



AGENDA

**DATE: 13th June TIME: 3 - 5pm,
VENUE: Microsoft Teams Meeting and in person**

3pm	Welcome	Co-Chair
3:10pm	Social Care Story – Polly Chapman Senior Social Worker Social care Story – Becky Popsys	Polly Chapman Becky Popsys
3:30pm	Commissioning Team Restructure	Laura Tyler
3:50pm	How are Making it Real Board and the Quality Improvement and Service Development Board going to work together?	Sue Gerrard
4:10pm	Is there any work has taken place in response to the ADASS report Time to Act? <u>A Time to Act: A Roadmap for Supporting Care and Support Reform in England.</u>	Sue Gerrard
4:30pm	Updates Expert By Experience Guidance Co-production Framework Payment Plan Terms of Reference update	Rachel + Experts Sophie Sophie Rachel
4:45pm	Any Other Business Co-production opportunities Vote for new co-chairs SCIE Co- production week events	All Sophie Sophie & Rachel Sophie & Rachel

Next Board meeting: 28th August 3 – 5 Shrewsbury room & Teams option



Making it Real (MiR) Shropshire

DATE: 13.6.24

TIME:3.00- 5.00

VENUE: Shrewsbury Room and Microsoft Teams Meeting

MINUTES

<p>Attended - Simon Jones - Councillor – Co-Chair Jane Garner – Co-Chair, Expert By Experience Sophie Davies – Making It Real Coordinator Laura Tyler – Assistant Director Joint Commissioning Lisa Middleton – Place and Personalisation Team manager Sarah Thomas - PACC Bernise Tasker – Social Care Practitioner, Mental health Team Sue Gerrard - Expert By Experience Fiona Williams – Mental Health Team Manager Natalie Mc Fall – manager assistant Director Tamsin Waterhouse – Principle Social Worker Katie Stone- Expert By Experience Ted Goodman – Expert By Experience Sam Bowen – Social worker Care management Polly Chapman- Senior Social Worker Chris Smith – Expert By Experience (Visiting) Hannah Burton – Student Social Worker Becky Popsys – Social Worker Care Management Team Pip Long - Commissioning Officer Autism Jo – Expert By Experience (Visiting) Rachel Woods – Making It Real Coordinator</p> <p>The meeting was chaired by Cllr Simon Jones</p>	
<p>Apologies Tanya Miles – Executive Director for People Directorate Julie Mellor – Taking Part Rich Amos- Expert By Experience Margarete Davies – Care Support team Manager Stewart Smith – Personalisation Development Officer Gaynor Kelly – Teare- Senior Social Worker</p>	

<p>Social Care Stories – Polly Chapman and Becky Popsys shared about some cases they had been working on.</p>	<p>Polly Chapman Becky Popsys</p>
<p>Commissioning Team Restructure The Restructure resulted from the Price Waterhouse Cooper Review.</p> <p>The Commissioning team will be managed overall by Lesley Brown, using a Start Well; Live Well; and Age Well Commissioning Model.</p> <p>Commissioning Managers: Louise Forbes plus two to be recruited. 6.5 other full-time roles within the team. Strategy and Planning Manager: Abigail Butters. Co -Production Lead: Sophie Davies, reporting to Abby. Sophie’s job will include looking at the Partnership Boards; looking at co -production across the Council; how to evidence co-production across the council; pulling together a wider pool of experts; and the feedback loop. Commissioning Support Officer: working with Sophie</p> <p>New structure should be fully in place by November.</p> <p>In response to questions: Sophie will change role from the 1st July Rachel’s role will change to a Commissioning Support Officer during the transition period. The Preparing for Adulthood team will remain.</p> <p>The Partnership Boards and the Making It Real Board will be supported by the new Commissioning Support Officers. Sophie will be supporting the boards to work together.</p>	<p>Laura Tyler</p>
<p>How are Making it Real Board (MiR Board) and the Quality Improvement and Service Development Board (QISD Board) going to work together? This question was asked at the last meeting but Tamsin was unable to be there, so it is being asked again. The overall function of the QISD Board is to bring into one place feedback and insight into service quality across adult social care. To identify areas to investigate further; and to look at service improvement. Sue Gerrard has been attending on behalf of the MiR Board. The QISDB will meet every 3 months and the MiR Board meets every other month. That makes linking up difficult. The board is in its infancy and things will develop and change over time. A general discussion followed. Key points:</p>	<p>Sue Gerrard Tamsin Waterhouse</p>

<ul style="list-style-type: none"> • Concerns that the MiR Board weren't consulted about representation. • Should PACC (Parent and Carer Council) and Taking Part be represented on the new board? • In the spirit of co-production, these decisions should have been made jointly or at least discussed. Even if that joint decision was that the QISD Board should be an internal board. <p>If there are issues about transparency, not co-producing and information not getting through, Laura is happy for the experts to challenge her on that.</p>	
<p>Has There been any work done by the Council on the ADASS report <i>Time To Act</i>?</p> <p>The report was about the direction of travel for adult social care. There were 10 points made within the report. It is felt that Shropshire Council are working towards improvement in most of these areas, but they haven't always been directly cited as coming from <i>Time To Act</i> report.</p> <p>Many people (both Experts and staff) felt they didn't have a clear understanding of the structure and current workings of Adult Social Care within Shropshire Council.</p> <p>Adult Social Care is so broad that it would be helpful for the MiR Board to suggest areas to focus on so updates are meaningful.</p> <p>Would it be useful to have a briefing document to explain the background when a new issue is brought to the Board?</p>	Sue Gerrard
<p>Co Production Framework To be signed off by Directors on 18 June to be signed off.</p> <p>Payment Policy This is with Finance to check over. Sophie will chase that up and keep people updated.</p> <p>Terms Of Reference Some things to clarify: Do we need an annual Making It Real report? It was suggested to change it to an Annual Reflection that was one page long and celebrated our achievements.</p> <p>Local Account It won't be the responsibility of Making It Real in the future. If they are happy with the layout it will move to the Strategic planning and Strategy manager. It is important that it is co-produced.</p> <p>It was agreed to take out the point about delegating people to positions. It will just be the Co-chair that is appointed by the Board.</p>	<p>Sophie Davies</p> <p>Rachel Woods</p>

<p>People will be taken off the Board if they don't respond to emails for a year. This will be back dated. Emails will be sent to those on the mailing list.</p> <p>Experts By Experience Guidance This will be circulated for final comments as there were no strong objections to any of it.</p>	
<p>Date of next meeting – 28.09.24 3.00 – 5.00 Shrewsbury Room and on Teams.</p>	

ACTION PLAN

Date	Objective	Suggested by	Action	BY whom	Date to be completed
13.06.24			To contact people who have not responded to a Making It Real email for a year to see if they are still interested in being on the Board.	Rachel	28.08.24
13.6.24			Amend and finalise Terms Of Reference	Rachel	28.08.24
13.6.24			In the future The Local Account will no longer to be the responsibility of Making It Real but to be handed over to Abigail Butters the new Strategic Planning and Strategy Manager		
13.6.24			To decide how we as a Board can be better informed about	Experts By Experience	28.08.24

			<p>Adult Social Care.</p> <p>six monthly reports or newsletters?</p> <p>Tamsin could do a training session about the structure of Adult Social Care.</p> <p>Experts to decide what would be most helpful.</p>		
13.6.24			<p>Questions that need addressing about The Quality Improvement Service Development Board:</p> <p>How is the feedback loop going to work?</p> <p>How is the advanced information about the agenda for the QISDB going to be given to the MIR Board?</p> <p>Who is the best person to attend from the Making It Real Board?</p> <p>Can this change according to the agenda and people's areas of expertise?</p> <p>Look at the timings of both boards so they align better?</p> <p>How is the QISDB going to report back to MIR?</p>	Tamsin Making It Real Board	28.08.24

13.6.24			How do we embed the Co-production Framework into the work of the council? To be discussed at the next MIR Board		28.08.24
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