



Making it Real Shropshire Board

Thursday 15th September 2022 ,1.30 – 3.30pm, Microsoft Teams

AGENDA

1.30	<p>Apologies: Rich Amos, Lisa Jones, Natalie McFall, Claire Mobberley</p> <p>Attending: Tanya Miles, Julie Mellor, Liz Floredine, Kate Manning, Jane Garner, Simon P Jones, Laura Tyler, Emma Louise Jansen</p> <p>No response: Zara Bowden, Sarah Thomas, Katie Stone, Beth McDowall, Fiona Williams, Gaynor Kelly Teare, Ted Goodman, Stewart Smith</p>	Sophie
1.35 <i>5 mins</i>	Local Account	Sophie
1.40 <i>15 mins</i>	Terms of Reference and Introduction papers	Sophie
1.55 <i>10 mins</i>	<p>Working Groups feedback</p> <ul style="list-style-type: none"> • Web page & Comms Group • Feedback Group 	Sophie
2.05 <i>10 mins</i>	Feedback from Tanya about Feedback mechanism (MiR Advisory group summary and Proposal for change)	Jane G
2.15 <i>10 mins</i>	Public Involvement Policy	Cllr Simon Jones
2.25	<ol style="list-style-type: none"> 1. The current state of Adult Social Care – staffing and discharges from hospital how things are happening in September and beyond 2. An update on progress with adult social care and health starting to talk to each other and working together generally now we have the combined ICS/ICB 3. Information from the Council on any particular issues we can expect to come up over the winter for adult social care and if they have any innovative ideas on ways to help... eg working with voluntary sector, adopting new shortcuts to ease the backlog 	Jane G / Laura Tyler
3.25	AOB	ALL

*The times are just a guide and may be subject to change

Making it Real Shropshire Board (MiR board)

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MINUTES

<p>Attendees: Simon P Jones – Co-chair (SJ) Jane Garner – co-chair (JG), Tanya Miles (TM), Julie Mellor (JM), Laura Tyler (LT), Emma Louise Jansen (ELJ); Katie Stone (KS), Ted Goodman (TG), Brian Rapson (BR), Sophie Davies (SD)</p> <p>Apologies: Rich Amos, Lisa Jones, Natalie McFall, Claire Mobberley; Fiona Williams; Stewart Smith; Liz Floredine, Kate Manning</p> <p>No response: Zara Bowden (PACC), Sarah Thomas (PACC), Beth McDowall (Expert by Experience), Gaynor Kelly Teare (Shropshire Council)</p>
<p>Previous minutes and action plan Both agreed and signed off</p>
<p>Local Account SD explain the Local Account and how the Board can assist with articles. LT explained how really important this document is, it is about what the council are doing, how their doing it, what impact they are making, and the importance of the evidence and that the data and information is really open and transparent. It is one of the key documents that's CQC will look at when they come and inspection the council.</p>
<p>Terms of Reference and Introduction papers Terms of reference signed off by TM and LT.</p> <p>SD talked through where the introduction has been born from. Explain a small group of people who aren't part of MiR will 'test' the document to see if it's fit for purpose and feedback to SD. Ask all board members to vote on preferred design if haven't done already.</p>
<p>Working Groups feedback</p> <ul style="list-style-type: none">• Web page & Comms Group SD updated the board on the work being done on the new webpage and will be live by October the 31st October at the latest. Explained the webpage will be organic and growing all the time. Put KS mind at ease over the pages becoming out of date quickly and how reactive the web team are at present. Mailing list has been created and just fine tweaks being performed on it. This should be live in the next couple of weeks.• Feedback Group SD explained why the Advisory group will not be restarted due to lack of attendance. And explain the group are looking at more creative ways to gather feedback from the general public.
<p>Feedback from Tanya about Feedback mechanism (MiR Advisory group summary and Proposal for change)</p> <p>TM fed back her thoughts and suggestion in regard to the proposal (Proposal attached for information) All enquiries made to MiR board to go through TM's office and a formal response will be generated and fed back to the Board.</p> <p>Informed the board of the development of Shropshire Local and having MiR interconnected with Shropshire Local and having a presence of Making it Real on the bus</p>

and within the hubs

Public Involvement Policy

LT and TM explained the importance of having a Public Involvement Policy that spans the whole of the council and the ICS, rather than just a policy for Making it Real. Task and Finish group to be created with representatives from all Adult Social Care Boards and ICS representatives.

4. The current state of Adult Social Care – staffing and discharges from hospital how things are happening in September and beyond
5. An update on progress with adult social care and health starting to talk to each other and working together generally now we have the combined ICS/ICB
6. Information from the Council on any particular issues we can expect to come up over the winter for adult social care and if they have any innovative ideas on ways to help... eg working with voluntary sector, adopting new shortcuts to ease the backlog

LT responded to all the above questions, please see attached presentation.

AOB

LT Thanked all the experts by Experience that were involved with recruitment process for service managers

Next Board meeting Friday 18th November 1.30 – 3.30pm

Action plan – September 2022

Date	Action	BY whom	Date to be completed	Comments
15.09.22	Sophie to send out link to LA and article around MiR	Sophie	21.09.22	
15.09.22	SD to upload ToR to webpage	Sophie	21.09.22	
15.09.22	Invite Rachel Robinson to future board meeting	Sophie	3.10.22	
15.09.22	Invite Tamsin Waterhouse to sit on the Making it Real Board.	Sophie	3.10.22	
15.09.22	contact the Communication team to arrange a marketing package to help with the launch of the web page	Sophie	10.10.22	
15.09.22	Task and Finish group for Public Involvement Policy to arranged	Laura Tyler	ASAP	
20.06.22	Sophie to contact Margarete Davies regarding the 'Grand Tour of Shropshire' Identifying local groups in the area.	Sophie	15.09.22	Outstanding
20.06.22	Invite Maria from comms to a board meeting to discuss putting together a communication plan	Sophie	15.09.22	Sophie to invite Maria to the web page and comms meeting once we have things to share
20.06.22	Timeline of the history of Making it Real Shropshire	Stewart Smith/ Katie Stone	15.09.22	Ongoing
20.06.22	Sophie to provide a template for all board members to write their short Bio's	Sophie	ASAP	Ongoing
22.04.22	Lisa J to pull together diagram of engagement for LA.	Lisa		Ongoing – Larger piece of working underway.
22.04.22	What are the different models of working with and supporting people with lived experience used by other boards?	?		Ongoing – Please see above comment
	CLOSED/COMPLETED			
22.04.22	Sophie to look at dates and times for future board meetings	Sophie	ASAP	Completed
22.04.22	Sophie to create and send out an expression of Interest form for co-chair	Sophie	ASAP	Completed
22.04.22	Feedback regarding the JD to Sophie	All		Completed
22.04.22	Short report on what Making it Real has done in the past – Topics and outcomes	Stewart		SS presented at the Board 20.06.22
22.04.22	Circulate Pause and Reflet Report	Sophie		Completed
22.04.22	Sophie to create an action plan – using traffic light method	Sophie	ASAP	Completed
22.04.22	Sophie to look at setting up working groups and task & finish groups to work on key tasks and papers, and circulate with the board	Sophie	ASAP	Completed
22.04.22	Laura to collate some of the national changes, give a brief description of these areas for the board to decide which areas they want to focus on.	Laura T		LT presented at the Board 20.06.22