

Notice of Completion by a person carrying out building work (England)

Building Regulations 2010 (as amended).

A person who is required by [Regulation 12](#) to give a building notice or an application for building control approval with full plans for carrying out building work shall, not more than five days after that work has been completed, give the local authority a notice which complies with [Regulation 16 paragraph \(4A\)](#) as set out below. Requirements of dutyholders and their competence can be found in [Part 2A of the Building Regulations 2010 \(as amended\)](#).

Location of the building work

Plot number (if applicable)

Building Regulation Application Number

Description of Works

CLIENT DETAILS

Name

Address

Telephone number

Email address

I confirm that to the best of my knowledge the work complies with all applicable requirements of the building regulations.

Signature of client

*I hereby confirm that electronic signatures are made with knowledge and consent from all parties signing.

Date



PRINCIPAL CONTRACTOR DETAILS

Name

Address

Telephone number

Email address

Date of appointment

I confirm that I have fulfilled my duties as a principal contractor (or sole contractor) under [Part 2A \(dutyholders and competence\) of these Regulations](#).

Signature of principal contractor (or sole contractor)

*I hereby confirm that electronic signatures are made with knowledge and consent from all parties signing.

Date



PRINCIPAL DESIGNER DETAILS

Name

Address

Telephone number

Email address

Date of appointment

I confirm that I have fulfilled my duties as a principal designer (or sole or lead designer) under [Part 2A \(dutyholders and competence\) of these Regulations](#).

Signature of principal designer (or sole or lead designer)

*I hereby confirm that electronic signatures are made with knowledge and consent from all parties signing.

Date

