

Office use only
Membership number

Registration Form

Shropshire Council has commissioned the Actio Consortium to manage the All In activity programme on its behalf. The council and the consortium are co-funders in the All In activity programme. The Council remains responsible for the All In registration process.

The Actio Consortium consists of Energize Shropshire Telford and Wrekin (STW) and Shropshire Parent Carer Council (PACC). They are responsible for managing and commissioning the activities and services that make up the All In activity programme from 1st April 2025 until 31st March 2026. The council has a contract with Energize (STW), on behalf of the consortium.

The Actio Consortium aims to deliver a joined-up programme of quality activity and support for children and young people with Special Educational Needs and Disabilities (SEND) and their families, building a sense of community and achievement. Actio is also responsible for promoting and monitoring All In activities. They will work with children, young people and their families to ensure the programme responds positively to feedback and comment. By completing this application form you are agreeing to share your information with both Shropshire Council and the Actio Consortium (please see privacy notice for further details about data collection, management and use).

All In Short Breaks are leisure activities, specifically commissioned for children (0-18) with disabilities (or additional needs that could be linked to a disability) funded by Shropshire Council and are part of the Council's Early Help offer. The All In programme is part of the wider Shropshire Short Break offer for children and young people with disabilities. More information on Short Breaks in Shropshire can be found in the council's Short Breaks Statement: <https://shropshire.gov.uk/the-send-local-offer/social-care/short-breaks/short-breaks-statement/>

To be eligible for All In Short Breaks;

- **children must live in Shropshire,**
- **be aged under 18 and**
- **have a disability (or additional needs that could be linked to a disability) that prevents them from joining mainstream leisure activities.**

The All In activity programme is delivered by a number of providers across the county. The current programme runs until 31st March 2026.

This form needs to be completed, and your child needs to be registered in order to take part in any activities on offer through the All In activity programme.

If you have any questions or need help to complete this form, please contact the Family Information Service at Shortbreaks@shropshire.gov.uk or by telephone 01743 254400

Section 1 – Eligibility

Let's start by checking that All In is the right service for your child

1.1 - Do you pay your council tax to Shropshire Council?

Yes ☐ No ☐ Don't Know ☐

If you don't know – Please visit this website <https://www.gov.uk/find-local-council>

If No – Unfortunately as you don't live in the Shropshire Council area, your child is not eligible to access All In Short Breaks. Every council area has its own Short Breaks programme. They must publish the details on their LOCAL OFFER website.

1.2 - Is your child under 18?

Yes ☐ No ☐

If No - Unfortunately, as your child is 18 or over they are not eligible to access Shropshire Council's All In Short Breaks. To find out what support and information is available to you please visit <https://www.shropshire.gov.uk/shropshire-choices/> or call Shropshire Council's First Point of contact team on 0345 6789044.

1.3 Is your child a looked after child, placed by a council other than Shropshire council?

Yes ☐ No ☐

1.4 Does your child have a disability (or additional needs that could be linked to a disability) that prevents them from joining mainstream leisure activities? By mainstream leisure activities, we mean activities which are available to all children. For example: after school clubs, sport activities, youth clubs.

Yes ☐ No ☐

Our definition for disability is guided by legislation.

- 1) The Short Breaks Regulation 2011, refer to "A child who is disabled (defined by the regulations as 'blind, deaf or dumb or suffers from mental disorder of any kind or is substantially and permanently handicapped by illness, injury or congenital deformity or such other disability as may be prescribed')."
- 2) The Equality Act 2010, refers to disability as having a "physical or mental impairment, which has a substantial and long term effect on their ability to carry out day-to-day activities." This may include a physical or learning disability, a hearing or visual impairment. It includes children who have moderately to severely challenging behaviour as a result of their learning disability or autism. It also includes children who have complex needs and who may have palliative, life-limiting or a life-threatening condition.

If your child is not eligible for All in, Actio would still like to get in touch with you, so that they can provide you with information about other activities and opportunities that your family may benefit from. If you are happy to be contacted by Actio, please complete the consent section on page 10 of this form and return it to the address provided.

Section 2 - About your child's needs

We would like to understand the nature of your child's disability (or additional needs that could be linked to a disability) and how this affects their ability to carry out day activities and take part in mainstream activities. This information will be used to support your child to take part in activities and will enable Actio to create an activity passport for your child. The passport can help you in sharing key information about your child with activity providers. For more information about the Actio Activity Passport please go to www.actio.org.uk

2.1	<p>Does your child have a formal diagnosis of a disability? Yes <input type="checkbox"/> No <input type="checkbox"/> (Please note you do not need a formal diagnosis to be eligible) Please tell us about your child's disability/needs and about any formal diagnosis if you have one.</p>
2.2	<p>Which of the following most closely describes your child's disability?</p> <ul style="list-style-type: none"> <input type="checkbox"/> Autism Spectrum Disorder (ASD) / Aspergers <input type="checkbox"/> A significant hearing or visual impairment <input type="checkbox"/> Life Limiting illness <input type="checkbox"/> A physical disability <input type="checkbox"/> A learning disability, needing additional support in school <input type="checkbox"/> Attention Deficit Hyperactivity Disorder (ADHD) <input type="checkbox"/> Complex Health Needs <input type="checkbox"/> Social and communication difficulties
2.3	<p>Does your child receive additional support in another area, in school for example, please indicate below (tick any that apply).</p> <ul style="list-style-type: none"> <input type="checkbox"/> SEN support in school <input type="checkbox"/> EHCP <input type="checkbox"/> Health Plan <input type="checkbox"/> CIN (Children in Need plan) <input type="checkbox"/> Continuing Health Care plan <input type="checkbox"/> Other (Please provide further information below)

2.4	<p>How does your child's disability/additional needs prevent them from accessing mainstream leisure activities? (By mainstream leisure activities, we mean activities which are available to all children. For example: after school clubs, sport activities, youth clubs).</p> <p>For example: does your child have behaviours that make it difficult for them to be included?</p> <p>Please tell us what can help your child to have a positive experience of activities.</p>
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2.5	How does your child's disability/needs impact their ability to carry out day to day activities?
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2.6	<p>Does your child require special equipment to help their mobility?</p> <p>Add information about what kind of help or equipment your child needs:</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
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2.7	<p>Does your child need help with eating or drinking as a result of their disability?</p> <p>Add information about what kind of help your child needs:</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
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2.8	<p>Does your child have difficulty with talking/communicating as a result of their disability?</p> <p>Add information about what kind of help your child needs:</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
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Section 3 – Outcomes

3.1	What do you hope <u>your child</u> will gain from joining an All In activity?	<input type="checkbox"/> Make new friends <input type="checkbox"/> Socialise with peer groups <input type="checkbox"/> Improve communication skills <input type="checkbox"/> Take part in activities independent of their parents <input type="checkbox"/> Improve coordination <input type="checkbox"/> Try out or learn a new skill <input type="checkbox"/> Other: <i>please provide more information below</i>
3.2	What do <u>you</u> hope to gain through your child attending an All In activity?	<input type="checkbox"/> A break from caring <input type="checkbox"/> Time to spend with your other children <input type="checkbox"/> Time to access training <input type="checkbox"/> Opportunity to meet other carers who have a child with a disability <input type="checkbox"/> Time to catch up with other activities such as household tasks, meeting friends, appointments, shopping <input type="checkbox"/> Other: <i>please give more information below</i>

Section 4 – How we will use information about you and your child

The Children's Disability Register

Shropshire Council gathers essential information about children with disabilities who live in the county. This helps us to understand families' needs and demands and also gather information about who can access Short Breaks. This helps us to plan future Short Breaks. It also allows us to keep in touch with families about the All In programme and share other information that may be useful.

The council uses a Children's Disability Register to record this information. It is the council's duty to have a register like this (Children Act 1989). The register is a list which holds names and basic information about children with disabilities, special or additional needs.

The information held on the register is confidential and secure. It conforms to the Data Protection Act 2018. Only authorised workers as described in our Privacy Notice can access the information. It will not be shared with other individuals or organisations without your consent.

Inclusion on the register is voluntary. You can request that your child is removed from the register at any time. We believe most parents and carers will see the benefits and want their child to be included because it will:

- help us to identify the needs of children with disabilities in general and plan appropriate services for them;
- ensure that services across social care, education and health are aware of your child and his/her needs;
- help us to plan for your child's future needs and assist in the transition to adulthood;
- enable us to keep you up-to-date about our services, through regular updates, newsletters and bulletins.

I would like to register on the Shropshire Council Children's Disability Register YES ☐ NO ☐
Information will be removed when your child turns 18 or no longer lives in Shropshire or you ask to be removed from the register.

Inclusion on the register is voluntary. You can request your child be removed from the register at any time by emailing Shortbreaks@shropshire.gov.uk or telephone on 01743 254400.

Information about your child			
Your child's full name			
Gender	Male	Female	
Date of birth		Age	
Name of nursery, school or college			
Ethnicity	White English / White Scottish / White Welsh / Other White British / White Irish / Traveller of Irish heritage / Gypsy/Roma / Other White / White & Black Caribbean / White & Black African / White & Asian / Any other mixed background / Black or black British Caribbean / Black or black British African / Black or black British any other black background / Asian or British Asian Indian / Asian or British Asian Pakistani / Asian or British Asian Bangladeshi / Asian or British Asian any other Asian background / Chinese / any other ethnic background		
Parent/Carers full names			
Relationship with child	Parent / Guardian / care home worker* / foster carer * <i>*children that are looked after, that are not placed by Shropshire are not eligible to All In membership – please refer to section 1.3</i>		
Address			
	Shropshire	Postcode	
Telephone number			
Email address			

Sharing your information

Shropshire Council shares the All In membership information with Actio (via Energize STW). The council's Privacy Notice explains why and how this is done.

For details of the use and management of this information by Actio, please see the Actio privacy notice at www.actio.org.uk. By becoming a member of All In, you are agreeing to your data being shared as outlined here. Sharing your information with Actio is essential for the running and development of the All In programme.

Section 5 – Sharing information and declaration

Privacy notice

All-in Short Breaks for children with disabilities

Who we are

Shropshire Council is the local government authority for Shropshire.

Our address is Shropshire Council, Guildhall, Frankwell Quay, Shrewsbury SY3 8HQ . You can contact our Data Protection Officer on: 01743 252774 or by email at: information.request@shropshire.gov.uk

How do we collect information from you and for what purpose?

The council is legally required to take the needs and preferences of families into account when planning services. (The Breaks for Carers of Disabled Children Regulations 2011)

We collect information from you when you complete this form for the purpose/s of;

- Confirming eligibility to participate in the All In activity programme,
- Understanding the needs and preferences of your child accessing this service, so that we can better plan future services,
- Letting you know about activities and future developments.

Who do we share this information with?

We will share your information with the following Council teams;

- **The Council's Disabled Children's Team**
The reason we need to share this information with the Disabled Children's Team is to fully understand all the services accessed by a family and to take this into account when planning support.
- **The Council's Special Educational Needs Team (SEN Team)**
The reason we need to share this information with the SEN Team is to enable SEND related information to be shared with you.

We will share your information with the following third party;

- **Energize Shropshire Telford and Wrekin (Energize STW) on behalf of the Actio Consortium**
 - Information will be shared where your child is eligible to be a member of All In.

- If your child is not eligible, but you have consented to Shropshire Council sharing information.

The council has a contract with Energize STW on behalf of the Actio consortium. The consortium will develop and deliver the All-in Short Breaks programme in Shropshire until 31st March 2026.

The other partner in the Actio consortium are Shropshire Parent Carer Council (PACC).

The reason we need to share this information with Energize STW and its consortium partners is so that they can

- understand the needs and preferences of children and young people with disabilities/additional needs in Shropshire and to take these into account when setting up the All In activities.
- get in touch with you about upcoming activities.
- help families access activities.
- request feedback on existing activities to improve the All-in programme.

We may also share your information with the following third parties

- Statutory agencies, such as the Police and National Fraud Authority.
The reason we may share your information with these statutory agencies would be in line with our legal obligations and/or in completion of our public tasks.

We will not sell or rent your information to any other third parties.

We will not share your information with any other third parties for marketing purposes.

Shropshire Council will dispose of the information safely;

- When your child reaches 18 years of age
- If your child moves out of the Shropshire Council area
- Your child does not attend an All In activity within a 12 month period
- If we ask you to complete a new registration form in order to review eligibility and this is not returned. If this happens, then we would write and advise you of this.
- If you request this because All In membership is no longer required.
- For any other reason that means your child is no longer eligible to participate in All In activities.

Further information

More information on the All In Privacy Notice can be found at

<https://shropshire.gov.uk/media/14412/all-in-short-breaks-privacy-notice.pdf>

For further details as to how the Council uses your information please see our full privacy notice, which can be found at <https://shropshire.gov.uk/privacy>

Keeping in touch with You

Actio wants to ensure that you are kept well informed about the opportunities available for you and your family. They would also like to contact you about disability related information that may be of interest.

<p>If Shropshire Council decides that you are not eligible to join All In, the Actio Consortium (Energize STW, PACC, Ignition) would like to discuss alternative sources of support that might be available to you. Please indicate if you are happy to be contacted.</p> <p><i>If you wish to withdraw your consent to receiving information you can do this at any time by email info@actio.co.uk</i></p>	<p>YES <input type="checkbox"/> NO <input type="checkbox"/></p>
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<p>I have read and understood this form. I confirm that all the information given is correct to the best of my knowledge.</p> <p>If any details declared on this form change, then I will advise the council of this.</p>	
Signature of parent / carer	
Print name	
Date	
How did you hear about All In?	

<p>Please send completed forms to</p> <p>Family Information Service shortbreaks@shropshire.gov.uk</p> <p>Or by freepost (no stamp needed) to; FREEPOST Shropshire Family Info</p> <p>Please telephone 01743 254400 if you have any queries</p>
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Thank you for completing the All In Registration Form.

What happens next

If this is the first application you have made to register for All In, you will be contacted by telephone by Shropshire Council to discuss your application and to offer any further advice and information that would be useful to you or answer any questions that you might have.

If you are renewing your application for All In membership we may contact you if there are further questions we need to ask you.

- Your All In application form will be checked to ensure that your child or young person is eligible.
- If you are eligible, Shropshire Council will send you an All In membership number.
- Your information will be added to the Children with Disabilities Register (if you have agreed to this).
- If you gave consent, your details will be passed to Energize STW.
Energize STW will share your information with its consortium partners for the reasons outlined in their Privacy Statement attached.
Your information will allow the consortium to create an All-in Passport, for you to use when booking onto activities. You can use the passport to introduce your child, their interest and their support needs to providers, so that they can respond appropriately to your child's needs. For some activities the provider may need to request further specific information to ensure that your child can participate safely in sessions.

Once you have received your new All In membership number, you can then contact providers to book activities.

Details of the All In activity programme are provided on the Actio website

<https://actioconsortium.wixsite.com/website>

Other activities, things to do and clubs can be found on the Family Information Service directory

http://search3.openobjects.com/kb5/shropshire/fid/family_results.action?familychannel=330&sr=10&nh=10

Shropshire Council offers support for families on a range of topics. Below are links to websites you may find useful.

Shropshire Local Offer

Our main source of information for help and support available for children and young people with special educational needs and/or disabilities (SEND) and their families.

<https://shropshire.gov.uk/the-send-local-offer/>

Shropshire Short Breaks Statement

More information on Short Breaks in Shropshire can be found in this statement

<https://shropshire.gov.uk/the-send-local-offer/social-care/short-breaks/short-breaks-statement/>

Independent help and advice for children and young people with special educational needs and/or disabilities (SEND) and their families

Shropshire Council commissions the Citizens Advice Bureau to provide this service.

<https://cyp.iassnetwork.org.uk/service/shropshire-iass/>

Other sources of information and advice for families

Family Information Service Directory

Information on local, regional and national services and organisations for children, young people and families. It also includes information on registered childcare and things to do and places to go.

<https://directory.shropshire.gov.uk/fis/>

Family Information Service

Providing information, advice and support for parents and carers of children and young people aged 0-19, on all aspects of family life.

<https://shropshire.gov.uk/early-years-and-childcare/parents-and-carers/shropshire-family-information-service-0-19-years/>

Telephone 01743 254400

Family Support for other difficulties families may need help with

A range of information and resource packs listing support services, booklets and leaflets on a range of other difficulties many families may face.

<http://shropshire.gov.uk/early-help/parentscarers/information-and-resources/>

Compass Family Support

Compass is the single point of contact for receiving *new* enquiries regarding concerns for the welfare or protection of children and young people in Shropshire. Compass promotes the offer of early help to children and families in the first instance, where it's safe to do so. As a parent you can contact Compass for advice and/or support if you're not already working with a professional who can help.

Telephone 0345 678 9021

Actio Consortium

The Actio Consortium was formed by Shropshire Parent Carer Council (PACC), Energize STW and Ignition CIC with the aim of delivering a joined-up programme of quality activity and support for children and young people with Special Educational Needs and Disabilities (SEND) and their families.

info@actio.org.uk or www.actio.org.uk

Parent and Carer Council (PACC)

PACC supports and empowers Shropshire parents and carers of children with a disability or additional need, to enable them to be actively involved in the design and delivery of the services that they use, through the sharing of their experience and knowledge of their family's needs.

enquiries@paccshropshire.org.uk or www.paccshropshire.org.uk/