

Shropshire Libraries Acceptable Computer and Network Use Policy

Use of the People's Network computers and networks are free of charge to library members. Charges apply to non-library members.

Where available the Wi-Fi networks are open unfiltered public networks provided for use in Shropshire Library premises only.

Users must treat staff, customers and other online users with courtesy and respect at all times. Staff will attempt to rectify technical problems as soon as possible; Shropshire Council is not responsible for any hardware or software failure, or for any data lost as a result of any such problem. Although staff can provide general information about the Wi-Fi service, you are responsible for the configuration, virus protection and use of your own equipment.

If the provisions of this policy are not followed and after a warning from staff you are still in breach of the policy, computer access will be immediately withdrawn for a specified period. Further action will be taken if deemed necessary.

Access

Young people under the age of 16 should have the consent of a parent or carer to use the computers. Children under 8 must be accompanied by an adult.

Library Computers

Only log-on using your own personal Library membership number and PIN. Do not allow others, including members of your family, to use your details.

Maximum use is 2 hours per day or less during busy periods.

If you book a session and you are more than ten minutes late the booking will lapse.

Wi-Fi network

Access is restricted to a maximum 1 gigabyte data download allowance in a 24 hour period.

Use

Library computers and Wi-Fi networks should be used for information, recreation and educational purposes only.

You must not use the Internet and email for deliberately searching, sending or receiving any material which is illegal, obscene, offensive, abusive or intolerant, or in breach of confidence, copyright, privacy or any other rights. Routine checks are carried out to ensure the Internet is used appropriately.

A filter system is used on the library computers which restricts access to websites that are inappropriate and/or offensive. If you feel that the website you wish to access should not be restricted, please inform one of the staff. If necessary your concerns may be discussed away from the public area.

If you transmit personal or private information, credit card or bank details, the Council takes no responsibility for any consequences. The Wi-Fi networks are not secured and other users may be able to see information you are accessing or sending.

Do not add, alter or delete any settings or programs on library computers. Do not damage the computer hardware.

Due to licensing restrictions you must not view simultaneous (live) TV broadcasts or download or watch BBC programmes on demand, including catch up TV, on BBC iPlayer.

Printing and saving information

Observe intellectual property rights and comply with copyright laws when saving information or printing from the library computers; all pages printed must be paid for.

Any data saved, copied or downloaded onto portable devices or removable media, e.g. memory sticks, is done at the owners risk.

Any data saved onto the library computer hard drives is automatically deleted at the end of each session.