

APPEAL AGAINST ALLOCATION TO EDUCATION IN SHROPSHIRE

Please complete this form and either email to school-admissions@shropshire.gov.uk or post to School Admissions, The Guildhall, Frankwell, SHREWSBURY SY3 8HQ

Full name of child: _____

Date of Birth: - (DD/MM/YY): ____/____/____ 3. Gender: **Male** **Female**
(Please circle the appropriate response)

Name of Parent/Carer - (Mr/Mrs/Miss/Ms):

Present family address:

Post Code: _____

If moving into area - please state new address:

Post Code: _____

(Please provide a copy of your solicitor's letter confirming purchase/completion date of your new property or a copy of rental agreement along with confirmation where applicable that your previous property has been sold)

Email address: _____

Contact telephone number(s) with full code(s): Home: _____

Mobile: _____ Work: _____

School presently attending or school last attended

Date attendance ceased: _____

Does your child have a EHCP? **Yes** **No**
(Please circle the appropriate response)

If **Yes**, please give Education Authority which has provided that EHCP:

Is your child in public care as a 'looked-after child' or previously 'looked after'?

Yes **No** (Please circle the appropriate response)

School(s) preferred:

1st _____

2nd _____

3rd _____

4th _____

Does your child have a sibling attending any of the preferred schools?

If so, please give details of their name and date of birth: _____

Appeal hearings may take up to 40 school days to arrange. The Clerk to the Appeal Panel is normally obliged to give parents/carers 10 school days' notice of the date of an appeal hearing. If parents/carers are prepared to waive the normal period of notice, it **may** be possible to arrange an earlier appeal. Please note that Appeals take place in term time only.

Do you wish to waive the normal 10 school days' notice period? **Yes** **No**
(Please circle the appropriate response)

At a later date the Clerk to the Appeal Panel, will send you a notice of the Appeal Panel's hearing, together with a copy of the Authority's response. At that stage you will be asked whether you wish to attend the hearing, with or without a representative. You will be able to submit additional information to the panel up to 6 working days before the hearing.

Please state below clearly your reasons for this appeal.

(If you require further space, please continue on a separate piece of paper)

Signature of Parent/Carer:

Date:

Information on this statement may be shared with your child's previous school and school which is being requested.