**Food Hygiene Rating Scheme Request for a Rescore Visit**

**Notes for businesses**

As the food business operator of the establishment, you have a right to request a visit for the purposes of re-scoring if you have taken action to rectify the non-compliances identified at the time of inspection.

You can make one request for a rescore visit per each planned statutory inspection by the local authority and you can make this at any time after the statutory inspection provided that you have made the required improvements.

You must provide details of the improvements made with your request, including supporting evidence where appropriate.

If the local authority considers that you have provided sufficient evidence that the required improvements have been made, and the current fee of £310.00 has been provided, the local authority will conduct a further unannounced inspection of your business within 3 months of payment.

To make a card payment please contact **Tel: 0345 678 9067**.

The local authority officer will give you a ‘new’ score based on the level of compliance that is found at the time of the rescore visit - you should be aware that this score could go up, down or remain the same.

Please use the form below and return it to the address at the bottom of the page.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Food business operator: | | Click or tap here to enter text. | | |
| Business name: | | Click or tap here to enter text. | | |
| Business address:  (including postcode) | | Click or tap here to enter text. | | |
| Business Tel: | Click or tap here to enter text. | | Business email: | Click or tap here to enter text. |
| Date of inspection: | Click or tap to enter a date. | | Score given: | Click or tap here to enter text. |

Please describe the remedial action you have taken with reference to the issues identified in the inspection letter/report provided to you by your local authority with your score:

|  |  |
| --- | --- |
| **Compliance with food hygiene and safety procedures** | Click or tap here to enter text. |
| **Compliance with structural requirements** | Click or tap here to enter text. |
| **Confidence in**  **management/control  procedures** | Click or tap here to enter text. |

|  |  |
| --- | --- |
| Signed | Click or tap here to enter text. |
| Print Name | Click or tap here to enter text. |
| Position | Click or tap here to enter text. |
| Date | Click or tap to enter a date. |

Once completed, please return this form by email to: [food@shropshire.gov.uk](mailto:food@shropshire.gov.uk) **Alternatively the postal address is:** FAO: Principal Officer for Food, Health Protection Team, Shropshire Council, Guildhall, Frankwell Quay, Shrewsbury, SY3 8HQ.