

SHROPSHIRE COUNCIL

SCHOOL APPEAL TIMESCALES 2024

Appeals for Secondary Transfer into Year 7 and Reception Intake received by the closing date are normally held during May, June, and July each year. The timescales for Secondary Transfer and Reception Intake for September 2024 will be as follows; -

PLEASE NOTE:

**Different rules may apply to Academies, who are their own Admission Authority.
If in doubt, please contact the Academy directly to clarify their admission arrangements.**

	Secondary Schools	Primary Schools
Allocation Day – the day letters are sent out informing parents of which school they have been allocated a place.	1 March 2024	16 April 2024
Review Applicants informed of results	15 March 2024	10 May 2024
Deadline for appeal applications.	12 April 2024	24 May 2024
Deadline for appeals to be heard.	17 June 2023	15 July 2023
Appeals will be heard between:	May and June 2024	June and July 2024

Appeals lodged after these dates (late applications) will generally be heard within 30 school days of the appeal being lodged. Appeals in respect of in-year applications will be heard within 30 school days of receipt.

If you decide to request an appeal after 27 June, it may not be possible to offer an appeal date before the end of the summer term. Appeals are not held in the school holidays.

Appellants (the person/s lodging an appeal) will receive notification of the date, time and venue of the Appeals Panel appointed to hear their appeal at least 10 school days before the hearing.

Appellants and the admission authority must provide the clerk to the appeals panel with any documents they wish to submit to the panel no later than 6 working days before the appeals hearing.

The clerk to the panel will send to the panel, the appellants, and the admission authority all the documentary evidence to be considered at the hearing at least 5 working days before the hearing.

After the Appeal Hearing you will normally be notified of the Panel's decision in writing, no later than 5 working days of the hearings being completed. Decisions of Appeals Panels are final and binding on both the Admission Authority and the school.

For further information contact:

The Clerk to the Education Appeals Panel
c/o Legal & Democratic Services
Shirehall, Abbey Foregate
SHREWSBURY, SY2 6ND

☎ 01743 257716

✉ linda.jeavons@shropshire.gov.uk