty to Cooperate Meeting	11/04/2019	Association of Black Country Authorities Appendix 19: Agenda. Association of Black Country Authorities Appendix 20: Redacted minutes.	Meeting of the Greater Birmingham and Black Country Housing Market Area (GBBCHMA) Local Authorities and Associated Local Authorities Officers Working Group. Focus of discussions includes progress on Local Plan Reviews, monitoring progress towards meeting housing shortfalls within the GBBCHMA, monitoring progress towards meeting the West Midlands Combined Authority Housing Deal, and discussion of strategic / non-strategic cross boundary issues - particular focus on housing and employment needs. Shropshire Council Attendee: Dan Corden. Other Attendees included Ian Culley, Patricia McCullagh and Mike Smith (representatives of the Black Country Authorities); and Kelly Harris (South Staffordshire District Council).
Duty to Cooperate Correspondence	26/04/2019	Association of Black Country Authorities Appendix 21: Letter from Gemma Davies (Shropshire Council) to Ian Culley (City of Wolverhampton Council on behalf of the Black Country Authorities) dated 26/04/2019 (EV041.03).	A letter confirming the decision by Shropshire Council's Cabinet on the 20/03/2019 to explore the benefits of accepting a proportion of unmet development needs from the Black Country Authorities, and to engage further with neighbouring authorities to develop positive proposals to meet these development needs and provide local employment opportunities. Request for further information regarding unmet housing and employment development needs forecast to arise in the Black Country and a summary of the activities being undertaken to seek to meet these needs.

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Duty to Cooperate Correspondence	13/05/2019	Association of Black Country Authorities Appendix 22: Letter from Ian Culley (City of Wolverhampton Council on behalf of the Black Country Authorities) to Gemma Davies (Shropshire Council) dated 13/05/2019 (EV041.04).	A letter recognising Shropshire Council's decision to positively engage with the Black Country Authorities regarding unmet housing and employment land needs. Provision of information in response to questions raised by Shropshire Council including with regard to the extent of unmet housing and employment land needs and a summary of the activities being undertaken to seek to meet these needs.
Duty to Cooperate Discussion	26/06/2019	Association of Black Country Authorities Appendix 23: Email from Gemma Davies (Shropshire Council) to Ian Culley (City of Wolverhampton Council on behalf of the Black Country Authorities) on the 27/06/2019.	Duty to Cooperate Discussion on the Shropshire Local Plan Review, Black Country Local Plan Review and unmet development needs forecast to arise in the Black Country. Discussion between Gemma Davies (Shropshire Council) and Ian Culley (City of Wolverhampton Council on behalf of the Black Country Authorities).
Duty to Cooperate Meeting	11/07/2019	Association of Black Country Authorities Appendix 24: Diary entry. Association of Black Country Authorities Appendix 25: Email from Adrian Cooper (Shropshire Council) to Cllr Robert Macey (Shropshire Councillor) on the 11/07/2019.	Duty to Cooperate Meeting focusing on housing and employment land need/supply in the Black Country and the M54 Corridor and potential contributions in Shropshire to any forecast unmet need. Attendees included: Adrian Cooper, Gemma Davies, Edward West, Hayley Owen and Dan Corden (Shropshire Council) and Ian Culley, Michelle Ross and Vicki Popplewell (On behalf of the Black Country Authorities).

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Greater Birmingham and Black Country Housing Market Area (GBBCHMA) / West Midlands Combined Authority Housing Deal Duty to Cooperate Meeting	19/09/2019	Association of Black Country Authorities Appendix 26: Diary entry. Association of Black Country Authorities Appendix 27: Agenda. Association of Black Country Authorities Appendix 28: Redacted minutes (Note: Minutes of the 19/09/2019 meeting incorrectly dated as 05/11/2019).	Meeting of the Greater Birmingham and Black Country Housing Market Area (GBBCHMA) Local Authorities and Associated Local Authorities Officers Working Group. Focus of discussions includes progress on Local Plan Reviews, monitoring progress towards meeting housing shortfalls within the GBBCHMA, monitoring progress towards meeting the West Midlands Combined Authority Housing Deal, and discussion of strategic / non-strategic cross boundary issues - particular focus on housing and employment needs. Shropshire Council Attendee: Adrian Cooper. Other Attendees included Ian Culley, Patricia McCullagh, Vicki Popplewell and Mike Smith (representatives of the Black Country Authorities); Kelly Harris (South Staffordshire District Council); and Ian Stevens (Telford & Wrekin Council).
Regulation 18: Strategic Sites Consultation Response	30/09/2019	Association of Black Country Authorities Appendix 29: Regulation 18 Consultation Response (EV041.05).	Regulation 18 Consultation Response.

Activity	Date	Evidence	Activity Summary
Greater Birmingham and Black Country Housing Market Area (GBBCHMA) / West Midlands Combined Authority Housing Deal Duty to Cooperate Meeting	05/11/2019	<p>Association of Black Country Authorities Appendix 30: Diary entry.</p> <p>Association of Black Country Authorities Appendix 31: Agenda (Note: Agenda for the 05/11/2019 meeting incorrectly dated as 05/12/2019).</p> <p>Association of Black Country Authorities Appendix 32: Redacted minutes.</p>	<p>Meeting of the Greater Birmingham and Black Country Housing Market Area (GBBCHMA) Local Authorities and Associated Local Authorities Officers Working Group. Focus of discussions includes progress on Local Plan Reviews, monitoring progress towards meeting housing shortfalls within the GBBCHMA, monitoring progress towards meeting the West Midlands Combined Authority Housing Deal, and discussion of strategic / non-strategic cross boundary issues - particular focus on housing and employment needs.</p> <p>Shropshire Council Attendee: Edward West.</p> <p>Other Attendees included Ian Culley, Michele Ross, Patricia McCullagh, Vicki Popplewell and Mike Smith (representatives of the Black Country Authorities); and Patrick Walker (South Staffordshire District Council).</p>
Greater Birmingham and Black Country Housing Market Area (GBBCHMA) / West Midlands Combined Authority Housing Deal Duty to Cooperate Meeting	11/12/2019	<p>Association of Black Country Authorities Appendix 33: Diary entry.</p> <p>Association of Black Country Authorities Appendix 34: Agenda.</p> <p>Association of Black Country Authorities Appendix 35: Redacted minutes.</p>	<p>Meeting of the Greater Birmingham and Black Country Housing Market Area (GBBCHMA) Local Authorities and Associated Local Authorities Officers Working Group. Focus of discussions includes progress on Local Plan Reviews, monitoring progress towards meeting housing shortfalls within the GBBCHMA, monitoring progress towards meeting the West Midlands Combined Authority Housing Deal, and discussion of strategic / non-strategic cross boundary issues - particular focus on housing and employment needs.</p> <p>Shropshire Council Attendee: Edward West.</p> <p>Other Attendees included Ian Culley, Michele Ross, Patricia McCullagh, Vicki Popplewell and Mike Smith (representatives of the Black Country Authorities); and Kelly Harris (South Staffordshire District Council); and Ian Stevens (Telford & Wrekin Council).</p>

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Greater Birmingham and Black Country Housing Market Area (GBBCHMA) / West Midlands Combined Authority Housing Deal Duty to Cooperate Meeting	12/02/2020	Association of Black Country Authorities Appendix 36: Agenda (Note: Agenda of the 12/02/2020 meeting incorrectly dated as 12/02/2019). Association of Black Country Authorities Appendix 37: Redacted minutes.	Meeting of the Greater Birmingham and Black Country Housing Market Area (GBBCHMA) Local Authorities and Associated Local Authorities Officers Working Group. Focus of discussions includes progress on Local Plan Reviews, monitoring progress towards meeting housing shortfalls within the GBBCHMA, monitoring progress towards meeting the West Midlands Combined Authority Housing Deal, and discussion of strategic / non-strategic cross boundary issues - particular focus on housing and employment needs. Shropshire Council Attendee: Dan Corden. Other Attendees included Patricia McCullagh, Vicki Popplewell and Mike Smith (representatives of the Black Country Authorities); and Ed Fox (South Staffordshire District Council); and Ian Stevens (Telford & Wrekin Council).
Duty to Cooperate Meeting	28/04/2020	Association of Black Country Authorities Appendix 38: Diary entry. Association of Black Country Authorities Appendix 39: Duty to Cooperate Email from Edward West (Shropshire Council) to Ian Culley (City of Wolverhampton Council on behalf of the Black Country Authorities) on the 07/07/2020 (GC10). Association of Black Country Authorities Appendix 40: Duty to Cooperate Letter from Edward West (Shropshire Council) to Ian Culley (City of Wolverhampton Council on behalf of the Black Country Authorities) on the 07/07/2020 (GC10a) (Note: Date auto-updated at point that the PDF was created).	Duty to cooperate meeting to discuss the unmet housing and employment needs forecast to arise in the Black Country and potential contributions towards meeting these needs in Shropshire. Attendees: Edward West (Shropshire Council) and Ian Culley (City of Wolverhampton Council on behalf of the Black Country Authorities).

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Duty to Cooperate Meeting	21/05/2020	<p>Association of Black Country Authorities Appendix 41: Diary entry.</p> <p>Association of Black Country Authorities Appendix 39: Duty to Cooperate Email from Edward West (Shropshire Council) to Ian Culley (City of Wolverhampton Council on behalf of the Black Country Authorities) on the 07/07/2020 (GC10).</p> <p>Association of Black Country Authorities Appendix 40: Duty to Cooperate Letter from Edward West (Shropshire Council) to Ian Culley (City of Wolverhampton Council on behalf of the Black Country Authorities) on the 07/07/2020 (GC10a) (Note: Date auto-updated at point that the PDF was created).</p>	<p>Duty to cooperate meeting to discuss the unmet housing and employment needs forecast to arise in the Black Country and potential contributions towards meeting these needs in Shropshire.</p> <p>Attendees: Edward West (Shropshire Council) and Ian Culley (City of Wolverhampton Council on behalf of the Black Country Authorities).</p>
Duty to Cooperate Correspondence	07/07/2020	<p>Association of Black Country Authorities Appendix 39: Duty to Cooperate Email from Edward West (Shropshire Council) to Ian Culley (City of Wolverhampton Council on behalf of the Black Country Authorities) on the 07/07/2020 (GC10).</p> <p>Association of Black Country Authorities Appendix 40: Duty to Cooperate Letter from Edward West (Shropshire Council) to Ian Culley (City of Wolverhampton Council on behalf of the Black Country Authorities) on the 07/07/2020 (GC10a) (Note: Date auto-updated at point that the PDF was created).</p> <p>Association of Black Country Authorities Appendix 42: Greater Birmingham and Black Country Housing Market Area (GBBCHMA) Housing Supply and Need Position Statement 3 (July 2020).</p>	<p>An email and letter documenting Shropshire Councils proposed contribution to unmet housing need forecast to arise in the Black Country.</p>

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Decision by Shropshire Council's Cabinet regarding unmet development needs forecast to arise in the Black Country	20/07/2020	<p>Association of Black Country Authorities Appendix 43: Agenda for the Shropshire Council meeting on the 20/07/2020.</p> <p>Association of Black Country Authorities Appendix 44: Shropshire Council Cabinet Report on the Local Plan Review - Pre-Submission Draft, for the 20/07/2020.</p> <p>Association of Black Country Authorities Appendix 45: Minutes of the Shropshire Council meeting on the 20/07/2020.</p> <p>Association of Black Country Authorities Appendix 46: Shropshire Council Cabinet Decision Summary for the 20/07/2020.</p> <p>Association of Black Country Authorities Appendix 42: Greater Birmingham and Black Country Housing Market Area (GBBCHMA) Housing Supply and Need Position Statement 3 (July 2020).</p>	<p>Decision by Shropshire Council Cabinet agreeing the principle of Shropshire Council accepting up to 1,500 dwellings from the Association of Black Country Authorities (ABCA) as part of the Duty to Cooperate, and for these to be incorporated into Shropshire's overall housing requirement up to 2038 and to be distributed in accordance with the overall Strategic Approach to the distribution of growth.</p>
Duty to Cooperate Correspondence	04/08/2020	<p>Association of Black Country Authorities Appendix 47: Duty to Cooperate letter from ABCA to neighbouring and closely related authorities (including Shropshire Council) dated the 04/08/2020.</p>	<p>A letter regarding the level of unmet housing and employment needs forecast to arise in the Black Country, progress made in meeting this need and preparation of a Statement of Common Ground.</p> <p>Confirms Shropshire Council offer of 1,500 dwellings towards the unmet housing need forecast to arise in the Black Country, but as yet no proposed employment land offer towards unmet employment land need forecast to arise in the Black Country.</p> <p>Requests authorities to confirm if their existing or emerging Local Plan is seeking to deliver levels of housing or employment land in excess of local development needs on land currently designated as green belt, and if so whether any particular sites are being promoted that, due to their location and accessibility, could reasonably be attributed to meeting part of the housing or employment land needs of the Black Country up to 2039.</p>

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Duty to Cooperate Correspondence	12/08/2020	Association of Black Country Authorities Appendix 48: Email from Ian Culley (City of Wolverhampton Council on behalf of the Black Country Authorities) to Edward West (Shropshire Council) on the 12/08/2020 (GC10b). Association of Black Country Authorities Appendix 47: Duty to Cooperate letter from ABCA to neighbouring and closely related authorities (including Shropshire Council) dated the 04/08/2020.	Request for a meeting to discuss the Duty to Cooperate Correspondence dated 04/08/2020.
Duty to Cooperate Meeting	17/08/2020	Association of Black Country Authorities Appendix 49: Diary entry. Association of Black Country Authorities Appendix 48: Email from Ian Culley (City of Wolverhampton Council on behalf of the Black Country Authorities) to Edward West (Shropshire Council) on the 12/08/2020 (GC10b). Association of Black Country Authorities Appendix 50: Email from Edward West (Shropshire Council) to Ian Culley (City of Wolverhampton Council on behalf of the Black Country Authorities) on the 29/09/2020 (GC10d).	Duty to cooperate meeting to discuss the unmet housing and employment needs forecast to arise in the Black Country and potential contributions towards meeting these needs in Shropshire. Particular focus on forecast unmet employment land need. Attendees: Edward West (Shropshire Council) and Ian Culley (City of Wolverhampton Council on behalf of the Black Country Authorities).
Duty to Cooperate Correspondence	22/09/2020	Association of Black Country Authorities Appendix 51: Email exchange between Edward West (Shropshire Council) and Ian Culley (City of Wolverhampton Council on behalf of the Black Country Authorities) on the 22/09/2020 (GC10c).	Request for a Duty to Cooperate meeting.
Duty to Cooperate Meeting	24/09/2020	Association of Black Country Authorities Appendix 52: Diary entry. Association of Black Country Authorities Appendix 51: Email exchange between Edward West (Shropshire Council) and Ian Culley (City of Wolverhampton Council on behalf of the Black Country Authorities) on the 22/09/2020 (GC10c). Association of Black Country Authorities Appendix 50: Email from Edward West (Shropshire Council) to Ian Culley (City of Wolverhampton Council on behalf of the Black Country Authorities) on the 29/09/2020 (GC10d).	Duty to cooperate meeting to discuss the unmet housing and employment needs forecast to arise in the Black Country and potential contributions towards meeting these needs in Shropshire. Particular focus on forecast unmet employment land need. Attendees: Edward West (Shropshire Council) and Ian Culley (City of Wolverhampton Council on behalf of the Black Country Authorities).

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Duty to Cooperate Correspondence	29/09/2020	Association of Black Country Authorities Appendix 50: Email from Edward West (Shropshire Council) to Ian Culley (City of Wolverhampton Council on behalf of the Black Country Authorities) on the 29/09/2020 (GC10d).	Email containing an extract of a proposed letter regarding in principle offer of support from Shropshire Council to accept an element of Black Country's employment needs.
Regulation 18: Pre-Submission Consultation Response	30/09/2020	Association of Black Country Authorities Appendix 53: Regulation 18 Consultation Response (Appendix 1 of the Housing Topic Paper (GC4i)).	Black County Regulation 18 Consultation Response.
Duty to Cooperate Meeting	22/10/2020	Association of Black Country Authorities Appendix 54: Diary entry. Association of Black Country Authorities Appendix 50: Referenced within email from Edward West (Shropshire Council) to Ian Culley (City of Wolverhampton Council on behalf of the Black Country Authorities) on the 29/09/2020 (GC10d).	Meeting to discuss the Duty to Cooperate Letter issued by Shropshire Council setting out an in principle agreement to accept an element of unemployment land need forecast to arise within the Black Country. Attendees: Edward West (Shropshire Council) and Ian Culley (City of Wolverhampton Council on behalf of the Black Country Authorities).
Duty to Cooperate Meeting	13/11/2020	Association of Black Country Authorities Appendix 55: Diary entry. Association of Black Country Authorities Appendix 56: Email exchange between Edward West (Shropshire Council) and Ian Culley (City of Wolverhampton Council on behalf of the Black Country Authorities) on the 14/12/2020 (GC10f).	Duty to cooperate meeting to discuss the unmet housing and employment needs forecast to arise in the Black Country and potential contributions towards meeting these needs in Shropshire. Attendees: Edward West (Shropshire Council) and Ian Culley (City of Wolverhampton Council on behalf of the Black Country Authorities).
Decision by Shropshire Council's Cabinet regarding unmet development needs forecast to arise in the Black Country	07/12/2020	Association of Black Country Authorities Appendix 57: Agenda for the Shropshire Council meeting on the 07/12/2020. Association of Black Country Authorities Appendix 58: Shropshire Council Cabinet Report on the Local Plan Review - Pre-Submission Draft, for the 07/12/2020. Association of Black Country Authorities Appendix 59: Minutes of the Shropshire Council meeting on the 07/12/2020. Association of Black Country Authorities Appendix 60: Shropshire Council Cabinet Decision Summary for the 07/12/2020.	Decision by Shropshire Council Cabinet agreeing the principle of Shropshire Council accepting up to 30 hectares of employment need from the Association of Black Country Authorities (ABCA) as part of the legal Duty to Cooperate process, in order to supplement the acceptance of up to 1,500 dwellings from ABCA to 2038 (previously agreed in principle), and for this employment provision to be distributed in accordance with draft policy SP2 of the draft Local Plan.

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Duty to Cooperate Correspondence	14/12/2020	Association of Black Country Authorities Appendix 56: Email exchange between Edward West (Shropshire Council) and Ian Culley (City of Wolverhampton Council on behalf of the Black Country Authorities) on the 14/12/2020 (GC10f).	E-mail exchange between Ian Culley (City of Wolverhampton Council on behalf of the Black Country Authorities) and Edward West (Shropshire Council) setting out request to meet in early 2021 to discuss: - ABCA response to SC Reg 19 consultation within the context of an ABCA Leaders meeting; and - Progress the Statement of Common Ground.
Duty to Cooperate Meeting	11/01/2021	Association of Black Country Authorities Appendix 61: Diary entry. Association of Black Country Authorities Appendix 56: Email exchange between Edward West (Shropshire Council) and Ian Culley (City of Wolverhampton Council on behalf of the Black Country Authorities) on the 14/12/2020 (GC10f).	Duty to cooperate meeting to discuss: - ABCA response to SC Reg 19 consultation within the context of an ABCA Leaders meeting; and - Progress the Statement of Common Ground. Attendees: Edward West (Shropshire Council) and Ian Culley (City of Wolverhampton Council on behalf of the Black Country Authorities).
Regulation 19 Consultation Response	24/02/2021	Regulation 19 Consultation Representation (A0377).	Regulation 19 Consultation Representation.
Duty to Cooperate Discussion	15/07/2021	Association of Black Country Authorities Appendix 62: Email from Edward West (Shropshire Council) to Ian Culley (City of Wolverhampton Council on behalf of the Black Country Authorities) on the 15/07/2021.	Discussion to inform the preparation of the draft Statement of Common Ground.
Preparation of the Submitted Statement of Common Ground	07/07/2020-11/08/2021	Previous entries. Association of Black Country Authorities Appendix 63: Email from Edward West (Shropshire Council) to Ian Culley (City of Wolverhampton Council on behalf of the Black Country Authorities) on the 30/06/2021. Association of Black Country Authorities Appendix 64: Letter from the Association of Black Country Authorities to closely related Local Planning Authorities (including Shropshire Council) (Appendix 2.1 of the Shropshire Council Matter 2 Statement).	Preparation of the Submitted Statement of Common Ground. Email exchanges and discussions to agree the scope and content of the draft Statement of Common Ground.

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Agreement of the Submitted Statement of Common Ground	11/08/2021	Signed Statement of Common Ground (EV041). Association of Black Country Authorities Appendix 64: Letter from the Association of Black Country Authorities to closely related Local Planning Authorities (including Shropshire Council) (Appendix 2.1 of the Shropshire Council Matter 2 Statement).	Agreement of the Submitted Statement of Common Ground.
Duty to Cooperate Correspondence	26/04/2022	Association of Black Country Authorities Appendix 64: Letter from the Association of Black Country Authorities to closely related Local Planning Authorities (including Shropshire Council) (Appendix 2.1 of the Shropshire Council Matter 2 Statement).	A letter regarding the unmet housing and employment needs forecast to arise in the Black Country, with a series of requests for closely related Local Planning Authorities. Includes specific reference to the 30ha of employment land and 1,500 dwelling contribution from Shropshire.

Activity	Date	Evidence	Activity Summary
Cheshire East Council			
Regulation 18: Issues and Strategic Options Consultation Response	16/03/2017	Cheshire East Council Appendix 01: Regulation 18 Consultation Response.	Regulation 18 Consultation Response.
Duty to Cooperate Meeting	20/06/2017	Cheshire East Council Appendix 02: Diary entry. Cheshire East Council Appendix 03: Draft Protocol - Shropshire Council Meeting Notes (unsigned).	Duty to Cooperate Meeting seeking to identify whether any strategic or non-strategic cross boundary issues exist. Attendees: Adrian Cooper and Edward West (Shropshire Council) and Stuart Penny (Cheshire East Council).
Regulation 18: Preferred Scale and Distribution of Development Consultation Response	20/12/2017	Cheshire East Council Appendix 04: Regulation 18 Consultation Response.	Regulation 18 Consultation Response.
Duty to Cooperate Correspondence Regarding Meeting Development Needs	27/02/2020	Cheshire East Council Appendix 05: Email from Anna Jones (Shropshire Council) to Cheshire East Council on the 27/02/2020. Cheshire East Council Appendix 06: Duty to Cooperate Letter from Edward West (Shropshire Council) to Allan Clarke (Cheshire East Council) dated 27/02/2020.	Duty to Cooperate Correspondence Regarding Meeting Development Needs.
Duty to Cooperate Correspondence Regarding Meeting Development Needs	17/03/2020	Cheshire East Council Appendix 07: Email from Allan Clarke (Cheshire East Council) to Anna Jones (Shropshire Council) on the 17/03/2020. Cheshire East Council Appendix 08: Duty to Cooperate Letter from Jeremy Owens (Cheshire East Council) to Edward West (Shropshire Council) dated the 17/03/2020.	Duty to Cooperate Correspondence Regarding Meeting Development Needs.
Preparation of the Submitted Statement of Common Ground	16/03/2021-24/06/2021	Cheshire East Council Appendix 09: Email exchange between Anna Jones (Shropshire Council) and Allan Clarke (Cheshire East Council) to on the 24/06/2021 (includes email chain from 16/03/2021 identifying discussions (via Email) to develop and agree Statement of Common Ground (EV028)). Signed Statement of Common Ground (EV028).	Preparation of the Submitted Statement of Common Ground. Email exchanges to agree the scope and content of the draft Statement of Common Ground.
Agreement of the Submitted Statement of Common Ground	24/06/2021	Signed Statement of Common Ground (EV028).	Agreement of the Submitted Statement of Common Ground.

Activity	Date	Evidence	Activity Summary
Cheshire West and Chester Council			
Regulation 18: Preferred Scale and Distribution of Development Consultation Response	15/12/2017	Cheshire West and Chester Council Appendix 01: Regulation 18 Consultation Response.	Regulation 18 Consultation Response.
Duty to Cooperate Meeting	23/01/2018	Cheshire West and Chester Council Appendix 02: Diary entry. Cheshire West and Chester Council Appendix 03: Draft Protocol - Shropshire Council Meeting Notes (unsigned).	Duty to Cooperate Meeting seeking to identify whether any strategic or non-strategic cross boundary issues exist. Attendees: Adrian Cooper (Shropshire Council) and Gill Smith and David Butler (Cheshire West and Chester Council).
Regulation 18: Strategic Sites Consultation Response	02/08/2019	Cheshire West and Chester Council Appendix 04: Regulation 18 Consultation Response.	Regulation 18 Consultation Response.
Duty to Cooperate Correspondence Regarding Meeting Development Needs	27/02/2020	Cheshire West and Chester Council Appendix 05: Email from Anna Jones (Shropshire Council) to Cheshire West and Chester Council on the 27/02/2020. Cheshire West and Chester Council Appendix 06: Duty to Cooperate Letter from Edward West (Shropshire Council) to Catherine Morgetroyd (Cheshire West and Chester Council) dated the 27/02/2020.	Duty to Cooperate Correspondence Regarding Meeting Development Needs.
Duty to Cooperate Correspondence Regarding Meeting Development Needs	18/03/2020	Cheshire West and Chester Council Appendix 07: Email from David Butler (Cheshire West and Chester Council) to Edward West (Shropshire Council) on the 18/03/2020. Cheshire West and Chester Council Appendix 08: Duty to Cooperate Letter from Fiona Hore (Cheshire West and Chester Council) to Edward West (Shropshire Council) dated the 18/03/2020.	Duty to Cooperate Correspondence Regarding Meeting Development Needs.
Regulation 18: Pre-Submission Consultation Response	29/09/2020	Cheshire West and Chester Council Appendix 09: Regulation 18 Pre-Submission Consultation Response.	Regulation 18 Consultation Response.
Regulation 19: Consultation Representation	11/02/2021	Regulation 19 Consultation Representation (A0102).	Regulation 19 Consultation Representation.

Activity	Date	Evidence	Activity Summary
Duty to Cooperate Meeting	26/01/2021	Cheshire West and Chester Council Appendix 10: Meeting Invite. Cheshire West and Chester Council Appendix 11: Meeting Acceptance (David Butler 18/01/21). Cheshire West and Chester Council Appendix 12: Email exchanges between Anna Jones (Shropshire Council) and David Butler (Cheshire West & Chester Council) - see email chain concluding on the 04/03/2021 as referenced below.	About: General Duty to Cooperate issues; template for Statement of Common Ground and draft content (draft statement forming agenda for discussion). Attendees: Anna Jones, Edward West, Adrian Cooper (Shropshire Council) and Gill Smith David Butler, Catherine Morgetroyd (Cheshire West & Chester Council).
Preparation of the Submitted Statement of Common Ground	13/01/21-04/03/2021	Cheshire West and Chester Council Appendix 12: Email from David Butler (Cheshire West & Chester Council) to Anna Jones (Shropshire Council) on the 04/03/2021 (includes email chain from 13/01/2021 identifying discussions via Email and meeting on 26/01/2021 to develop and agree Statement of Common Ground (EV029)). Signed Statement of Common Ground (EV029).	Preparation of the Submitted Statement of Common Ground. Email exchanges and discussions to agree the scope and content of the draft Statement of Common Ground.
Agreement of the Submitted Statement of Common Ground	15/04/2021	Signed Statement of Common Ground (EV029).	Agreement of the Submitted Statement of Common Ground.

Activity	Date	Evidence	Activity Summary
Herefordshire Council			
Duty to Cooperate Meeting - Shropshire, Herefordshire & Powys	20/01/2017	Herefordshire Council Appendix 01: Diary entry. Herefordshire Council Appendix 02: Meeting acceptance by Angela Newey (Herefordshire Council) on the 01/12/2016. Herefordshire Council Appendix 03: Email exchange between Anna Jones and others (Shropshire Council); Peter Morris (Powys County Council); and Angela Newey and Victoria Eaton (Herefordshire Council) on the 05/01/2017). Herefordshire Council Appendix 04: Meeting Agenda.	About: Duty to Cooperate Meeting considering: Development Plan timetables & progress; housing/employment requirements; gypsy and traveller matters; minerals, waste & energy matters; infrastructure; evidence base requirements; environmental constraints (including Clun catchment) & other significant strategic considerations. Attendees: Anna Jones, Adrian Cooper, and John Taylor (Shropshire Council); and Peter Morris (Powys Council); and Kevin Singleton, Victoria Eaton and Angela Newey (Herefordshire Council).
Duty to Cooperate Meeting	24/07/2018	Herefordshire Council Appendix 05: Diary entry. Herefordshire Council Appendix 06: Agenda.	Marches LEP Duty to Cooperate Meeting on housing and commercial development proposals and infrastructure (energy, transport and broadband). Attendees included: Adrian Cooper and Chris Taylor (Shropshire Council), Kevin Singleton and Ben Boswell (Herefordshire Council), Gavin Ashford and Dominic Proud (Telford and Wrekin Council) and Gill Hamer (Marches LEP).
Duty to Cooperate Meeting	15/01/2020	Herefordshire Council Appendix 07: Confirmation of meeting acceptance, attendees & agenda in email exchanges between Anna Jones (Shropshire Council) & Angela Newey (Herefordshire Council) as per email chain in email dated 14/01/2020.	About: General update and Duty to Co-operate matters (including housing requirements, minerals & waste, gypsy & travellers; nutrient management plan other significant strategic influences and developing Statements of Common Ground for both Councils). Attendees: Anna Jones, Edward West, Joy Tetsill (Shropshire Council); and Kevin Singleton, Victoria Eaton, Angela Newey (Herefordshire Council).

Activity	Date	Evidence	Activity Summary
Duty to Cooperate Correspondence Regarding Meeting Development Needs	27/02/2020	Herefordshire Council Appendix 08: Email from Anna Jones (Shropshire Council) to Herefordshire Council on the 27/02/2020. Herefordshire Council Appendix 09: Duty to Cooperate Letter from Edward West (Shropshire Council) to Kevin Singleton (Herefordshire Council) dated the 27/02/2020.	Duty to Cooperate Correspondence Regarding Meeting Development Needs.
Regulation 18: Pre-Submission Consultation Response	29/09/2020	Herefordshire Council Appendix 10: Regulation 18 Consultation Response.	Regulation 18 Consultation Response.
Duty to Cooperate Correspondence Regarding Meeting Development Needs	21/04/2020	Herefordshire Council Appendix 11: Email from Angela Newey (Herefordshire Council) to Anna Jones (Shropshire Council) on the 21/04/2020. Herefordshire Council Appendix 12: Duty to Cooperate Letter from Kevin Singleton (Herefordshire Council) to Edward West (Shropshire Council) dated the 20/04/2020.	Duty to Cooperate Correspondence Regarding Meeting Development Needs.
Regulation 19: Consultation Representation	26/02/2021	Regulation 19 Consultation Representation (A0481).	Regulation 19 Consultation Representation.
Preparation of the Submitted Statement of Common Ground	01/03/21-8/04/2021	Herefordshire Council Appendix 13: Email from Angela Newey (Herefordshire Council) to Anna Jones (Shropshire Council) on the 8/04/2021. Signed Statement of Common Ground (EV030).	Preparation of the Submitted Statement of Common Ground. Email exchanges to agree the scope and content of the draft Statement of Common Ground.
Agreement of the Submitted Statement of Common Ground	27/04/2021	Signed Statement of Common Ground (EV030).	Agreement of the Submitted Statement of Common Ground.

Activity	Date	Evidence	Activity Summary
Malvern Hills District Council / South Worcestershire Councils			
Duty to Cooperate Correspondence Regarding Meeting Development Needs	27/02/2020	Malvern Hills District Council Appendix 01: Email from Anna Jones (Shropshire Council) to Malvern and Wychavon Councils on the 27/02/2020. Malvern Hills District Council Appendix 02: Duty to Cooperate Letter from Edward West (Shropshire Council) to Fred Davies (Malvern and Wychavon Councils) dated the 27/02/2020.	Duty to Cooperate Correspondence Regarding Meeting Development Needs.
Duty to Cooperate Discussion	22/01/2021	Malvern Hills District Council Appendix 03: Post-discussion email from Dan Corden (Shropshire Council) to Fred Davies (South Worcestershire Councils) on the 22/01/2021.	Discussion regarding the scope and content of the draft Statement of Common Ground. Attendees: Dan Corden (Shropshire Council) and Fred Davies (South Worcestershire Council).
Regulation 19: Consultation Representation	19/02/2021	Malvern Hills District Council Regulation 19 Consultation Representation (A0656).	Regulation 19 Consultation Representation.
Duty to Cooperate Discussion	19/04/2021	Malvern Hills District Council Appendix 04: Post-discussion email from Dan Corden (Shropshire Council) to David Clarke (South Worcestershire Councils) on the 28/04/2021.	Discussion regarding the scope and content of the draft Statement of Common Ground. Attendees: Dan Corden (Shropshire Council) and David Clarke (South Worcestershire Council).
Preparation of the Submitted Statement of Common Ground	22/01/2021-25/05/2021	Malvern Hills District Council Appendix 05: Email exchange between Dan Corden (Shropshire Council) and Fred Davies and David Clarke (South Worcestershire Councils) regarding the content of the SoCG. Signed Statement of Common Ground (EV037).	Preparation of the Submitted Statement of Common Ground. Email exchanges and discussions to agree the scope and content of the draft Statement of Common Ground.
Agreement of the Submitted Statement of Common Ground	25/05/2021	Signed Statement of Common Ground (EV037).	Agreement of the Submitted Statement of Common Ground.
Duty to Cooperate Meeting	09/06/2021	Malvern Hills District Council Appendix 06: Pre-meeting email from Edward West (Shropshire Council) to David Clarke (South Worcestershire Councils) on the 03/06/2021. Malvern Hills District Council Appendix 07: Meeting Agenda.	Meeting included discussion of development proposals in Burford and cross-boundary infrastructure requirements associated with development in Burford. Attendees included: Edward West (Shropshire Council), Cllr Huffer (Shropshire Councillor), Cllr Harrison (Malvern Hills Councillor - Planning Portfolio Holder), and representatives of Tenbury Wells Town Council.

Activity	Date	Evidence	Activity Summary
Duty to Cooperate Discussion	23/07/2021	Malvern Hills District Council Appendix 08: Post-discussion email from David Clarke (South Worcestershire Councils) to 3rd parties on the 23/07/2021.	Duty to Cooperate discussion regarding development proposals in Burford and cross-boundary infrastructure requirements associated with development in Burford and the appropriateness of proposed modifications to address concerns.

Activity	Date	Evidence	Activity Summary
Newcastle-under-Lyme Borough Council			
Duty to Cooperate Meeting	15/02/2018	Newcastle-under-Lyme Borough Council Appendix 01: Diary entry. Newcastle-under-Lyme Borough Council Apppendix 02: Draft Protocol - Shropshire Council Meeting Notes (unsigned).	Duty to Cooperate Meeting seeking to identify whether any strategic or non-strategic cross boundary issues exist. Attendees: Adrian Cooper (Shropshire Council) and Helen Beech and Andrew Powell (Newcastle-under-Lyme Council and Stoke-on-Trent Council).
Duty to Cooperate Meeting	06/12/2018	Newcastle-under-Lyme Borough Council Apppendix 03: Diary entry.	Duty to Cooperate Meeting seeking to identify whether any strategic or non-strategic cross boundary issues exist. Attendees: Adrian Cooper (Shropshire Council) and Andrew Powell (Newcastle-under-Lyme Council and Stoke-on-Trent Council).
Duty to Cooperate Meeting	31/07/2019	Newcastle-under-Lyme Borough Council Apppendix 04: Diary entry.	Duty to Cooperate Meeting seeking to identify whether any strategic or non-strategic cross boundary issues exist. Attendees: Adrian Cooper (Shropshire Council) and Andrew Powell (Newcastle-under-Lyme Council and Stoke-on-Trent Council).
Regulation 18: Strategic Sites Consultation Response	06/09/2019	Newcastle-under-Lyme Borough Council Apppendix 05: Regulation 18 Consultation Response.	Regulation 18 Consultation Response.
Duty to Cooperate Unmet Housing Need Correspondence	05/11/2019	Newcastle-under-Lyme Borough Council Apppendix 06: Duty to Cooperate Letter from Jemma March (Newcastle-under-Lyme Borough Council) to Adrian Cooper (Shropshire Council) dated 05/11/2019.	Duty to Cooperate Unmet Housing Need Correspondence
Duty to Cooperate Correspondence Regarding Meeting Development Needs	27/02/2020	Newcastle-under-Lyme Borough Council Apppendix 07: Email from Anna Jones (Shropshire Council) to Newcastle-under-Lyme Council on the 27/02/2020. Newcastle-under-Lyme Borough Council Apppendix 08: Duty to Cooperate Letter from Edward West (Shropshire Council) to Jemma March (Newcastle-under-Lyme Borough Council) date the 27/02/2020.	Duty to Cooperate Correspondence Regarding Meeting Development Needs.

Activity	Date	Evidence	Activity Summary
Duty to Cooperate Unmet Housing Need Correspondence	14/04/2020	Newcastle-under-Lyme Borough Council Apppendix 09: Duty to Cooperate Letter from Edward West (Shropshire Council) to Jemma March (Newcastle-under-Lyme Borough Council) dated 14/04/2020.	Duty to Cooperate Unmet Housing Need Correspondence
Preparation of the Submitted Statement of Common Ground	13/04/2021-15/09/2021	Newcastle-under-Lyme Borough Council Apppendix 10: Email exchange between Edward West (Shropshire Council) and Emma March (Newcastle-under-Lyme Borough Council). Signed Statement of Common Ground (GC4e).	Preparation of the Submitted Statement of Common Ground. Email exchanges and discussions to agree the scope and content of the draft Statement of Common Ground.
Agreement of the Submitted Statement of Common Ground	15/09/2021	Signed Statement of Common Ground (GC4e).	Agreement of the Submitted Statement of Common Ground.

Activity	Date	Evidence	Activity Summary
Powys County Council			
Duty to Cooperate Meeting	20/01/2017	<p>Powys County Council Appendix 01: Diary entry.</p> <p>Powys County Council Appendix 02: Meeting acceptance by Powys County Council Appendix 03: Peter Morris (Powys County Council) on the 01/12/2016.</p> <p>Powys County Council Appendix 04: Email exchange between Anna Jones and others (Shropshire Council); Peter Morris (Powys County Council); and Angela Newey and Victoria Eaton (Herefordshire Council) on the 05/01/2017).</p> <p>Meeting Agenda.</p>	<p>About: Duty to Cooperate Meeting considering: Development Plan timetables & progress; housing/employment requirements; gypsy and Traveller matters; minerals, waste & energy matters; infrastructure; evidence base requirements; environmental constraints (including Clun catchment) & other significant strategic considerations.</p> <p>Attendees: Anna Jones, Adrian Cooper, and John Taylor (Shropshire Council); and Peter Morris (Powys Council); and Kevin Singleton, Victoria Eaton and Angela Newey (Herefordshire Council).</p>
Duty to Cooperate Meeting	22/03/2018	Powys County Council Appendix 05: Diary entry.	<p>Cross-border workshop on development in the Grow Mid Wales and Marches LEP areas.</p> <p>Attendees included: Adrian Cooper and Gemma Davies (Shropshire Council) and representatives of Powys Council and the Marches LEP.</p>
Duty to Cooperate Correspondence Regarding Meeting Development Needs	27/02/2020	<p>Powys County Council Appendix 06: Email from Anna Jones (Shropshire Council) to Powys County Council on the 27/02/2020.</p> <p>Powys County Council Appendix 07: Duty to Cooperate Letter from Edward West (Shropshire Council) to Peter Morris (Powys County Council) dated the 27/02/2020.</p>	Duty to Cooperate Correspondence Regarding Meeting Development Needs.
Duty to Cooperate Discussion	25/01/2021	Powys County Council Appendix 08: Post meeting email from Dan Corden (Shropshire Council) to Adrian Humpage (Powys County Council) dated 26/01/2021.	<p>Discussion regarding the scope and content of the draft Statement of Common Ground.</p> <p>Attendees: Dan Corden (Shropshire Council) and Adrian Humpage (Powys County Council).</p>
Duty to Cooperate Discussion	19/04/2021	Powys County Council Appendix 09: Post meeting email from Dan Corden (Shropshire Council) and Adrian Humpage (Powys County Council) dated 20/04/2021.	<p>Discussion regarding the scope and content of the draft Statement of Common Ground.</p> <p>Attendees: Dan Corden (Shropshire Council) and Adrian Humpage (Powys County Council).</p>

Activity	Date	Evidence	Activity Summary
Preparation of the Submitted Statement of Common Ground	13/01/2021-30/06/2021	<p>Powys County Council Appendix 10: Email from Dan Corden to Powys County Council on the 13/01/2021.</p> <p>Powys County Council Appendix 08: Email from Dan Corden (Shropshire Council) to Adrian Humpage (Powys County Council) dated 26/01/2021.</p> <p>Powys County Council Appendix 09: Email from Dan Corden (Shropshire Council) and Adrian Humpage (Powys County Council) dated 20/04/2021.</p> <p>Powys County Council Appendix 11: Minutes of the Powys Local Plan Working Group discussion regarding the draft Statement of Common Ground.</p> <p>Signed Statement of Common Ground (EV032).</p>	<p>Preparation of the Submitted Statement of Common Ground.</p> <p>Email exchanges and discussions to agree the scope and content of the draft Statement of Common Ground.</p>
Agreement of the Submitted Statement of Common Ground	30/06/2021	Signed Statement of Common Ground (EV032).	Agreement of the Submitted Statement of Common Ground.

Activity	Date	Evidence	Activity Summary
South Staffordshire District Council			
Regulation 18: Issues and Strategic Options Consultation Response	13/03/2017	South Staffordshire District Council Appendix 01: Regulation 18 Consultation Response.	Regulation 18 Consultation Response.
Duty to Cooperate Meeting	26/06/2017	South Staffordshire District Council Appendix 02: Diary entry. South Staffordshire District Council Appendix 03: Pre-meeting email from Andrew Johnson (South Staffordshire District Council) to Adrian Cooper (Shropshire Council) on the 02/06/2017.	Duty to Cooperate Meeting seeking to identify whether any strategic or non-strategic cross boundary issues exist. Attendees: Adrian Cooper and Liam Cowden (Shropshire Council) and Kelly Harris and Andrew Johnson (South Staffordshire District Council).
Greater Birmingham and Black Country Housing Market Area (GBBCHMA) / West Midlands Combined Authority Housing Deal Duty to Cooperate Meeting	06/12/2018	South Staffordshire District Council Appendix 04: Diary entry. South Staffordshire District Council Appendix 05: Agenda. South Staffordshire District Council Appendix 06: Redacted minutes.	Meeting of the Greater Birmingham and Black Country Housing Market Area (GBBCHMA) Local Authorities and Associated Local Authorities Officers Working Group. Focus of discussions included progress on Local Plan Reviews, monitoring progress towards meeting housing shortfalls within the GBBCHMA, monitoring progress towards meeting the West Midlands Combined Authority Housing Deal, and discussion of strategic / non-strategic cross boundary issues - particular focus on housing and employment needs. Shropshire Council Attendee: Adrian Cooper. Other Attendees included Ian Culley, Patricia McCullagh, Michele Ross and Mike Smith (representatives of the Black Country Authorities); and Andy Johnson and Kelly Harris (South Staffordshire District Council).

Activity	Date	Evidence	Activity Summary
Duty to Cooperate Meeting	17/12/2018	<p>South Staffordshire District Council Appendix 07: Diary entry.</p> <p>South Staffordshire District Council Appendix 08: Pre-meeting email exchange between Adrian Cooper (Shropshire Council) and Kelly Harris (South Staffordshire District Council) on the 14/12/2018.</p> <p>South Staffordshire District Council Appendix 09: Post meeting email exchange between Liam Cowden (Shropshire Council) and Kelly Harris (South Staffordshire District Council) between the 20/12/2018 and 16/01/2019.</p> <p>South Staffordshire District Council Appendix 10: Signed Duty to Cooperate Protocol and Checklist.</p>	<p>Duty to Cooperate Meeting seeking to identify whether any strategic or non-strategic cross boundary issues exist.</p> <p>Attendees: Adrian Cooper and Liam Cowden (Shropshire Council) and Kelly Harris and Edward Fox (South Staffordshire District Council).</p>
Completion of a Duty to Cooperate Protocol	17/12/2018	South Staffordshire District Council Appendix 10: Signed Duty to Cooperate Protocol and Checklist.	Completion of a Duty to Cooperate Protocol.
Regulation 18: Preferred Sites Consultation Response	15/03/2019	South Staffordshire District Council Appendix 11: Regulation 18 Consultation Response.	Regulation 18 Consultation Response.
Greater Birmingham and Black Country Housing Market Area (GBBCHMA) / West Midlands Combined Authority Housing Deal Duty to Cooperate Meeting	11/04/2019	<p>South Staffordshire District Council Appendix 12: Agenda.</p> <p>South Staffordshire District Council Appendix 13: Redacted minutes.</p>	<p>Meeting of the Greater Birmingham and Black Country Housing Market Area (GBBCHMA) Local Authorities and Associated Local Authorities Officers Working Group.</p> <p>Focus of discussions includes progress on Local Plan Reviews, monitoring progress towards meeting housing shortfalls within the GBBCHMA, monitoring progress towards meeting the West Midlands Combined Authority Housing Deal, and discussion of strategic / non-strategic cross boundary issues - particular focus on housing and employment needs.</p> <p>Shropshire Council Attendee: Dan Corden.</p> <p>Other Attendees included Ian Culley, Patricia McCullagh and Mike Smith (representatives of the Black Country Authorities); and Kelly Harris (South Staffordshire District Council).</p>

Activity	Date	Evidence	Activity Summary
Regulation 18: Strategic Sites Consultation Response	15/08/2019	South Staffordshire District Council Appendix 14: Regulation 18 Consultation Response.	Regulation 18 Consultation Response.
Greater Birmingham and Black Country Housing Market Area (GBBCHMA) / West Midlands Combined Authority Housing Deal Duty to Cooperate Meeting	19/09/2019	South Staffordshire District Council Appendix 15: Diary entry. South Staffordshire District Council Appendix 16: Agenda. South Staffordshire District Council Appendix 17: Redacted minutes (Note: Minutes of the 19/09/2019 meeting incorrectly dated as 05/11/2019).	Meeting of the Greater Birmingham and Black Country Housing Market Area (GBBCHMA) Local Authorities and Associated Local Authorities Officers Working Group. Focus of discussions includes progress on Local Plan Reviews, monitoring progress towards meeting housing shortfalls within the GBBCHMA, monitoring progress towards meeting the West Midlands Combined Authority Housing Deal, and discussion of strategic / non-strategic cross boundary issues - particular focus on housing and employment needs. Shropshire Council Attendee: Adrian Cooper. Other Attendees included Ian Culley, Patricia McCullagh, Vicki Popplewell and Mike Smith (representatives of the Black Country Authorities); Kelly Harris (South Staffordshire District Council); and Ian Stevens (Telford & Wrekin Council).

Activity	Date	Evidence	Activity Summary
Greater Birmingham and Black Country Housing Market Area (GBBCHMA) / West Midlands Combined Authority Housing Deal Duty to Cooperate Meeting	05/11/2019	South Staffordshire District Council Appendix 18: Diary entry. South Staffordshire District Council Appendix 19: Agenda (Note: Agenda for the 05/11/2019 meeting incorrectly dated as 05/12/2019). South Staffordshire District Council Appendix 20: Redacted minutes.	Meeting of the Greater Birmingham and Black Country Housing Market Area (GBBCHMA) Local Authorities and Associated Local Authorities Officers Working Group. Focus of discussions includes progress on Local Plan Reviews, monitoring progress towards meeting housing shortfalls within the GBBCHMA, monitoring progress towards meeting the West Midlands Combined Authority Housing Deal, and discussion of strategic / non-strategic cross boundary issues - particular focus on housing and employment needs. Shropshire Council Attendee: Edward West. Other Attendees included Ian Culley, Michele Ross, Patricia McCullagh, Vicki Popplewell and Mike Smith (representatives of the Black Country Authorities); and Patrick Walker (South Staffordshire District Council).

Activity	Date	Evidence	Activity Summary
Greater Birmingham and Black Country Housing Market Area (GBBCHMA) / West Midlands Combined Authority Housing Deal Duty to Cooperate Meeting	11/12/2019	South Staffordshire District Council Appendix 21: Diary entry. South Staffordshire District Council Appendix 22: Agenda. South Staffordshire District Council Appendix 23: Redacted minutes.	Meeting of the Greater Birmingham and Black Country Housing Market Area (GBBCHMA) Local Authorities and Associated Local Authorities Officers Working Group. Focus of discussions includes progress on Local Plan Reviews, monitoring progress towards meeting housing shortfalls within the GBBCHMA, monitoring progress towards meeting the West Midlands Combined Authority Housing Deal, and discussion of strategic / non-strategic cross boundary issues - particular focus on housing and employment needs. Shropshire Council Attendee: Edward West. Other Attendees included Ian Culley, Michele Ross, Patricia McCullagh, Vicki Popplewell and Mike Smith (representatives of the Black Country Authorities); and Kelly Harris (South Staffordshire District Council); and Ian Stevens (Telford & Wrekin Council).

Activity	Date	Evidence	Activity Summary
Greater Birmingham and Black Country Housing Market Area (GBBCHMA) / West Midlands Combined Authority Housing Deal Duty to Cooperate Meeting	12/02/2020	South Staffordshire District Council Appendix 24: Agenda (Note: Agenda of the 12/02/2020 meeting incorrectly dated as 12/02/2019). South Staffordshire District Council Appendix 25: Redacted minutes.	Meeting of the Greater Birmingham and Black Country Housing Market Area (GBBCHMA) Local Authorities and Associated Local Authorities Officers Working Group. Focus of discussions includes progress on Local Plan Reviews, monitoring progress towards meeting housing shortfalls within the GBBCHMA, monitoring progress towards meeting the West Midlands Combined Authority Housing Deal, and discussion of strategic / non-strategic cross boundary issues - particular focus on housing and employment needs. Shropshire Council Attendee: Dan Corden. Other Attendees included Patricia McCullagh, Vicki Popplewell and Mike Smith (representatives of the Black Country Authorities); and Ed Fox (South Staffordshire District Council); and Ian Stevens (Telford & Wrekin Council).
Duty to Cooperate Correspondence Regarding Meeting Development Needs	27/02/2020	South Staffordshire District Council Appendix 26: Email from Anna Jones (Shropshire Council) to South Staffordshire District Council on the 27/02/2020. South Staffordshire District Council Appendix 27: Duty to Cooperate Letter from Edward West (Shropshire Council) to Kelly Harris (South Staffordshire District Council) dated the 27/02/2020.	Duty to Cooperate Correspondence Regarding Meeting Development Needs.
Duty to Cooperate Correspondence Regarding Meeting Development Needs	12/03/2020	South Staffordshire District Council Appendix 28: Email from Edward Fox (South Staffordshire District Council) to Edward West (Shropshire Council) on the 12/03/2020.	Duty to Cooperate Correspondence Regarding Meeting Development Needs.
Regulation 18: Pre-Submission Consultation Response	29/09/2020	South Staffordshire District Council Appendix 29: Regulation 18 Consultation Response.	Regulation 18 Consultation Response.

Activity	Date	Evidence	Activity Summary
Duty to Cooperate Green Belt Correspondence	08/01/2021	South Staffordshire District Council Appendix 30: Duty to Cooperate Letter from Kelly Harris (South Staffordshire District Council) to Shropshire Council dated the 08/01/2021.	Duty to Cooperate Green Belt Correspondence.
Duty to Cooperate Green Belt Correspondence	12/01/2021	South Staffordshire District Council Appendix 31: Email from Dan Corden (Shropshire Council) to Edward Fox (South Staffordshire District Council) on the 12/01/2021. South Staffordshire District Council Appendix 32: Duty to Cooperate Letter - From Dan Corden (Shropshire Council) to Kelly Harris (South Staffordshire District Council) dated the 12/01/2021.	Duty to Cooperate Green Belt Correspondence.
Duty to Cooperate Meeting	10/03/2021	South Staffordshire District Council Appendix 33: Diary entry. South Staffordshire District Council Appendix 34: Post meeting email from Dan Corden (Shropshire Council) to Edward Fox, Kelly Harris and Patrick Walker (South Staffordshire District Council) on the 11/03/2021.	Discussion regarding the scope and content of the draft Statement of Common Ground. Attendees: Edward West and Dan Corden (Shropshire Council) and Edward Fox, Kelly Harris and Patrick Walker (South Staffordshire District Council).
Preparation of the Submitted Statement of Common Ground	12/01/2021-26/05/2021	South Staffordshire District Council Appendix 31: Email from Dan Corden (Shropshire Council) to Edward Fox (South Staffordshire District Council) on the 12/01/2021. South Staffordshire District Council Appendix 34: Email from Dan Corden (Shropshire Council) to Edward Fox, Kelly Harris and Patrick Walker (South Staffordshire District Council) on the 11/03/2021. Signed statement of Common Ground (EV033).	Preparation of the Submitted Statement of Common Ground. Email exchanges and discussions to agree the scope and content of the draft Statement of Common Ground.
Agreement of the Submitted Statement of Common Ground	26/05/2021	Signed Statement of Common Ground (EV033).	Agreement of the Submitted Statement of Common Ground.

Activity	Date	Evidence	Activity Summary
Stafford Borough Council			
Regulation 18: Issues and Strategic Options Consultation Response	17/03/2017	Stafford Borough Council Appendix 01: Regulation 18 Consultation Response.	Regulation 18 Consultation Response.
Regulation 18: Preferred Scale and Distribution of Development Consultation Response	08/12/2017	Stafford Borough Council Appendix 02: Regulation 18 Consultation Response.	Regulation 18 Consultation Response.
Duty to Cooperate Meeting	29/01/2018	Stafford Borough Council Appendix 03: Diary entry. Stafford Borough Council Appendix 04: Email from Adrian Cooper (Shropshire Council) to Alex Yendole (Stafford Borough Council) on the 02/01/2018.	Duty to Cooperate Meeting seeking to identify whether any strategic or non-strategic cross boundary issues exist. Attendees: Adrian Cooper and Dan Corden (Shropshire Council) and Richard Lawrence and Alex Yendole (Stafford Borough Council).
Duty to Cooperate Correspondence Regarding Meeting Development Needs	27/02/2020	Stafford Borough Council Appendix 05: Email from Anna Jones (Shropshire Council) to Stafford Borough Council on the 27/02/2020. Stafford Borough Council Appendix 06: Duty to Cooperate Letter from Edward West (Shropshire Council) to Alex Yendole (Stafford Borough Council) dated the 27/02/2020.	Duty to Cooperate Correspondence Regarding Meeting Development Needs.
Duty to Cooperate Correspondence Regarding Meeting Development Needs	16/03/2020	Stafford Borough Council Appendix 07: Email from Alex Yendole (Stafford Borough Council) to Anna Jones (Shropshire Council) 16/03/2020. Stafford Borough Council Appendix 08: Duty to Cooperate Letter from Alex Yendole (Stafford Borough Council) to Edward West (Shropshire Council) dated 16/03/2020.	Duty to Cooperate Correspondence Regarding Meeting Development Needs.
Duty to Cooperate Meeting	22/03/2021	Stafford Borough Council Appendix 09: Diary entry. Stafford Borough Council Appendix 10: Pre-meeting emails from Edward West (Shropshire Council) to Alex Yendole (Stafford Borough Council) dated the 19/03/2021.	Discussion regarding the scope and content of the draft Statement of Common Ground. Attendees: Edward West and Anna Jones (Shropshire Council) and Alex Yendole (Stafford Borough Council).

Activity	Date	Evidence	Activity Summary
Preparation of the Submitted Statement of Common Ground	19/03/2021-28/05/2021	<p>Stafford Borough Council Appendix 10: Email from Edward West (Shropshire Council) to Alex Yendole (Stafford Borough Council) dated the 19/03/2021.</p> <p>Stafford Borough Council Appendix 11: Email from Alex Yendole (Stafford Borough Council) to Edward West (Shropshire Council) dated 17/05/2021.</p> <p>Stafford Borough Council Appendix 12: Email from Edward West (Shropshire Council) to Alex Yendole (Stafford Borough Council) dated 17/05/2021.</p> <p>Stafford Borough Council Appendix 13: Email from Edward West (Shropshire Council) to Alex Yendole (Stafford Borough Council) dated 25/05/2021.</p> <p>Signed Statement of Common Ground (EV034).</p>	<p>Preparation of the Submitted Statement of Common Ground.</p> <p>Email exchanges and discussions to agree the scope and content of the draft Statement of Common Ground.</p>
Agreement of the Submitted Statement of Common Ground	28/05/2021	Signed Statement of Common Ground (EV034).	Agreement of the Submitted Statement of Common Ground.

Activity	Date	Evidence	Activity Summary
Telford & Wrekin Council			
Duty to Cooperate Protocol and Checklist	26/02/2016	Telford & Wrekin Council Appendix 01: Duty to Cooperate Protocol and Checklist (signed) for the Telford & Wrekin Local Plan (2011-2031).	Duty to Cooperate Protocol and Checklist
Duty to Cooperate Discussion	06/09/2016	Telford & Wrekin Council Appendix 02: Diary entry - including an Agenda.	Duty to Cooperate Discussion including discussion of the Telford & Wrekin Local Plan and its Examination in Public, the Shropshire Local Plan Review process and other matters. Attendees: Adrian Cooper and Ian Kilby (Shropshire Council) and Vince Maher (Telford and Wrekin Council).
Duty to Cooperate Meeting	06/11/2017	Telford & Wrekin Council Appendix 03: Diary entry.	Duty to Cooperate Meeting presenting Preferred Scale and Distribution of Development (PSDD) Preferred Option and ascertain Telford & Wrekin's position on scale and distribution of growth in Shropshire, especially east Shropshire. Also sought to identify whether any strategic or non-strategic cross boundary issues exist. Attendees: Adrian Cooper and Liam Cowden (Shropshire Council) and Darren Oakley and Harjot Rayet (Telford and Wrekin Council).
Duty to Cooperate Meeting	24/07/2018	Telford & Wrekin Council Appendix 04: Diary entry. Telford & Wrekin Council Appendix 05: Agenda.	Marches LEP Duty to Cooperate Meeting on housing and commercial development proposals and infrastructure (energy, transport and broadband). Attendees included: Adrian Cooper and Chris Taylor (Shropshire Council), Kevin Singleton and Ben Boswell (Herefordshire Council), Gavin Ashford and Dominic Proud (Telford and Wrekin Council) and Gill Hamer (Marches LEP).
Regulation 18: Preferred Sites Consultation Response	08/02/2019	Telford & Wrekin Council Appendix 06: Regulation 18 Consultation Response.	Regulation 18 Consultation Response.
Regulation 18: Strategic Sites Consultation Response	09/09/2019	Telford & Wrekin Council Appendix 07: Regulation 18 Consultation Response.	Regulation 18 Consultation Response.

Activity	Date	Evidence	Activity Summary
Greater Birmingham and Black Country Housing Market Area (GBBCHMA) / West Midlands Combined Authority Housing Deal Duty to Cooperate Meeting	19/09/2019	Telford & Wrekin Council Appendix 08: Diary entry. Telford & Wrekin Council Appendix 09: Agenda. Telford & Wrekin Council Appendix 10: Redacted minutes (Note: Minutes of the 19/09/2019 meeting incorrectly dated as 05/11/2019).	Meeting of the Greater Birmingham and Black Country Housing Market Area (GBBCHMA) Local Authorities and Associated Local Authorities Officers Working Group. Focus of discussions includes progress on Local Plan Reviews, monitoring progress towards meeting housing shortfalls within the GBBCHMA, monitoring progress towards meeting the West Midlands Combined Authority Housing Deal, and discussion of strategic / non-strategic cross boundary issues - particular focus on housing and employment needs. Shropshire Council Attendee: Adrian Cooper. Other Attendees included Ian Culley, Patricia McCullagh, Vicki Popplewell and Mike Smith (representatives of the Black Country Authorities); Kelly Harris (South Staffordshire District Council); and Ian Stevens (Telford & Wrekin Council).
Duty to Cooperate Meeting	24/09/2019	Telford & Wrekin Council Appendix 11: Diary entry.	Duty to Cooperate Meeting seeking to identify whether any strategic or non-strategic cross boundary issues exist. Attendees: Adrian Cooper and Edward West (Shropshire Council) and Gavin Ashford, Ian Stevens and Harjot Rayet (Telford and Wrekin Council).

Activity	Date	Evidence	Activity Summary
Greater Birmingham and Black Country Housing Market Area (GBBCHMA) / West Midlands Combined Authority Housing Deal Duty to Cooperate Meeting	11/12/2019	Telford & Wrekin Council Appendix 12: Diary entry. Telford & Wrekin Council Appendix 13: Agenda. Telford & Wrekin Council Appendix 14: Redacted minutes.	Meeting of the Greater Birmingham and Black Country Housing Market Area (GBBCHMA) Local Authorities and Associated Local Authorities Officers Working Group. Focus of discussions includes progress on Local Plan Reviews, monitoring progress towards meeting housing shortfalls within the GBBCHMA, monitoring progress towards meeting the West Midlands Combined Authority Housing Deal, and discussion of strategic / non-strategic cross boundary issues - particular focus on housing and employment needs. Shropshire Council Attendee: Edward West. Other Attendees included Ian Culley, Michele Ross, Patricia McCullagh, Vicki Popplewell and Mike Smith (representatives of the Black Country Authorities); and Kelly Harris (South Staffordshire District Council); and Ian Stevens (Telford & Wrekin Council).
Duty to Cooperate Meeting	03/03/2020	Telford & Wrekin Council Appendix 15: Diary entry. Telford & Wrekin Council Appendix 16: Edward West & Dan Corden (Shropshire Council) and Ian Stevens & Gavin Ashford (Telford & Wrekin Council) email exchange on the 06/05/2020.	Duty to Cooperate Meeting seeking to identify whether any strategic or non-strategic cross boundary issues exist. Attendees: Edward West and Dan Corden (Shropshire Council) and Gavin Ashford and Ian Stevens (Telford and Wrekin Council).

Activity	Date	Evidence	Activity Summary
Greater Birmingham and Black Country Housing Market Area (GBBCHMA) / West Midlands Combined Authority Housing Deal Duty to Cooperate Meeting	12/02/2020	Telford & Wrekin Council Appendix 17: Agenda (Note: Agenda of the 12/02/2020 meeting incorrectly dated as 12/02/2019). Telford & Wrekin Council Appendix 18: Redacted minutes.	Meeting of the Greater Birmingham and Black Country Housing Market Area (GBBCHMA) Local Authorities and Associated Local Authorities Officers Working Group. Focus of discussions includes progress on Local Plan Reviews, monitoring progress towards meeting housing shortfalls within the GBBCHMA, monitoring progress towards meeting the West Midlands Combined Authority Housing Deal, and discussion of strategic / non-strategic cross boundary issues - particular focus on housing and employment needs. Shropshire Council Attendee: Dan Corden. Other Attendees included Patricia McCullagh, Vicki Popplewell and Mike Smith (representatives of the Black Country Authorities); and Ed Fox (South Staffordshire District Council); and Ian Stevens (Telford & Wrekin Council).
Duty to Cooperate Correspondence Regarding Meeting Development Needs	27/02/2020	Telford & Wrekin Council Appendix 19: Email from Anna Jones (Shropshire Council) to Telford and Wrekin Council on the 27/02/2020. Telford & Wrekin Council Appendix 20: Duty to Cooperate Letter from Edward West (Shropshire Council) to Gavin Ashford (Telford and Wrekin Council) dated the 27/02/2020.	Duty to Cooperate Correspondence Regarding Meeting Development Needs.
Duty to Cooperate Meeting	14/12/2020	Telford & Wrekin Council Appendix 21: Pre-meeting email with agenda from Ian Stevens (Telford and Wrekin Council) to Edward West (Shropshire Council) on the 07/12/2020. Telford & Wrekin Council Appendix 22: Agenda. Telford & Wrekin Council Appendix 23: Post-meeting email from Ian Stevens (Telford and Wrekin Council) to Edward West (Shropshire Council) on the 18/12/2020.	Duty to Cooperate Meeting seeking to identify whether any strategic or non-strategic cross boundary issues exist and to inform the preparation of a Statement of Common Ground. Attendees: Edward West and Dan Corden (Shropshire Council) and Gavin Ashford and Ian Stevens (Telford and Wrekin Council).

Activity	Date	Evidence	Activity Summary
Duty to Cooperate Meeting	21/07/2021	Telford & Wrekin Council Appendix 24: Pre-meeting email exchange between Dan Corden (Shropshire Council) and Ian Stevens (Telford and Wrekin Council) on the 19/07/2021 and 20/07/2021.	Duty to Cooperate Meeting seeking to identify whether any strategic or non-strategic cross boundary issues exist and to inform the preparation of a Statement of Common Ground. Attendees: Edward West and Dan Corden (Shropshire Council) and Gavin Ashford and Ian Stevens (Telford and Wrekin Council).
Regulation 19: Consultation Representation	24/02/2021	Regulation 19 Consultation Representation (A0662).	Regulation 19 Consultation Representation.
Preparation of the Submitted Statement of Common Ground	14/12/2020-31/08/2021	Telford & Wrekin Council Appendix 21: Email from Ian Stevens (Telford and Wrekin Council) to Edward West (Shropshire Council) on the 07/12/2020. Telford & Wrekin Council Appendix 23: Email from Ian Stevens (Telford and Wrekin Council) to Edward West (Shropshire Council) on the 18/12/2020. Telford & Wrekin Council Appendix 24: Email exchange between Dan Corden (Shropshire Council) and Ian Stevens (Telford and Wrekin Council) on the 19/07/2021 and 20/07/2021. Telford & Wrekin Council Appendix 25: Email exchange between Edward West (Shropshire Council) and Gavin Ashford (Telford and Wrekin Council) on the 27/07/2021. Signed Statement of Common Ground (EV036).	Preparation of the Submitted Statement of Common Ground. Email exchanges and discussions to agree the scope and content of the draft Statement of Common Ground.
Agreement of the Submitted Statement of Common Ground	31/08/2021	Signed Statement of Common Ground (EV036).	Agreement of the Submitted Statement of Common Ground.

Activity	Date	Evidence	Activity Summary
Wrexham County Borough Council			
Duty to Cooperate Meeting	19/05/2017	<p>Wrexham County Borough Council Appendix 01: Pre-meeting email from Adrian Cooper (Shropshire Council) and Linda Sharp (Wrexham County Borough Council) on the 09/05/2017.</p> <p>Wrexham County Borough Council Appendix 01: Post-meeting email from Linda Sharp (Wrexham County Borough Council) to Adrian Cooper (Shropshire County Council) on the 19/05/2017.</p> <p>Wrexham County Borough Council Appendix 02: Meeting notes prepared by Linda Sharp (Wrexham County Borough Council) provided on the 19/05/2017.</p> <p>Wrexham County Borough Council Appendix 03: Draft Protocol - Shropshire Council Meeting Notes (unsigned).</p>	<p>Duty to Cooperate Meeting seeking to identify whether any strategic or non-strategic cross boundary issues exist.</p> <p>Attendees Adrian Cooper and Linda Sharp (Wrexham County Borough Council).</p>
Duty to Cooperate Correspondence Regarding Meeting Development Needs	27/02/2020	<p>Wrexham County Borough Council Appendix 04: Email from Anna Jones (Shropshire Council) to Wrexham County Borough Council on the 27/02/2020.</p> <p>Wrexham County Borough Council Appendix 05: Duty to Cooperate Letter from Edward West (Shropshire Council) to Linda Sharp (Wrexham County Borough Council) dated the 27/02/2020.</p>	Duty to Cooperate Correspondence Regarding Meeting Development Needs.
Duty to Cooperate Discussion	14/01/2021	Wrexham County Borough Council Appendix 06: Post-discussion email from Dan Corden (Shropshire Council) to Linda Sharp (Wrexham County Borough Council) on the 14/01/2021.	<p>Discussion regarding the scope and content of the draft Statement of Common Ground.</p> <p>Attendees: Dan Corden (Shropshire Council) and Linda Sharp (Wrexham County Borough Council).</p>
Preparation of the Submitted Statement of Common Ground	14/01/2021-25/05/2021	<p>Wrexham County Borough Council Appendix 07: Email exchange between Dan Corden (Shropshire Council) and Linda Sharp (Wrexham County Borough Council) regarding the content of the SoCG.</p> <p>Signed statement of Common Ground (EV039).</p>	<p>Preparation of the Submitted Statement of Common Ground.</p> <p>Email exchanges and discussions to agree the scope and content of the draft Statement of Common Ground.</p>
Agreement of the Submitted Statement of Common Ground	25/05/2021	Signed Statement of Common Ground (EV039).	Agreement of the Submitted Statement of Common Ground.

Activity	Date	Evidence	Activity Summary
Wyre Forest District Council			
Duty to Cooperate Meeting	23/02/2017	Wyre Forest District Council Appendix 01: Pre-meeting email exchange between Adrian Cooper (Shropshire Council) and Paul Bayliss (Wyre Forest District Council) between the 25/01/2017 and 22/02/2017. Wyre Forest District Council Appendix 02: Diary entry.	Duty to Cooperate Meeting seeking to identify whether any strategic or non-strategic cross boundary issues exist. Attendees: Adrian Cooper & Anna Jones (Shropshire Council) and Paul Bayliss (Wyre Forest District Council).
Regulation 18: Preferred Sites Consultation Response	25/01/2019	Wyre Forest District Council Appendix 03: Regulation 18 Consultation Response.	Regulation 18 Consultation Response.
Duty to Cooperate Meeting	15/10/2019	Wyre Forest District Council Appendix 04: Diary entry.	Duty to Cooperate Meeting seeking to identify whether any strategic or non-strategic cross boundary issues exist. Attendees: Adrian Cooper & Edward West (Shropshire Council) and Helen Checketts (Wyre Forest District Council).
Duty to Cooperate Correspondence Regarding Meeting Development Needs	27/02/2020	Wyre Forest District Council Appendix 05: Email from Anna Jones (Shropshire Council) to Wyre Forest District Council on the 27/02/2020. Wyre Forest District Council Appendix 06: Duty to Cooperate Letter from Edward West (Shropshire Council) to Helen Checketts (Wyre Forest District Council) dated the 27/02/2020.	Duty to Cooperate Correspondence Regarding Meeting Development Needs.
Regulation 18: Pre-Submission Consultation Response	29/09/2020	Wyre Forest District Council Appendix 07: Regulation 18 Consultation Response.	Regulation 18 Consultation Response.
Duty to Cooperate Meeting	18/12/2020	Wyre Forest District Council Appendix 08: Pre-meeting email exchange between Edward West (Shropshire Council) and Helen Checketts (Wyre Forest District Council) dated the 13/11/2020 and 17/11/2020.	Duty to Cooperate Meeting regarding concerns about transport implications of development proposals in Shropshire. Attendees: Edward West (Shropshire Council) and Helen Checketts (Wyre Forest District Council).
Regulation 19: Consultation Representation	11/02/2021	Regulation 19 Consultation Representation (A0101).	Regulation 19 Consultation Representation.

Activity	Date	Evidence	Activity Summary
Preparation of the Submitted Statement of Common Ground	25/08/2021-15/12/2021	Wyre Forest District Council Appendix 09: Email from Edward West (Shropshire Council) to Helen Checketts (Wyre Forest District Council) on the 25/08/2021. Signed Statement of Common Ground (GC4f).	Preparation of the Submitted Statement of Common Ground. Email exchange and discussion to agree the scope and content of the draft Statement of Common Ground.
Agreement of the Submitted Statement of Common Ground	15/12/2021	Signed Statement of Common Ground (GC4f).	Agreement of the Submitted Statement of Common Ground.