

GB-Shrewsbury: RMCB 050 - Reroofing Phase 1 - Shifnal Primary School

Competitive Contract Notice

1. Title: GB-Shrewsbury: RMCB 050 - Reroofing Phase 1 - Shifnal Primary School

2. Awarding Authority:

Shropshire Council

Shirehall, Abbey Foregate, Shrewsbury, SY2 6ND, United Kingdom

Contact: Procurement Manager, Attn: Procurement Team

3. Contract Type: Works

Sub Type: Execution

4. Description: Roof repair and maintenance work. Following various roof leaks and a condition inspection of the existing roof it is necessary to undertake the stripping of the roof down to the existing deck and to lay insulation and a Garland UK built up felt roof system as per the schedule of works and specification. The works package also includes the replacement of the existing rooflights, fascia, edge trims, hoppers and downpipes all as per the schedule of works and specification document. All works are to be undertaken by a competent and certified/approved contractor on the Garland UK authorised contractor network to ensure the Garland UK Warranty/guarantee is valid. You should provide a tender price for ALL the items presented in the attached "Schedule of works", drawings and the Garland Specification document. All reasonable undertakings and inclusions required to complete the works must be allowed for within the Tender price, whether or not specifically identified within the Tender Documentation or Specification. All work to conform to good practice and current British Standards and Regulations.

All work is to be regularly monitored by a representative of Garland UK at a minimum of once a week, with all progress reports provided to the CA / Shropshire Council the same day as the site visit. On completion of the works, the Garland (UK) Ltd Regional Technical Manager is to carry out a final inspection and agree any necessary remedial works prior to signing off the roofing works to ensure that the work has been completed in accordance with the Garland UK specification. Once completed to the required standard the completion certificate and guarantee is to be issued to the CA.

Phasing

This project is aimed to be commenced during the summer holidays, however the school will still remain "live" at times and there will be children and building users within the building and adjacent playing areas etc. The remainder of the contract period will be during term time when the school will be in full use. Given this there is a strict requirement to leave all areas and grounds habitable, safe and unimpeded, including protecting all high level windows, roof lights and fire escapes. The contractor will also be required to protect the children, buildings users and staff within the school at all times.

The works are to be phased as follows:

Section 1 (Work period 1)

- As highlighted within the prelims this section is to be commenced on 5th August 2024 and completion by 23rd August 2024.

- This section is for completion of all the required works to above the kitchen as shown on the Section / Work Period plan.

- The contractor is to ensure upon completion of work section/period 1 that the building, including the kitchen and any works undertaken are left in a clean, useable and safe condition for the reinstallation of the ventilation equipment and ultimately the return of the children and teachers for

the new school year.

Section 2 (Work period 2)

- As highlighted within the prelims this section is to be commenced on 5th August 2024 and completion by 11th October 2024 (10 weeks).

- This section is for the remainder of the required works to the roofs.

3

Property Services Group, Shropshire Council

To clarify – the contractor is to submit their price based on completing all the required works to Section 1 above the kitchen as per the dates shown on above and within the prelims. All the other works may be completed within the period as shown for section 2 above and within the prelims.

5. CPV Codes:

45261900 - Roof repair and maintenance work.

6. NUTS Codes :

UKG22 - Shropshire CC

7. Main Site or Location of Works, Main Place of Delivery or Main Place of Performance: Shropshire CC,

8. Reference Attributed by the Awarding Authority: RMCB 050

9. Estimated Value of Requirement: Category H: 100K to 500K

Currency: GBP

10. Deadline for Expression of Interest: 10/07/2024 12:00:00

11. Address to which they must be sent:

Not Provided

12. Other Information:

Other Information: The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-GB-Shrewsbury:-RMCB-050---Reroofing-Phase-1---Shifnal-Primary-School/BE3ENW86F4>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/BE3ENW86F4>

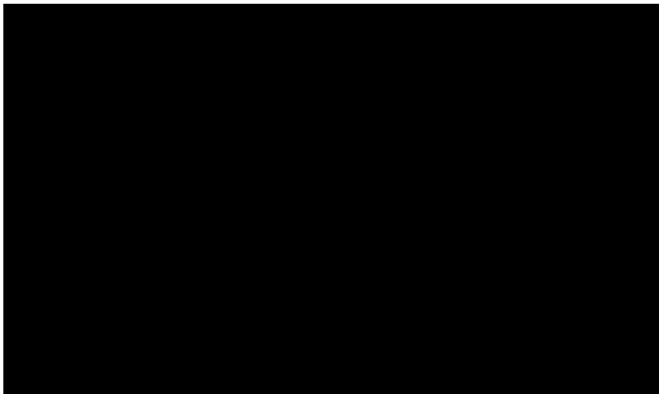
Suitable for VCO: No

Procedure Type:OPEN

Period of Work Start date: 05/08/2024

Period of Work End date: 11/10/2024

Is this a Framework Agreement?: no



Shropshire Council
Shirehall
Abbey Foregate
Shrewsbury
Shropshire SY2 6ND

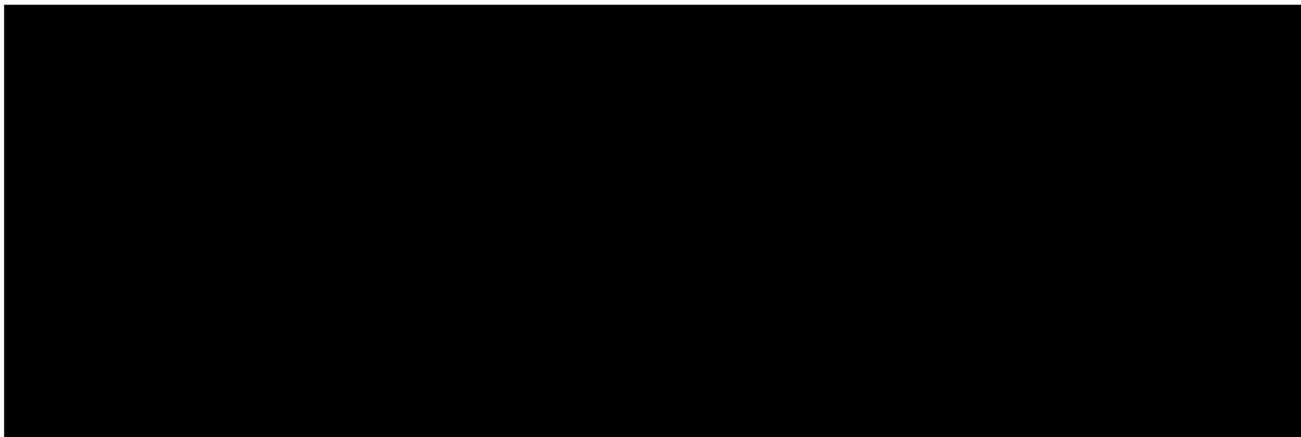
Date: June 2024
My Ref: RMCB 050
Your
Ref

Dear Bidder

**RMCB 050 – REROOFING PHASE 1 – SHIFNAL PRIMARY SCHOOL
SHROPSHIRE COUNCIL**

You have been invited to tender for the above requirement. With this letter please find copies of the following documents:

1. Tender Response Document
2. Schedule of Work
3. Schedule of Amendments to JCT
4. Pre Construction Information Pack
5. Performance Bond
6. Parent Company Guarantee
7. Naturalite Roof Lite Specification
8. Naturalite Roof Lite Quotation
9. IDF Insulation Drawing
10. HAZRA



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- The deadline for returning tenders is **noon on 11th July 2024** any tenders received after this time will not be accepted
- Tenders are to be submitted through Delta, our electronic tender portal
 - **Please ensure that you allow yourself at least two hours when responding prior to the closing date and time**, especially if you have been asked to upload documents. If you are uploading multiple documents you will have to individually load one document at



a time or you can opt to zip all documents in an application like WinZip. Failure to submit by the time and date or by the method requested will not be accepted.

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Tender Response Document

RMCB 050 – Re-roofing Phase 1

Shifnal Primary School, Curriers Lane, Shifnal TF11 8EJ

Shropshire Council Tender Response Document

Contract Description/Specification:

Following various roof leaks and a condition inspection of the existing roof it is necessary to undertake the stripping of the roof down to the existing deck and to lay insulation and a Garland UK built up felt roof system as per the schedule of works and specification. The works package also includes the replacement of the existing rooflights, fascia, edge trims, hoppers and downpipes all as per the schedule of works and specification document. All works are to be undertaken by a competent and certified/approved contractor on the Garland UK authorised contractor network to ensure the Garland UK Warranty/guarantee is valid.

You should provide a tender price for ALL the items presented in the attached "Schedule of works", drawings and the Garland Specification document. All reasonable undertakings and inclusions required to complete the works must be allowed for within the Tender price, whether or not specifically identified within the Tender Documentation or Specification. All work to conform to good practice and current British Standards and Regulations.

All work is to be regularly monitored by a representative of Garland UK at a minimum of once a week, with all progress reports provided to the CA / Shropshire Council the same day as the site visit.

On completion of the works, the Garland (UK) Ltd Regional Technical Manager is to carry out a final inspection and agree any necessary remedial works prior to signing off the roofing works to ensure that the work has been completed in accordance with the Garland UK specification. Once completed to the required standard the completion certificate and guarantee is to be issued to the CA.

Phasing

This project is aimed to be commenced during the summer holidays, however the school will still remain "live" at times and there will be children and building users within the building and adjacent playing areas etc. The remainder of the contract period will be during term time when the school will be in full use. Given this there is a strict requirement to leave all areas and grounds habitable, safe and unimpeded, including protecting all high level windows, roof lights and fire escapes. The contractor will also be required to protect the children, buildings users and staff within the school at all times.

The works are to be phased as follows:

Section 1 (Work period 1)

- As highlighted within the prelims this section is to be commenced on 5th August 2024 and completion by 23rd August 2024.
- This section is for completion of all the required works to above the kitchen as shown on the Section / Work Period plan.
- The contractor is to ensure upon completion of work section/period 1 that the building, including the kitchen and any works undertaken are left in a clean, useable and safe condition for the reinstallation of the ventilation equipment and ultimately the return of the children and teachers for the new school year.

Section 2 (Work period 2)

- As highlighted within the prelims this section is to be commenced on 5th August 2024 and completion by 11th October 2024 (10 weeks).
- This section is for the remainder of the required works to the roofs.

To clarify – the contractor is to submit their price based on completing all the required works to Section 1 above the kitchen as per the dates shown on above and within the prelims. All the other works may be completed within the period as shown for section 2 above and within the prelims.

Instructions for the completion of this document

1. This document must be completed in its entirety with responses being given to all questions. If you are unsure of any section/question and require further clarification, please contact us via our Delta Tenderbox. You are recommended to keep a copy of all tender documents and supporting documents for your own records.
2. Tenderers must also complete and sign the four certificates in Sections A1 to A4. These must be signed;
 - a) Where the tenderer is an individual, by that individual;
 - b) Where the tenderer is a partnership, by two duly authorised partners;
 - c) Where the tenderer is a company, by two directors or by a director and the secretary of the company, such persons being duly authorised for the purpose.
3. All questions require specific responses from you relating to the organisation named in Section B Part 1 Question 1.1 (a). All information supplied must be accurate and up to date. The Council reserves the right to refuse to consider your application if the Tender Response Document is not fully completed or is found to be inaccurate.
4. Where copies of certificates and other details are requested **a copy must** accompany the electronic copy of your Tender Response Document.

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You must sign all 4 certificates in sections A1 to A4		
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Evaluation Criteria

Tenders will be evaluated on the answers provided in this 'Tender Response Document'. The following criteria is made up of 'pass/fail' (selection criteria) questions and 'weighted marked' (award criteria) questions and shows how each section is to be marked.

Selection Criteria Pass/Fail Questions (Sections B Part 1 – Part 3)

This information will be provided for proof of compliance and will be judged on a pass or fail basis. Applicants must comply with these issues to demonstrate their proven competency, financial stability, resources and other arrangements. Questions marked 'For information only' will not be assessed; however they must still be answered in full.

Section / Question No.	Selection Criteria
Section B Part 1	Supplier Information– For information only
Section B Part 2 Section 2	Grounds for <u>Mandatory</u> Exclusion
Section B Part 2 Section 2 Q 2.4	Competent and registered/approved contractor on the Garland UK authorised contractor network – this is mandatory requirement
Section B Part 2 Section 2 Q2.5	Registered Member of the NFRC – this is mandatory requirement
Section B Part 2 Section 2 Q2.6	Registered Member of the NFRC Safe2Torch campaign – this is mandatory requirement
Section B Part 2 Section 2 Q2.7	CHAS Accreditation – this is mandatory requirement
Section B Part 2 Section 2 Q2.8	Insurance Requirements – this is mandatory requirement
Section B Part 2 Section 2 Q2.9	Enhanced DBS (Disclosure and Barring Service) – this is mandatory requirement
Section B Part 2 Section 2 Q2.10	Asbestos Training - this is mandatory requirement
Section B Part 3 Section 3	Grounds for Discretionary Exclusion

In relation to discretionary exclusion grounds (section B part 3):-

Financial viability: Responses will be analysed and evaluated by the Authority's Audit sections and will include checks via an independent agency (currently Equifax).

If the financial analysis of the Applicant (please note financial information provided by consortium members will be evaluated to assess the Applicant consortium as a whole) gives cause for concern as to its ability to deliver the Contract, the Applicant will fail this section.

If the financial analysis of the Applicant does not give any cause for concern as to its ability to deliver the Contract – it shall be deemed to have passed the section.

Please note the Contracting Authority reserves the right to further check the Financial Stability and Capacity of an applicant prior to any award of contract in the manner set out above in order to ensure that they still pass that requirement.

For other Discretionary exclusion grounds: If in the opinion of the Contracting Authority the responses provided casts serious doubt on the Tenderer's ability to perform this contract, they may be excluded.

Award Criteria – Weighted Marked Questions

Tenders will be evaluated on the answers provided in this Tender Response Document and judged against the criteria shown in the table below. The following award criteria is made up of 'Quality' and 'Price' and shows how each criteria is to be weighted against each other.

Section / Question No.	Award Criteria	Weighting / Max Marks Available
Price 70% (700 marks)		
Section C / Q 1.1	Price	70 / 700 max marks
Total for price		70 / 700 max marks
Quality 30% (300 marks)		
Section C / Q 2.1	Project Evidence.	7.5 / 75 max marks
Section C / Q 2.2	Project Approach.	5 / 50 max marks
Section C / Q 2.3	Project Timescales.	7.5 / 75 max marks
Section C / Q 2.4	Project Risk.	5 / 50 max marks
Section C / Q 2.5	Social Value	5 / 50 max marks
Total for quality		30 / 300 max marks

Shropshire Council is committed to securing Social Value through all its procurement activity. By requiring contractors to deliver Social Value we will improve social, economic and environmental outcomes for Shropshire and beyond. Our Social Value Framework sets how the Council's priorities can be met by a range of Social Value measures <https://www.shropshire.gov.uk/social-value/>

Quality Questions/ Scoring Scheme

Questions within the quality sections shown above will be scored using the following scoring scheme. Each answer from the questions identified below will be given a mark between 0 and 10 with the following meanings:

Assessment	Mark	Interpretation
Excellent	10	<i>Exceeds the requirement. Exceptional demonstration by the Tenderer of how they will meet this requirement by their allocation of skills and understanding, resources and quality measures. Response identifies factors that demonstrate added value, with evidence to support the response.</i>
	9	
Good	8	<i>Satisfies the requirement with minor additional benefits Above average demonstration by the Tenderer of how they will meet this requirement by their allocation of skills and understanding, resources and quality measures. Response identifies factors that demonstrate added value, with evidence to support the response.</i>
	7	
Acceptable	6	<i>Satisfies the requirement. Demonstration by the Tenderer of how they will meet this requirement by their allocation of skills and understanding, resources and quality measures, with evidence to support the response.</i>
	5	
Minor Reservations	4	<i>Satisfies the requirement with minor reservations Some minor reservations regarding how the Tenderer will meet this requirement by their allocation of skills and understanding, resources and quality measures, with limited evidence to support the response.</i>
	3	
Serious Reservations	2	<i>Satisfies the requirement with major reservations. Considerable reservations regarding how the Tenderer will meet this requirement by their allocation of skills and understanding, resources and quality measures, with little or no evidence to support the response.</i>
	1	
Unacceptable	0	<i>Does not meet the requirement Does not comply and/or insufficient information provided to demonstrate how the Tenderer will meet this requirement by their allocation of skills and understanding, resources and quality measures, with little or no evidence to support the response.</i>

The use of odd numbers indicates an answer's allocated mark lies between definitions.

The tender receiving the highest initial mark for Quality Criteria overall will receive the full 300 marks available for Quality. Other tenders will receive a final mark that reflects the final % difference in the initial marks between those tenders and the tender receiving the highest initial mark for Quality overall.

Price Evaluation and scoring

The most competitively priced tender will receive the maximum mark for price being 700. Less competitive tenders will receive a % of the maximum mark that represents the difference in cost between that tender and the most competitively priced tender.

The contractor should include in the price for all works outlined in the attached tender documents including the schedule of works and specification and to be completed within the programme outlined in section C2b.

A breakdown of costs should be provided as per the attached schedule of works.

Price will be evaluated on the "TOTAL (EXCLUSIVE OF VAT)" detailed in Section C question 1.1.

Bid-rigging dangers – be clear on competition rules

Bid-Rigging is an illegal anti-competitive business practice where rivals discuss bids for a contract tender, it can involve:

- agreeing with your competitors how much you'll bid for a contract or share information about your bid
- taking turns to win contracts
- asking other businesses to bid when they do not want the contract (called 'cover bids')
- paying other businesses not to bid or when you win a tender
- agreeing with other businesses not to bid or to withdrawing your bid

We are alert to the signs of bid-rigging.

If you think you may have been involved in bid-rigging then it's better to be safe, not sorry and report it to the CMA first, as you may benefit from immunity from fines and prosecution if you report before others do. By reporting to the CMA, you can also avoid the risk of director disqualification. Always seek independent legal advice if you think you may have broken the law.

If you think you've witnessed others breaking the law, report it to the CMA in confidence, you may benefit from a financial reward.

For more information on what cartels and anti-competitive business behaviours look like, and how best to report concerns, visit

[Gov.uk/cheating-or-competing](https://www.gov.uk/cheating-or-competing)

Section A:
1. Form of Tender

Form of Tender

Shropshire Council

Tender for RMCB 050 – Reroofing works to phase 1 area, including stripping of the roof down to the existing deck and laying insulation and a Garland UK built up felt roof system as per the schedule of works and specification. The works package also includes the replacement of the existing rooflights, fascia, edge trims, hoppers and downpipes all as per the schedule of works and specification document. All works are to be undertaken by a competent and certified/approved contractor on the Garland UK authorised contractor network.

We confirm that this, our tender, represents an offer to Shropshire Council that if accepted in whole, or in part, will create a binding contract for the provision of reroofing works at the prices and terms agreed and subject to the terms of the invitation to tender documentation and the General Terms and Conditions, copies of which we have received.

Section A:
2. Non – Canvassing Certificate

Non-Canvassing Certificate

To: Shropshire Council (hereinafter called “the Council”)

I/We hereby certify that I/We have not canvassed or solicited any member officer or employee of the Council in connection with the award of this Tender or any other Tender or proposed Tender for the Services and that no person employed by me/us or acting on my/our behalf has done any such act.

I/We further hereby undertake that I/We will not in the future canvass or solicit any member officer or employee of the Council in connection with the award of this Tender or any other Tender or proposed Tender for the Services and that no person employed by me/us or acting on my/our behalf will do any such act.

Non-collusive Tendering Certificate

To: Shropshire Council (hereinafter called “the Council”)

The essence of selective tendering is that the Council shall receive bona fide competitive Tenders from all persons tendering. In recognition of this principle:

I/We certify that this is a bona fide Tender, intended to be competitive and that I/We have not fixed or adjusted the amount of the Tender or the rates and prices quoted by or under or in accordance with any agreement or arrangement with any other person.

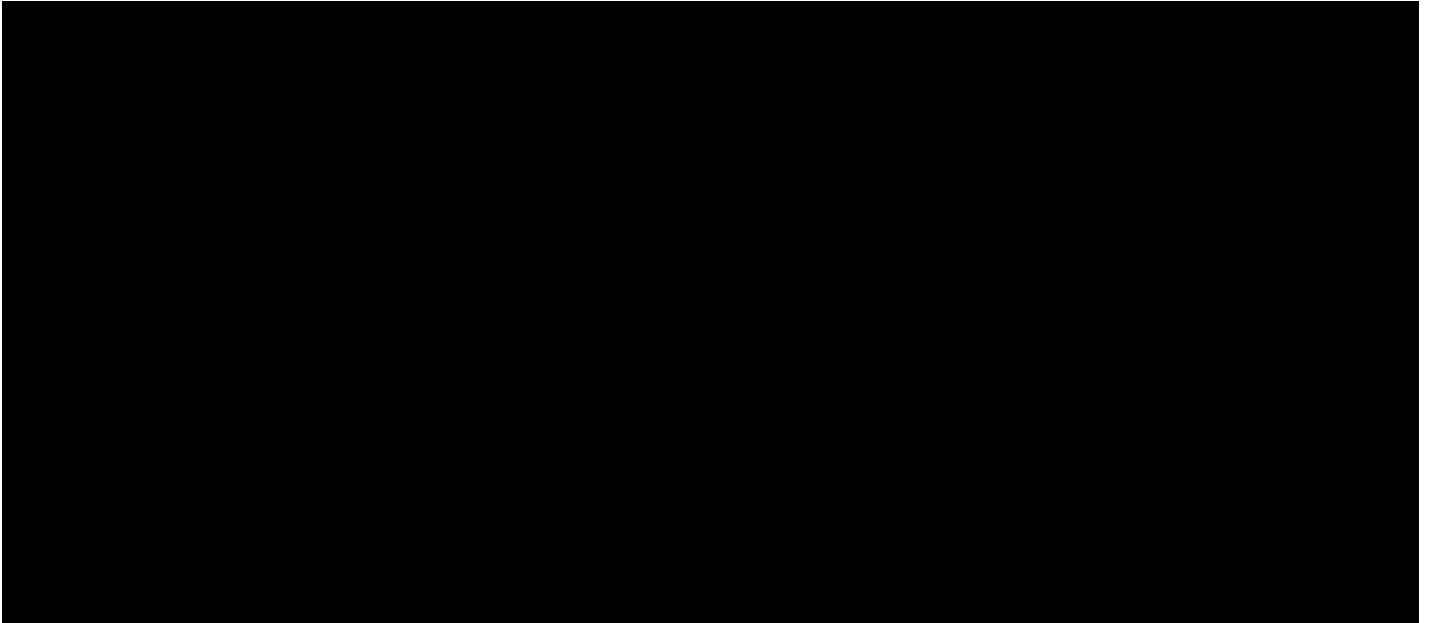
I/We also certify that I/We have not done and undertake that I/We will not do at any time any of the following acts:-

- (a) communicating to a person other than the Council the amount or approximate amount of my/our proposed Tender (other than in confidence in order to obtain quotations necessary for the preparation of the Tender for insurance); or
- (b) entering into any agreement or arrangement with any other person that he shall refrain from Tendering or as to the amount of any Tender to be submitted; or
- (c) offering or agreeing to pay or give or paying any sum of money, inducement or valuable consideration directly or indirectly to any person for doing or having done or causing or having caused to be done in relation to any other Tender or proposed Tender for the Services any act or omission.

Section A:

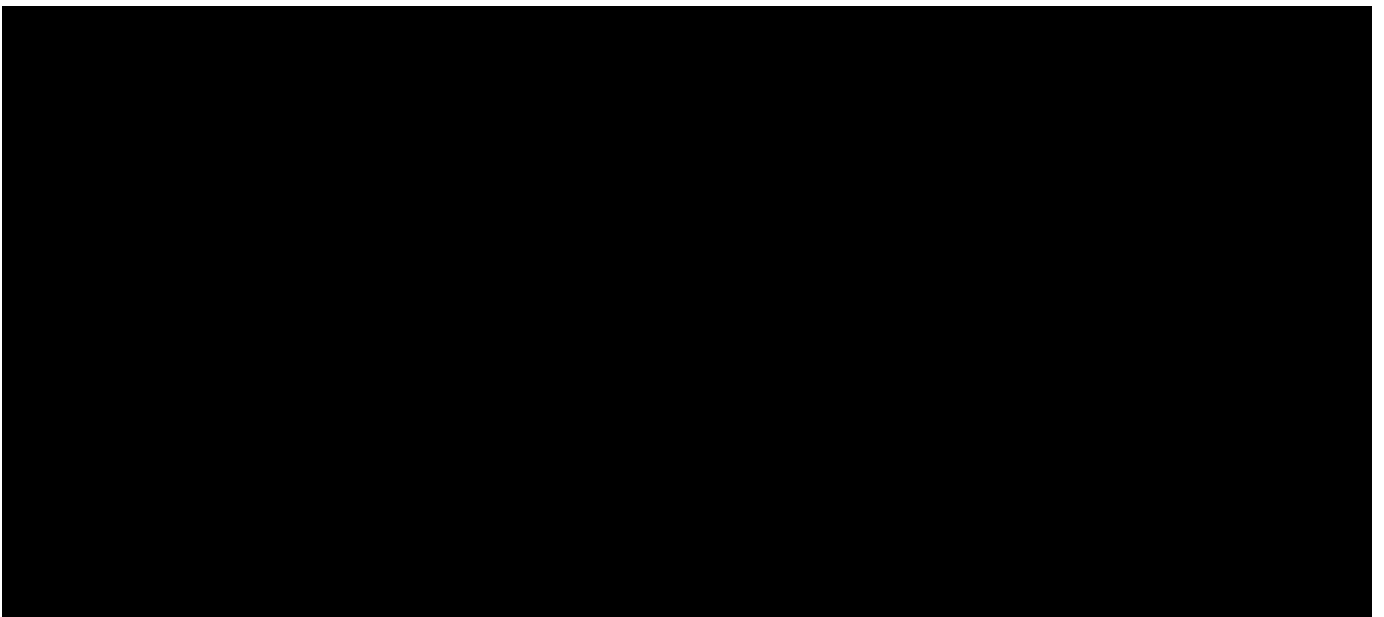
4. Declaration of Connection with Officers or Elected Members of the Council

Are you or any of your staff who will be affected by this invitation to tender related or connected in any way with any Shropshire Council Elected Councillor or Employee?



Please note:

This information is collected to enable the Council to ensure that tenders are assessed without favouritism. Whether or not you have a connection with elected members or employees will have no bearing on the success of your tender, but your tender will not be considered unless this declaration has been completed.



SECTION B

Standard Selection Questionnaire

Potential Supplier Information and Exclusion Grounds: Part 1 and Part 2.

The standard Selection Questionnaire is a self-declaration, made by you (the potential supplier), that you do not meet any of the grounds for exclusion. If there are grounds for exclusion (there is an opportunity to explain the background and any measures you have taken to rectify the situation (we call this self-cleaning).

For the list of exclusion please see

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/551130/List_of_Mandatory_and_Discretionary_Exclusions.pdf

A completed declaration of Part 1 and Part 2 provides a formal statement that the organisation making the declaration has not breached any of the exclusions grounds. Consequently we require all the organisations that you will rely on to meet the selection criteria to provide a completed Part 1 and Part 2. For example these could be parent companies, affiliates, associates, or essential sub-contractors, if they are relied upon to meet the selection criteria. This means that where you are joining in a group of organisations, including joint ventures and partnerships, each organisation in that group must complete one of these self-declarations. Sub-contractors that you rely on to meet the selection criteria must also complete a self-declaration (although sub-contractors that are not relied upon do not need to complete the self-declaration).

When completed, this form is to be sent back to the contact point given in the procurement documents along with the selection information requested in the procurement documentation.

Supplier Selection Questions: Part 3

This document provides instructions on the selection questions you need to respond to and how to submit those responses. If you are bidding on behalf of a group (consortium) or you intend to use sub-contractors, you should complete all of the selection questions on behalf of the consortium and/or any sub-contractors.

If the relevant documentary evidence referred to in the Selection Questionnaire is not provided upon request and without delay we reserve the right to amend the contract award decision and award to the next compliant bidder.

Consequences of misrepresentation

If you seriously misrepresent any factual information in filling in the Selection Questionnaire, and so induce an authority to enter into a contract, there may be significant consequences. You may be excluded from the procurement procedure, and from bidding for other contracts for three years. If a contract has been entered into you may be sued for damages and the contract may be rescinded. If fraud, or fraudulent intent, can be proved, you or your responsible officers may be prosecuted and convicted of the offence of fraud by false representation, and you must be excluded from further procurements for five years.

Notes for completion

1. The “authority” means the contracting authority, or anyone acting on behalf of the contracting authority, that is seeking to invite suitable candidates to participate in this procurement process.
2. “You” / “Your” refers to the potential supplier completing this standard Selection Questionnaire i.e. the legal entity responsible for the information provided. The term “potential supplier” is intended to cover any economic operator as defined by the Public Contracts Regulations 2015 (referred to as the “regulations”) and could be a registered company; the lead contact for a group of economic operators; charitable organisation; Voluntary Community and Social Enterprise (VCSE); Special Purpose Vehicle; or other form of entity.
3. Please ensure that all questions are completed in full, and in the format requested. If the question does not apply to you, please state ‘N/A’. Should you need to provide additional information in response to the questions, please submit a clearly identified annex.
4. The authority recognises that arrangements set out in section 1.2 of the standard Selection Questionnaire, in relation to a group of economic operators (for example, a consortium) and/or use of subcontractors, may be subject to change and will, therefore, not be finalised until a later date. The lead contact should notify the authority immediately of any change in the proposed arrangements and ensure a completed part 1 and part 2 is submitted for any new organisation relied on to meet the selection criteria. The authority will make a revised assessment of the submission based on the updated information.
5. For Part 1 and Part 2 every organisation that is being relied on to meet the selection must complete and submit the self-declaration.
6. For answers to Part 3 - If you are bidding on behalf of a group, for example, a consortium, or you intend to use sub-contractors, you should complete all of the questions on behalf of the consortium and/ or any sub-contractors, providing one composite response and declaration.

The authority confirms that it will keep confidential and will not disclose to any third parties any information obtained from a named customer contact, other than to the Cabinet Office and/or contracting authorities defined by the regulations, or pursuant to an order of the court or demand made by any competent authority or body where the authority is under a legal or regulatory obligation to make such a disclosure.

Part 1: Potential Supplier Information .

Please answer the following questions in full. Note that every organisation that is being relied on to meet the selection must complete and submit the Part 1 and Part 2 self-declaration.

Section 1 Potential Supplier Information		
Question number	Question	Response
1.1(a)	Full name of potential supplier submitting the information	
1.1(b) – (i)	Registered office address (if applicable)	
1.1(b) – (ii)	Registered website address (if applicable)	
1.1(c)	Trading status a) - public limited company b) - private limited company c) - limited liability partnership d) - other partnership e) - sole trader f) - third sector g) - other (please specify your trading status)	
1.1(d)	Date of registration in country of origin.	
1.1(e)	Company Registration number.	
1.1(f)	Registered VAT number.	
1.1(g) - (i)	Are you registered with the appropriate professional or trade register(s) specified for this procurement in the Member State where your organisation is established?	
1.1(g) - (ii)	If you responded yes to 1.1(g) - (i), please provide the relevant details, including the name of the register and registration number(s).	
1.1(h) - (i)	Is it a legal requirement in the country where you are established for you to possess a particular authorisation, or be a member of a particular organisation in order to provide the requirements specified in this procurement?	

1.1(h) - (ii)	If you responded yes to 1.1(h) - (i), please provide additional details of what is required, and confirmation that you have complied with this.	
1.1 (j)	Trading name(s) that will be used if successful in this procurement.	
1.1(k)	Relevant classifications (state whether you fall within one of these, and if so which one) a) Voluntary Community Social Enterprise (VCSE). b) Sheltered Workshop. c) Public service mutual.	
1.1(l)	Are you a Small, Medium or Micro Enterprise (SME) ¹ ?	
1.1 (m)	Details of Persons with Significant Control (PSC) ² , where appropriate ³ : - Name - Date of birth - Nationality - Country, state or part of the UK where the PSC usually lives - Service address - The date he or she became a PSC in relation to the company ; - Which conditions for being a PSC are met: - Over 25% up to (and including) 50% - More than 50% and less than 75% - 75% or more (Please enter N/A if not applicable)	
1.1(n)	Details of your immediate parent company: - Full name of immediate parent company, - Registered or head office address, - Registration number (if applicable), - VAT number (if applicable), Please enter N/A if not applicable)	
1.1(o)	Details of ultimate parent company: - Full name of ultimate parent company, - Registered or head office address, - Registration number (if applicable), - VAT number (if applicable), (Please enter N/A if not applicable)	
Please note: A criminal record check for relevant convictions may be undertaken for the preferred supplier and all relevant persons and entities (as described above).		

¹See definition of SME https://ec.europa.eu/growth/smes/business-friendly-environment/sme-definition_en

²UK companies, Societates European (SEs) and limited liability partnerships (LLPs) are required to identify and record the people who own or control their company. Companies, SEs and LLPs are required to keep a PSC register, and must file the PSC information with the central public register at Companies House. See [PSC guidance](#). Overseas bidders are required to provide equivalent information.

³Only information that relates to the persons with powers of representation, decision or control within the meaning of regulation 57(2) can be considered in relation to the mandatory exclusion grounds and other details are requested for information only.

Please provide the following information about your approach to this procurement:		
Section (cont.)	Bidding model	
Question number	Question	Response
1.2 (a) – (i)	Are you bidding as the lead contact for a group of economic operators?	
1.2 (a) – (ii)	Name of group of economic operators (if applicable)	
1.2(a) – (iii)	Proposed legal structure if the group of economic operators intends to form a named single legal entity prior to signing a contract, if awarded. If you do not propose to form a single legal entity, please explain the legal structure.	
1.2 (b) – (i)	Are you or, if applicable, the group of economic operators proposing to use sub-contractors?	
1.2 (b) – (ii)	If you responded yes to 1.2(b)-(i) please provide additional details for each sub-contractor in the following table: we may ask them to complete this form as well.	

Contact details and declaration

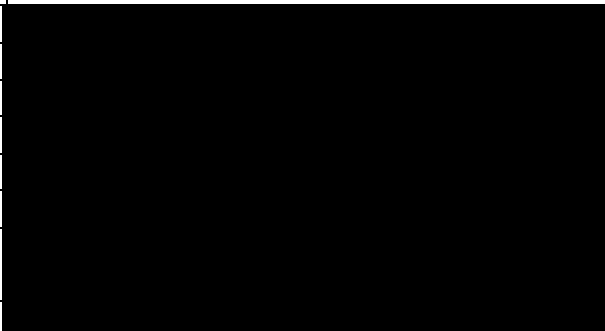
I declare that to the best of my knowledge the answers submitted and information contained in this document are correct and accurate.

I declare that, upon request and without delay I will provide the certificates or documentary evidence referred to in this document.

I understand that the information will be used in the selection process to assess my organisation's suitability to be invited to participate further in this procurement.

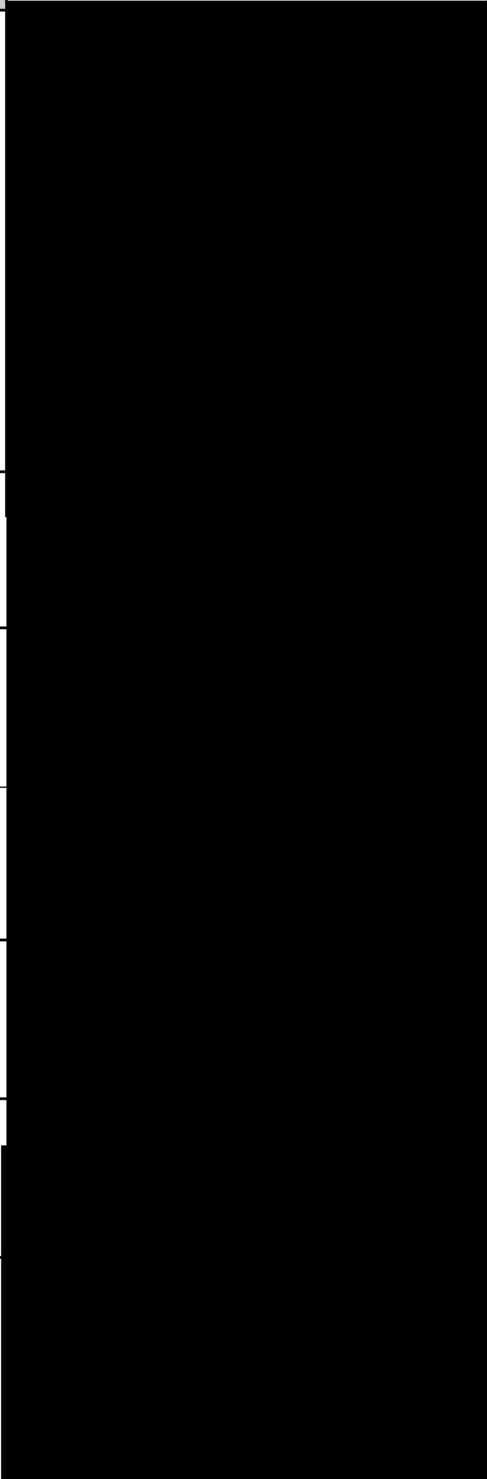
I understand that the authority may reject this submission in its entirety if there is a failure to answer all the relevant questions fully, or if false/misleading information or content is provided in any section.

I am aware of the consequences of serious misrepresentation.

Section 1	Contact details and declaration	
Question Number	Question	Response
1.3(a)	Contact name	
1.3(b)	Name of organisation	
1.3(c)	Role in organisation	
1.3(d)	Phone number	
1.3(e)	E-mail address	
1.3(f)	Postal address	
1.3(g)	Signature (electronic is acceptable)	
1.3(h)	Date	

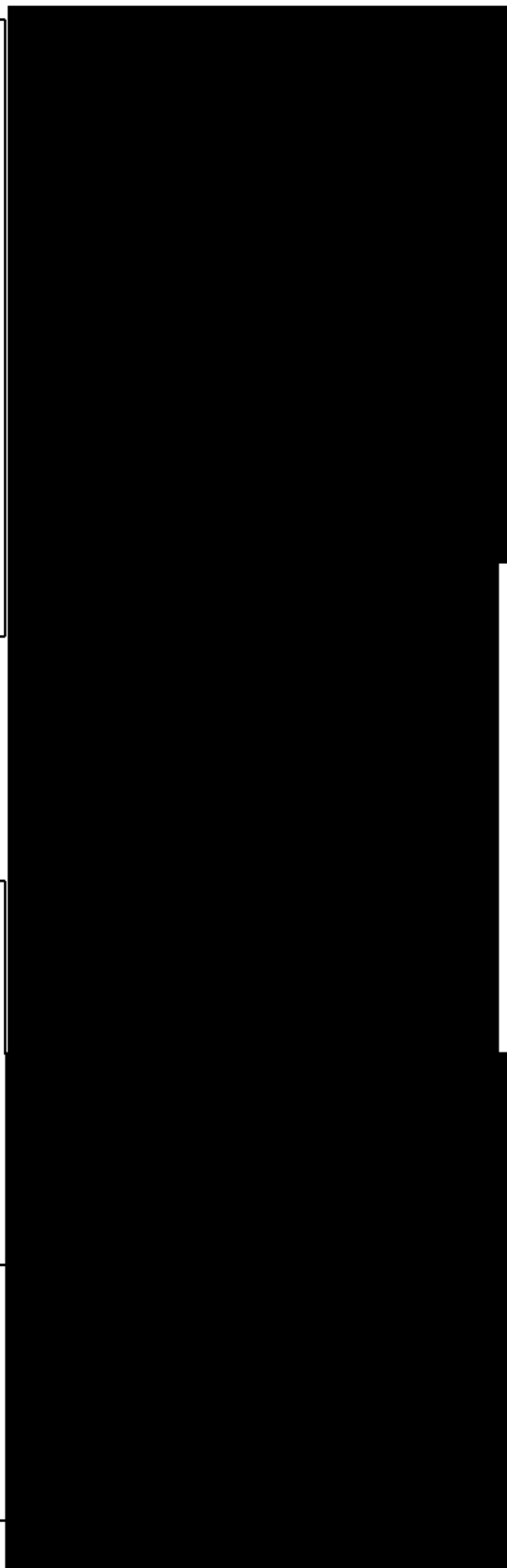
Part 2: Exclusion Grounds

Please answer the following questions in full. Note that every organisation that forms part of your bidding group/consortium, as well as every organisation that is being relied on (including subcontractors being relied on) to meet the selection criteria must complete and submit responses to part 1 and the self-declarations in part 2.

Section 2		Grounds for mandatory exclusion
Question number	Question	Declaration
2.1 (a)	<p>Within the past five years, anywhere in the world, have you or any person who:</p> <ul style="list-style-type: none">• is a member of the supplier's administrative, management or supervisory body or• has powers of representation, decision or control in the supplier⁴,• been convicted of any of the offences within the summary below and listed in full on the webpage?	
	Participation in a criminal organisation.	
	Corruption.	
	Fraud	
	Terrorist offences or offences linked to terrorist activities.	
	Money laundering or terrorist financing.	
	Child labour and other forms of trafficking in human beings.	

⁴see Notes for Completion

2.1(b)	<p>If you have answered yes to any part of question 2.1(a), please provide further details, including:</p> <ul style="list-style-type: none"> ● Date of conviction and the jurisdiction, ● Which of the grounds listed the conviction was for, ● The reasons for conviction, ● The identity of who has been convicted. <p>If the relevant documentation is available electronically please provide:</p> <ul style="list-style-type: none"> ● the web address, ● issuing authority, ● precise reference of the documents.
2.2	<p>If you have answered Yes to any of the points above have measures been taken to demonstrate the reliability of the organisation despite the existence of a relevant ground for exclusion? (Self Cleaning)</p>
2.3 (a)	<p>Regulation 57(3) Has it been established, for your organisation by a judicial or administrative decision having final and binding effect in accordance with the legal provisions of any part of the United Kingdom or the legal provisions of the country in which the organisation is established (if outside the UK), that the organisation is in breach of obligations related to the payment of tax or social security contributions?</p>
2.3 (b)	<p>If you have answered yes to question 2.3(a), please provide further details. Please also confirm you have paid, or have entered into a binding arrangement with a view to paying, the outstanding sum including where applicable any accrued interest and/or fines.</p>



Please Note: The authority reserves the right to use its discretion to exclude a potential supplier where it can demonstrate by any appropriate means that the potential supplier is in breach of its obligations relating to the non-payment of taxes or social security contributions.

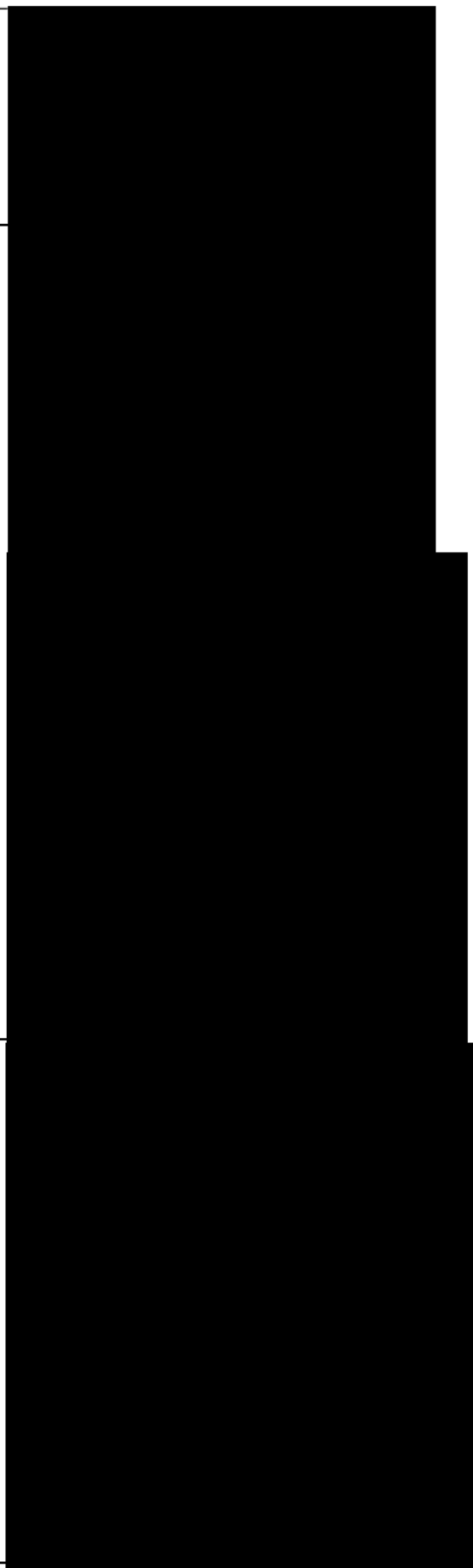
2.4	<p>Confirmation and submission of current registration/approved contractor on the Garland UK authorised contractor network.</p> <p>The roof installers and any such sub-contractors must currently be registered on the Garland UK authorised contractor network.</p> <p><u>THIS IS A MANDATORY REQUIREMENT</u></p>
2.5	<p>Confirmation and submission of current registered membership of the NFRC.</p> <p>The roof installers and any such sub-contractors must currently be registered members of the NFRC.</p> <p><u>THIS IS A MANDATORY REQUIREMENT</u></p>
2.6	<p>Confirmation and submission of current Registered Member of the NFRC Safe2Torch campaign.</p> <p>The roof installers and any such sub-contractors must currently be registered members of the NFRC.</p> <p><u>THIS IS A MANDATORY REQUIREMENT</u></p>
2.7	<p>Do you currently have CHAS Accreditation, and external health and safety accreditation, (Contractors Health and Safety Assessment Scheme) OR an equivalent as mutually recognised under SSIP (Safety Schemes in Procurement)?</p> <p>Accepted certificates:- NHBC, EXOR, SAFE Contractor, SMAS Worksafe, Altius VA, Eurosafe UK, BSI OHSAS – 18001, Safe-T-Cert, FSG-Facilities Services Group & CHAS Accreditation</p> <p><u>THIS IS A MANDATORY REQUIREMENT</u></p>
2.8	<p>Please self-certify whether you already have, or can commit to obtain, prior to the commencement of the contract, the levels of insurance cover indicated below:</p> <ul style="list-style-type: none"> ● Employer’s (Compulsory) Liability Insurance (minimum) £5,000,000 ● Public Liability Insurance (minimum) £5,000,000 ● Professional Indemnity Insurance (minimum) £1,000,000 <p><u>THIS IS A MANDATORY REQUIREMENT</u></p>

	<p>*It is a legal requirement that all companies hold Employer's (Compulsory) Liability Insurance of £5 million as a minimum. Please note this requirement is not applicable to Sole Traders.</p>	
2.9	<p>Do all your proposed employees, and proposed sub-contractors employees have Enhanced DBS (Disclosure and Barring Service). This checking process should of included children and/or adult barred list check.</p> <p><u>THIS IS A MANDATORY REQUIREMENT</u></p>	
2.10	<p>Does your company and your proposed sub-contractors provide yearly Asbestos Awareness Training to your/their employees, appropriate to their role within the Companies, which is in accordance with United Kingdom Asbestos Training Association (UKATA) Category A requirements?</p> <p><u>THIS IS A MANDATORY REQUIREMENT</u></p>	

Section 3	Grounds for Discretionary Exclusion	
The detailed grounds for discretionary exclusion of an organisation are set out on this webpage , ⁵ and should be referred to before completing these questions.		
Question number	Question	Declaration
3.1	Within the past three years, anywhere in the world, have any of the situations summarised below and listed in full on the webpage applied to you?	
3.1(a)	Breach of environmental obligations? To note that environmental law obligations include Health and Safety obligations. See webpage .	
3.1(b)	Breach of social obligations?	
3.1(c)	Breach of labour law obligations?	
3.1(d)	Bankrupt or is the subject of insolvency or winding-up proceedings, where the organisation's assets are being administered by a liquidator or by the court, where it is in an arrangement with creditors, where its business activities are suspended or it is in any analogous situation arising from a similar procedure under the laws and regulations of any State?	
3.1(e)	Guilty of grave professional misconduct?	
3.1(f)	Entered into agreements with other economic operators aimed at distorting competition?	
3.1(g)	Aware of any conflict of interest within the meaning of regulation 24 due to the participation in the procurement procedure?	
3.1(h)	Been involved in the preparation of the procurement procedure?	

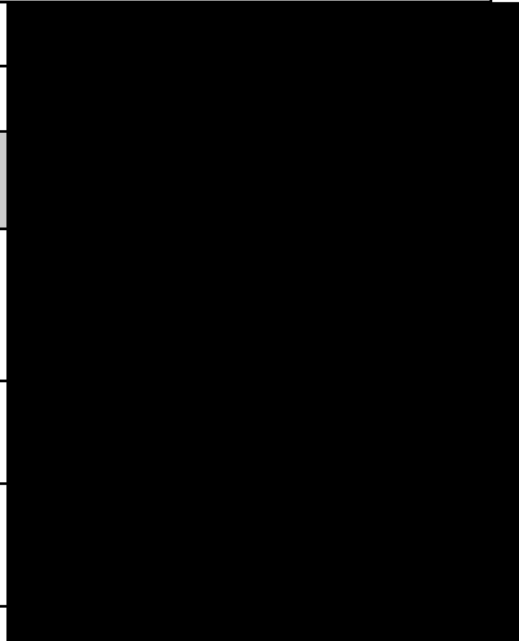
⁵https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/551130/List_of_Mandatory_and_Discretionary_Exclusions.pdf

3.1(i)	Shown significant or persistent deficiencies in the performance of a substantive requirement under a prior public contract, a prior contract with a contracting entity, or a prior concession contract, which led to early termination of that prior contract, damages or other comparable sanctions?
3.1(j)	Please answer the following statements
3.1(j) - (i)	The organisation is guilty of serious misrepresentation in supplying the information required for the verification of the absence of grounds for exclusion or the fulfilment of the selection criteria.
3.1(j) - (ii)	The organisation has withheld such information.
3.1(j) –(iii)	The organisation is not able to submit supporting documents required under regulation 59 of the Public Contracts Regulations 2015.
3.1(j)-(iv)	The organisation has influenced the decision-making process of the contracting authority to obtain confidential information that may confer upon the organisation undue advantages in the procurement procedure, or to negligently provided misleading information that may have a material influence on decisions concerning exclusion, selection or award.
3.2	If you have answered Yes to any of the above, explain what measures been taken to demonstrate the reliability of the organisation despite the existence of a relevant



Part 3: Selection Questions		
Section 4	Economic and Financial Standing	
Question number	Question	Response
4.1	<p>Are you able to provide a copy of your audited accounts for the last two years, if requested?</p> <p>If no, can you provide one of the following: answer with Y/N in the relevant box.</p>	
	(a) A statement of the turnover, Profit and Loss Account/Income Statement, Balance Sheet/Statement of Financial Position and Statement of Cash Flow for the most recent year of trading for this organisation.	
	(b) A statement of the cash flow forecast for the current year and a bank letter outlining the current cash and credit position.	
	(c) Alternative means of demonstrating financial status if any of the above are not available (e.g. forecast of turnover for the current year and a statement of funding provided by the owners and/or the bank, charity accruals accounts or an alternative means of demonstrating financial status).	
4.2	Where we have specified a minimum level of economic and financial standing and/ or a minimum financial threshold within the evaluation criteria for this procurement, please self-certify by answering 'Yes' or 'No' that you meet the requirements set out.	

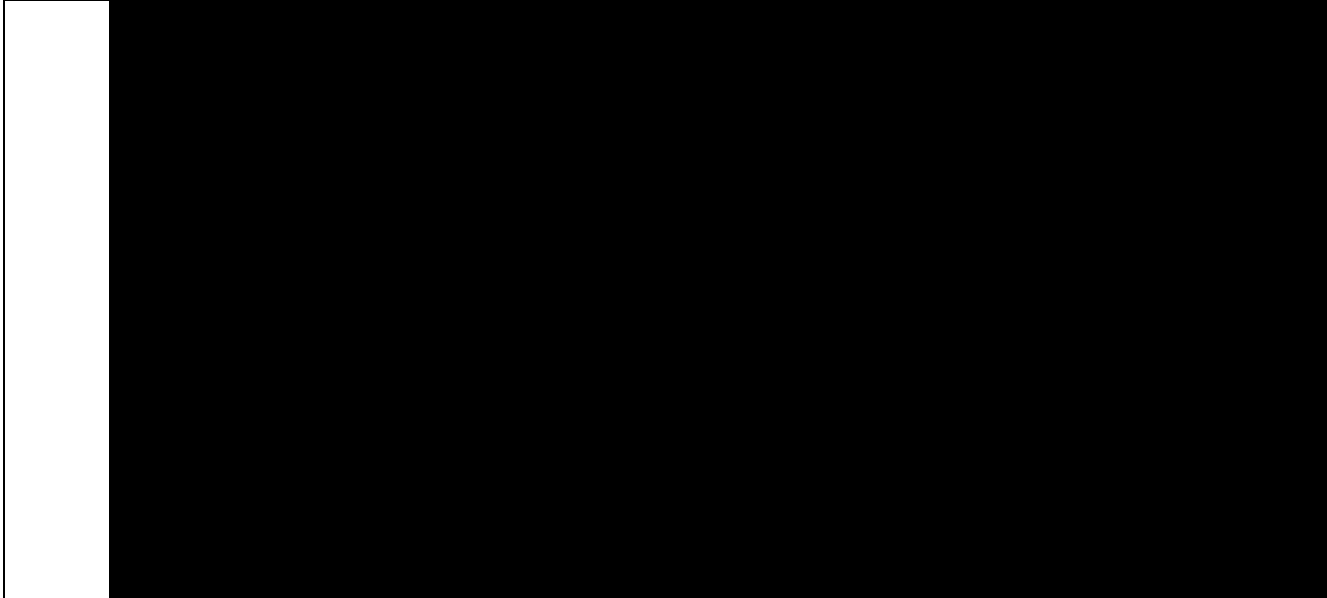
Section 5	If you have indicated in the Selection Questionnaire question 1.2 that you are part of a wider group, please provide further details below:	
Name of Organisation		
Relationship to the Supplier completing these questions		
Question number	Question	
5.1	Are you able to provide parent company accounts if requested to at a later stage?	
5.2	If yes, would the parent company be willing to provide a guarantee if necessary?	
5.3	If no, would you be able to obtain a guarantee elsewhere (e.g. from a bank)?	



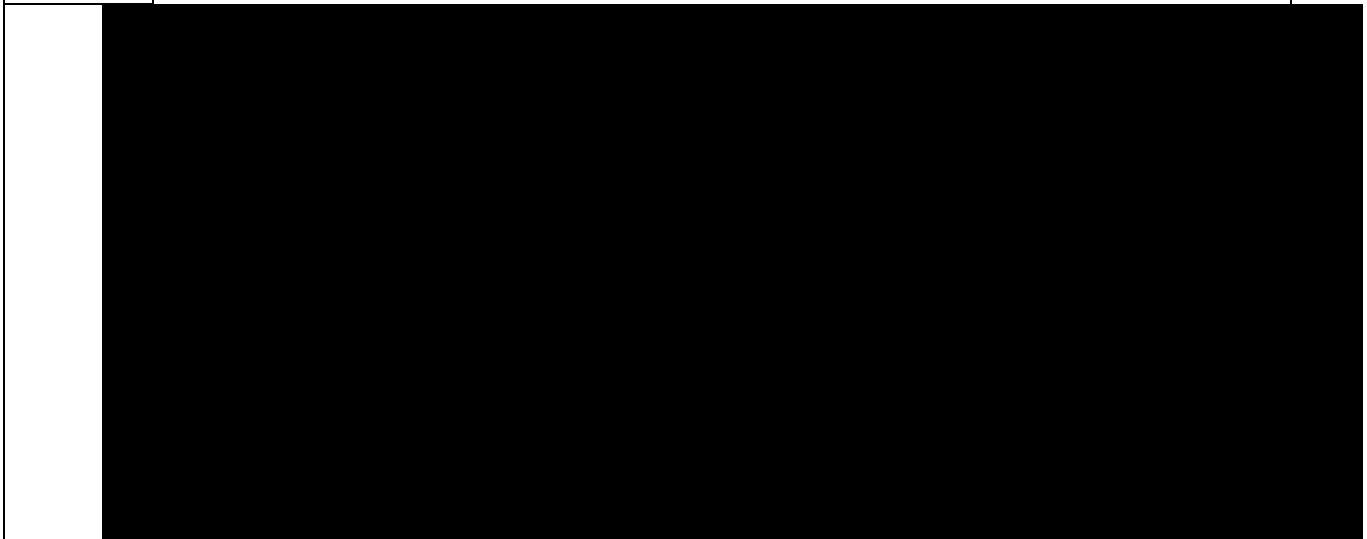
Section 6	Technical and Professional Ability
Question number	Question
6.1	<p>Relevant experience and contract examples</p> <p>Please provide details of up to three contracts, in any combination from either the public or private sector; voluntary, charity or social enterprise (VCSE) that are relevant to our requirement. VCSEs may include samples of grant-funded work. Contracts for supplies or services should have been performed during the past three years. Works contracts may be from the past five years.</p> <p>The named contact provided should be able to provide written evidence to confirm the accuracy of the information provided below.</p> <p>Consortia bids should provide relevant examples of where the consortium has delivered similar requirements. If this is not possible (e.g. the consortium is newly formed or a Special Purpose Vehicle is to be created for this contract) then three separate examples should be provided between the principal member(s) of the proposed consortium or Special Purpose Vehicle (three examples are not required from each member).</p> <p>Where the Supplier is a Special Purpose Vehicle, or a managing agent not intending to be the main provider of the supplies or services, the information requested should be provided in respect of the main intended provider(s) or sub-contractor(s) who will deliver the contract.</p> <p>If you cannot provide examples see question 6.3</p>

	Contract 1	Contract 2	Contract 3
Name of customer organisation			
Point of contact in the organisation			
Position in the customer's organisation			
E-mail address			
Description of contract.			
Contract Start date.			
Contract completion date.			
Estimated contract value			

6.2	<p>Where you intend to sub-contract a proportion of the contract, please demonstrate how you have previously maintained healthy supply chains with your sub-contractor(s).</p> <p>Evidence should include, but is not limited to, details of your supply chain management tracking systems to ensure performance of the contract and including prompt payment or membership of the UK Prompt Payment Code (or equivalent schemes in other countries).</p>
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6.3	<p>If you cannot provide at least one example for questions 6.1, in no more than 500 words please provide an explanation for this e.g. your organisation is a new start-up or you have provided services in the past but not under a contract.</p>
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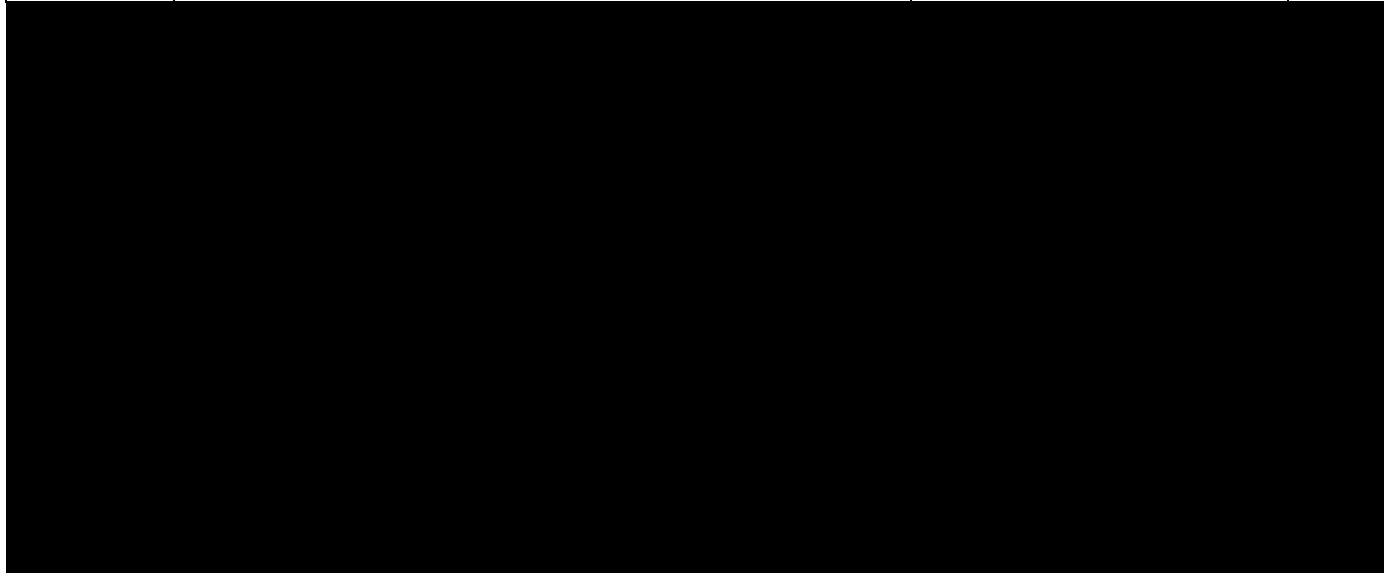
Section 7 Modern Slavery Act 2015: Requirements under Modern Slavery Act 2015		
Question number	Question	Response
7.1	Are you a relevant commercial organisation as defined by section 54 ("Transparency in supply chains etc.") of the Modern Slavery Act 2015 ("the Act")?	
7.2	If you have answered yes to question 7.1 are you compliant with the annual reporting requirements contained within Section 54 of the Act 2015?	

Section 8 Additional Questions including Project Specific Questions		
Suppliers who self-certify that they meet the requirements to these additional questions will be required to provide evidence of this if they are successful at contract award stage.		
Question number	Question	Response
8.1	Skills and Apprentices 4 –	
8.1 (a)	Please confirm if you will be supporting apprenticeships and skills development through this contract.	
8.1 (b)	If yes, can you provide at a later stage documentary evidence to support your commitment to developing and investing in skills, development and apprenticeships to build a more skilled and productive workforce and reducing the risks of supply constraints and increasing labour cost inflation?	
<p>4 Procurement Policy Note 14/15– Supporting Apprenticeships and Skills Through Public Procurement https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/456805/27_08_15_Skills_Apprenticeships_PPN_vfinal.pdf</p>		
8.2	Compliance with equality legislation For organisations working outside of the UK please refer to equivalent legislation in the country that you are located.	
8.2 (a)	In the last three years, has any finding of unlawful discrimination been made against your organisation by an Employment Tribunal, an Employment Appeal Tribunal or any other court (or in comparable proceedings in any jurisdiction other than the UK)?	

8.2 (b)	<p>In the last three years, has your organisation had a complaint upheld following an investigation by the Equality and Human Rights Commission or its predecessors (or a comparable body in any jurisdiction other than the UK), on grounds or alleged unlawful discrimination?</p> <p>If you have answered “yes” to one or both of the questions in this module, please provide, as a separate Appendix, a summary of the nature of the investigation and an explanation of the outcome of the investigation to date.</p> <p>If the investigation upheld the complaint against your organisation, please use the Appendix to explain what action (if any) you have taken to prevent unlawful discrimination from reoccurring.</p> <p>You may be excluded if you are unable to demonstrate to the Authority’s satisfaction that appropriate remedial action has been taken to prevent similar unlawful discrimination reoccurring.</p>	[Redacted]
8.2 (c)	<p>If you use sub-contractors, do you have processes in place to check whether any of the above circumstances apply to these other organisations?</p>	
8.3	<p>8.3 – Environmental Management</p>	
8.3 (a)	<p>Has your organisation been convicted of breaching environmental legislation, or had any notice served upon it, in the last three years by any environmental regulator or authority (including local authority)?</p> <p>If your answer to the this question is “Yes”, please provide details in a separate Appendix of the conviction or notice and details of any remedial action or changes you have made as a result of conviction or notices served.</p> <p>The Authority will not select bidder(s) that have been prosecuted or served notice under environmental legislation in the last 3 years, unless the Authority is satisfied that appropriate remedial action has been taken to prevent future occurrences/breaches.</p>	[Redacted]
8.3 (b)	<p>If you use sub-contractors, do you have processes in place to check whether any of these organisations have been convicted or had a notice served upon them for infringement of environmental legislation?</p>	

8.4	Health & Safety
8.4 (a)	Please self-certify that your organisation has a Health and Safety Policy that complies with current legislative requirements.
8.4 (b)	<p>Has your organisation or any of its Directors or Executive Officers been in receipt of enforcement/remedial orders in relation to the Health and Safety Executive (or equivalent body) in the last 3 years?</p> <p>If your answer to this question was “Yes”, please provide details in a separate Appendix of any enforcement/remedial orders served and give details of any remedial action or changes to procedures you have made as a result.</p> <p>The Authority will exclude bidder(s) that have been in receipt of enforcement/remedial action orders unless the bidder(s) can demonstrate to the Authority’s satisfaction that appropriate remedial action has been taken to prevent future occurrences or breaches.</p>
8.4 (c)	If you use sub-contractors, do you have processes in place to check whether any of the above circumstances apply to these other organisations?
8.5	<p>Safeguarding of adults and children</p> <p>Why do we need to know this? The safeguarding duties placed on public authorities require the Council and its partners to work to the following guidance: “Working together to Safeguard Children: A guide to inter-agency working to safeguard and promote the welfare of children (March 2015)” http://www.safeguardingshropshireschildren.org.uk/scb/</p> <p>“West Midlands Adult Safeguarding Policy & Procedures” https://www.shropshire.gov.uk/media/1462593/wm-adult-safeguarding-policy-and-procedures-working-draft.pdf</p> <p>We need to ensure all companies that work with Shropshire Council are clear about our safeguarding expectations and are committed to meet our expectations. The Council also needs to ensure that your organisation has a good record for safeguarding children and adults</p> <p>For information: our requests for references will include a question relating to your organisation’s record for safeguarding.</p>
8.5 (a)	Do you have a Safeguarding Policy or statement for safeguarding children?

8.5 (b)	As a contractor providing a public service on behalf of Shropshire Council, we expect that you will be familiar and committed to the local safeguarding procedures as prescribed by Shropshire's Safeguarding Children Board (SSCB) and http://www.safeguardingshropshireschildren.org.uk/scb/index.html Shropshire Council's approach to adult protection http://www.shropshire.gov.uk/adultcarer.nsf/open/F54E8A80CF1343BC80257AAF0058F760	
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Contact details and declaration

I declare that to the best of my knowledge the answers submitted and information contained in this complete document are correct and accurate, including parts 1, 2 and part 3.

I declare that, upon request and without delay I will provide the certificates and/or documentary evidence referred to in this document except where this documentation can be accessed by the contracting authority via a national database free of charge or the contracting authority already possesses the documentation.

I understand that the information will be used in the selection process to assess my suitability to participate further in this procurement.

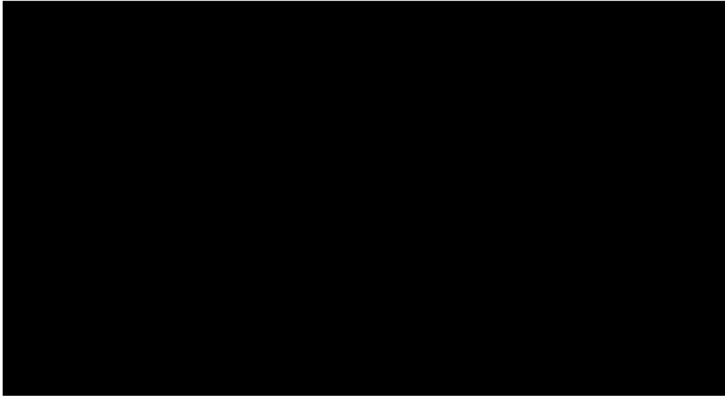
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I am aware of the consequences of serious misrepresentation.



Contact details of those making the declaration

	Response
Contact name	
Name of organisation	
Role in organisation	
Phone number	
E-mail address	
Postal address	



Shropshire Council
Shirehall
Abbey Foregate
Shrewsbury
Shropshire SY2 6ND

Date: 4th September 2024

Dear Sirs

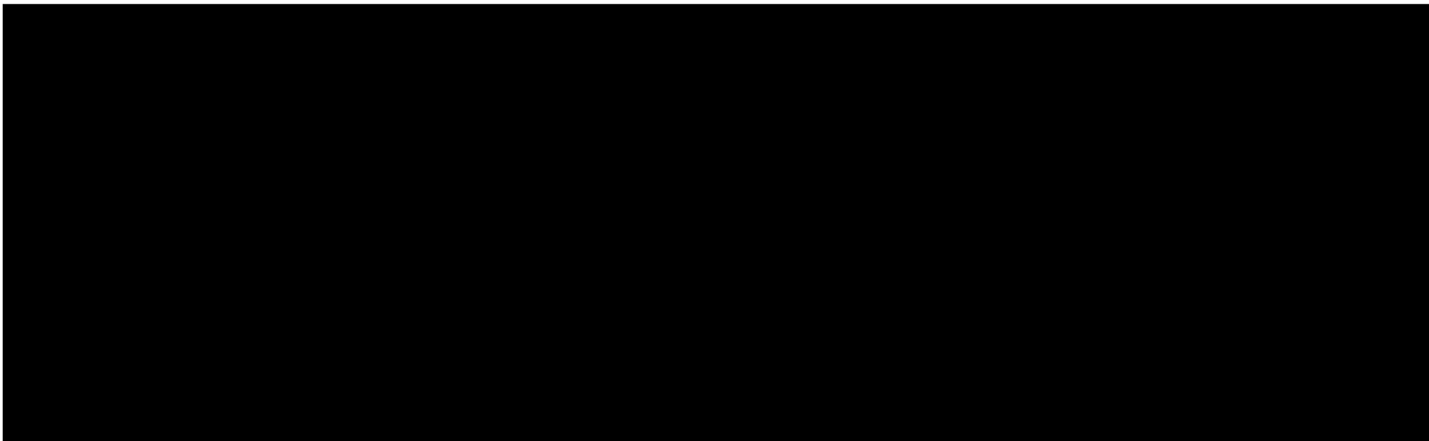
RMCB 050 – Shifnal Primary School – Reroofing Phase 1

SUBJECT TO CONTRACT

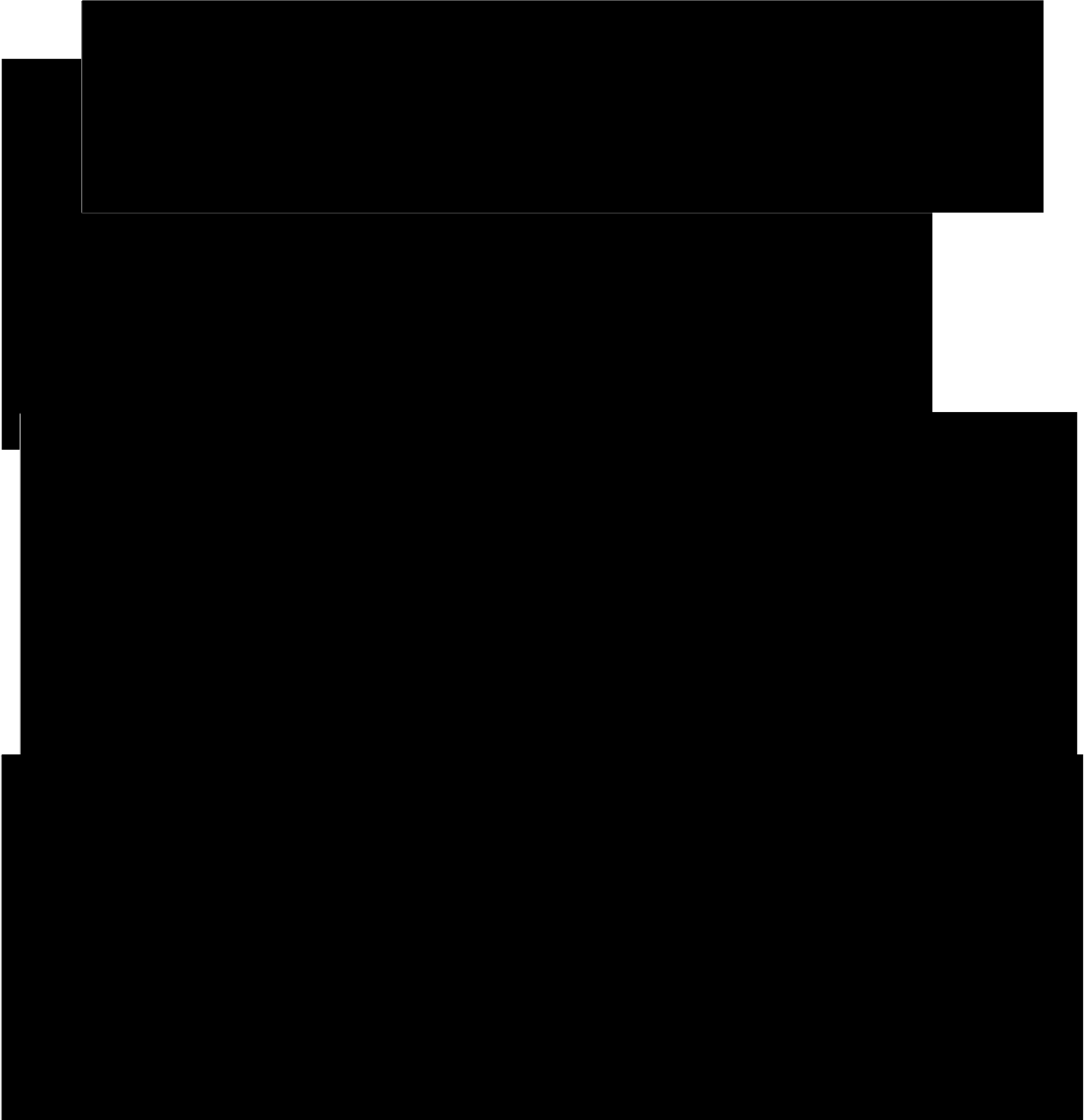
This is an Award Decision Notice pursuant to The Public Contracts Regulations 2015 (the “Regulations”).

We are pleased to inform you that, following the evaluation process, Shropshire Council proposes to accept your offer in relation to the above Contract.

However, this letter is not, at this stage, a communication of Shropshire Council’s formal acceptance of your bid. A mandatory “standstill” period is now in force; this period will end at midnight on 16th July 2024.



We can confirm that your tender received the following scores and ranking:-



We will be in touch with you again at the end of the standstill period.

Y

GB-Shrewsbury: RMCB 050 - Reroofing Phase 1 - Shifnal Primary School

Competitive Contract Award Notice

Associated Parent Notice

CompetitiveContractNotice - GB-Shrewsbury: RMCB 050 - Reroofing Phase 1 - Shifnal Primary School

1. Title: GB-Shrewsbury: RMCB 050 - Reroofing Phase 1 - Shifnal Primary School

2. Awarding Authority:

Shropshire Council

Shirehall, Abbey Foregate, Shrewsbury, SY2 6ND, United Kingdom

Contact: Procurement Manager, Attn: Procurement Team

3. Contract Type: Works

Sub Type: Execution

4. Description: Roof repair and maintenance work. This is an award notice for works consisting of stripping of the existing built up felt roof down to the existing deck, and then laying of new cut to falls insulation and a Garland UK built up felt roof system as per the schedule of works and specification. The works package also includes the replacement of the existing rooflights, fascia, edge trims, hoppers and downpipes all as per the schedule of works and specification document. All works are to be undertaken by competent NFRC members and certified/approved contractor on the Garland UK authorised contractor network to ensure the Garland UK Warranty/guarantee is valid.

All works will conform to good practice and current British Standards and Regulations, including NFRC Safe to Torch.

5. CPV Codes:

45261900 - Roof repair and maintenance work.

6. NUTS Codes :

UKG22 - Shropshire CC

7. Main Site or Location of Works, Main Place of Delivery or Main Place of Performance: Shropshire CC,

8. Reference Attributed by the Awarding Authority: RMCB 050

9. Awarded to:

Is Awardee likely to subcontract?: No Awarded to SME?: Yes

10. Date of Contract Award: 17/09/2024

11. Number of Tenders Received: 6

12. Other Information:

Other Information: The contracting authority considers that this contract may be suitable

for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

Please note, the period of work stated in this notice are provisional and will change subject to discussions with the contractor.

To view this notice, please click here:

<https://www.delta-sourcing.com/delta/viewNotice.html?noticeId=890038209>

TKR-2024920-PRO-27773414

Suitable for VCO: No

Procedure Type:OPEN

Period of Work Start date: 22/09/2024

Period of Work End date: 30/11/2024