



Making it Real Shropshire Board Meeting

Friday 22nd April 2022, 10:00am – 12:00pm, Microsoft Teams Meeting

AGENDA

<p>Apologies: Tanya Miles – SC, Liz Florendine – Healthwatch, Emma-Louise Jansen – SC, Fiona Williams – SC, Julie Mellor – Taking Part, Clare Mobberley – SC</p>	
<p>Welcome and Introductions Brief introduction of each board member, what you would like / hope to get from the meeting / board)</p>	
<p>How meetings are going to be chaired (today and for future) Frequency, day and time of meetings Recruitment of a Co-Chair</p>	
<p>How are we going to work as a board and what we will focus on.</p> <p>New strategy, work programme, action plan</p> <ol style="list-style-type: none"> 1. What, why, how, outcomes, so what? 2. Topics for each meeting 3. Planned subject / 10 minutes on reactive subject happening now. <p>Review: Current Plan on a Page</p> <ol style="list-style-type: none"> 4. Terms of Reference 5. Feedback process 6. Showing how we are progressing work 7. Quartey review of work plan. 8. How we work with other boards (e.g. Joint meeting with DP) <p>Financial recompense for Expert by Experience's time and contributions – think about different models</p>	
<p>AOB</p>	

Making it Real Shropshire Board Meeting - MINUTES

Friday 22nd April 2022, 10:00am – 12:00pm, Microsoft Teams Meeting

	Actions
<p>Attendees: Sophie Davies (SD), Simon Jones (SJ) - Co Chair, Lisa Jones (LJ), Stewart Smith (SS), Laura Tyler (LT), Sue Bunker (SB)- (All from Shropshire Council), Rich Amos (RA), Katie Stone (KS), Caroline Lewis (CL) Jane Garner (JG), Sue Gerrard (SG) - (All Experts by Experience), Kate Manning (KM) – (ICS)</p> <p>Apologies: Tanya Miles, Liz Emma-Louise Jansen , Fiona Williams Clare Mobberley (all Shropshire Council), Julie Mellor – Taking Part, , Beth Mcdowall – Expert by Experience, Florendine – Healthwatch,</p> <p><u>Welcome and Introductions</u> Brief introduction from each board member: What I would like/hope to get from the meeting / board</p> <p>Hopes for MiR</p> <ul style="list-style-type: none"> • ‘We’ statements “We work together as equals. We all share what we know to help us make decisions together” (My support, my own way) • ‘We’ statements “We know what is important to people and make sure those things happen”. (The people who work with me) • Sue G referred to MiR as a citizen led forum for continuous improvement • JG wants good stuff from the Covid experience kept & developed • LT – importance of her role across S, T&W 	
<p><u>How meetings are going to be chaired (today and for future)</u></p> <p>Frequency, day, and time of meetings</p> <ul style="list-style-type: none"> • Suggested the board meeting should be every 2 months, and to be reviewed, and to have working groups running alongside. • what we focus on should not be random but should align with priorities. • Need to fit around other partnership board meetings, school holidays and Christmas break. <p>Recruitment of a Co-Chair</p> <ul style="list-style-type: none"> • Draft Job description for a co–chair was circulated • Short Biography for each Board member to help with nominations, this could also be used on the website along with a photo 	<p style="text-align: center;">SD</p> <p style="text-align: center;">SD ALL</p>
<p><u>How are we going to work as a board and what we will focus on?</u></p> <ul style="list-style-type: none"> • Agreed we should have an open door to anyone that wishes to get involved with side projects etc. • Be transparent in what we can and can’t achieve. 	<p style="text-align: center;">SS</p>

<ul style="list-style-type: none"> • Invite guest speakers to talk about specific services and what can be improved. If nothing can be done why not? Honest conversations. • No board member to feel sheltered from responsibility and decision. MiR to be as much a culture as a board. There is nothing we can't achieve. Want it to be as authentic as possible. • Think differently, seek creative solutions. All comments will be seen as valid with no fallout. • Work with other organisations and boards/teams, we all have one goal – the person (at the end of the line). <p>New strategy, work programme, action plan</p> <ul style="list-style-type: none"> • Set a work plan for 6 months, but constantly review. • There's a lot of national changes that will impact locally, including care cap reform. Laura T to collate some of these changes, give a brief description of- these areas, for the board to decide which priorities they want to focus on. Choose three top topics that are happening now to be discussed. • Potential topic: What we've learned during COVID and what we keep and in terms of going forward. • Clarity of the purpose of the board, make sure everyone feels valued. 	SD LT
<p><u>Papers for Review:</u></p> <p>Current Plan on a Page</p> <ul style="list-style-type: none"> • Needs to show Making it Real's action and impact. <p>Terms of Reference</p> <ul style="list-style-type: none"> • What the board can and can't do. Could be created from the Plan on a Page? <p>Feedback process</p> <ul style="list-style-type: none"> • Not just about having a feedback mechanism on paper, it's about what actually happens as a result. • What happens if Making it Real board makes a recommendation to adult social care? What actually happens as a result of that? How does adult social care work in terms of taking on board recommendations? • Policy for EbyE – is this wider than the council? System based (ICS). Strategy for involving people. Learning piece of work. To better plan across the system and avoid duplication. 	SD
<p><u>Financial recompense for Expert by Experience's time and contributions – think about different models</u></p> <ul style="list-style-type: none"> • CL & KS would rather have opinion valued and for it to make a difference. • Look at different term for Experts by Experience – wider conversation 	

Next Board meeting, Monday 20th June 1 – 3pm

ACTION PLAN – April 2022

Date	Action	BY whom	Date to be completed by	Date Completed
22.04.22	Sophie to look at dates and times for future board meetings	Sophie	ASAP	
22.04.22	Sophie to create and send out an expression of Interest form for co-chair	Sophie	ASAP	
22.04.22	Short Biography for each Board member to help with nominations	All		
22.04.22	Feedback regarding the JD to Sophie	All		
22.04.22	Short report on what Making it Real has done in the past – Topics and outcomes	Stewart		
22.04.22	Circulate Pause and Reflet Report	Sophie		
22.04.22	Sophie to create an action plan – using traffic light method	Sophie	ASAP	
22.04.22	Sophie to look at setting up working groups and task & finish groups to work on key tasks and papers, and circulate with the board	Sophie	ASAP	
22.04.22	Laura to collate some of the national changes, give a brief description of these areas for the board to decide which areas they want to focus on.	Laura T		
22.04.22	Lisa J to pull together diagram of engagement for LA.	Lisa		
22.04.22	What are the different models of working with and supporting people with lived experience used by other boards?	?		