

Application to transfer from Primary to Secondary School for Shropshire residents

The Parents' Guide to Education in Shropshire" booklet is available on www.shropshire.gov.uk/schooladmissions

Section 1: Pupil details

Forename/given name	Middle name(s)	Surname/family name
Date of birth	Gender (please tick) Boy <input type="checkbox"/> Girl <input type="checkbox"/>	If TWIN, please tick box and complete an application form for each child <input type="checkbox"/>
Home Address		Nationality: Postcode:

Section 2: School preferences:

DFE No. (If not in Shropshire)	
1st Preference School:
2nd Preference School:
3rd Preference School:
4th Preference School

Section 3: School attended at present: (and its address if not within Shropshire):

.....

Section 4: Older brother(s) or sister(s) at school applied for:

Forename/given name of sibling	Middle names(s)
Surname/family name	Gender (please tick): Boy <input type="checkbox"/> Girl <input type="checkbox"/>
Date of birth Day.....Month.....Year.....	School attended

Section 5: Educational Health Care Plan:

Does your child have an Education, Health and Care Plan (EHCP)? Please tick box if <input type="checkbox"/> YES
Which local authority issued the statement?

Section 6: Looked After Children

Please tick box if the child is “looked after” by a Local Authority or if they were previously “looked after” and then adopted

Currently looked after

☐

Please state by which Local Authority

Previously looked after

☐

.....

Section 7: Name of applicant (details of Parent/Carer):

Title Mr/Mrs/Miss/Ms etc	Forename/given name	Surname/family name
Address		
		Postcode
Telephone no (home)	Telephone no (work)	Telephone no (mobile)
Email address	Your relationship to pupil	Do you have parental responsibility for this child? (please tick) Yes <input type="checkbox"/> No <input type="checkbox"/> <i>You are only allowed to apply if you have legal responsibility.</i>

Section 8: Reasons for preference

<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
--

9: Declaration:

- I confirm that I have legal responsibility for the child named on this application form.
- I understand I have the right to express a preference for the school where I want my child to be admitted as a pupil, and that if I do not express any preference, I may not get a school place at my preferred school.
- I have read the “Parents’ Guide to Education in Shropshire” booklet and the school’s own admissions policy (if applicable) and I understand the admissions criteria as set out therein.
- The address given is my genuine residence and my child resides there for the majority of the time. It is not the address of a grandparent/close relative/childminder.
- I understand that a place may be lawfully withdrawn if the information given on this form is fraudulent or misleading or if it results in a place being offered in error, (even if the child has already started at the school) and that steps will be taken to confirm that the correct address has been used.

Signed: Date:
(Parent/Carer)

Please send completed form to:

Admissions Team, Learning and Skills, Guildhall, Frankwell, Shrewsbury SY3 8HQ

Or email to school-admissions@shropshire.gov.uk