

How to log into your account to view an application outcome

You can view the outcome of an application after allocation day by logging back into the account you made the application from. To do this log in via our website or using the below link

<https://ems.shropshire.gov.uk/SynergyWeb/Enquiries/Citizen/citizen.aspx/admissions>

Apply for a School Place

You must be signed in as a Citizen in order to apply for a school place. Please sign in or sign up

Sign In or Create Account

Click on the button to log in

Sign In

Sign in or create an account with us.

Enter your username

Next

Back

Create Account

Type in your username (this will be the e-mail address used when creating your account) and click next

Sign in

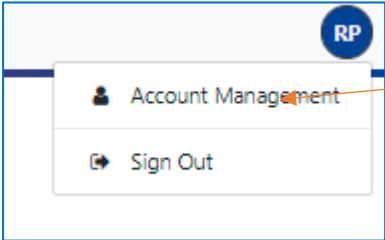
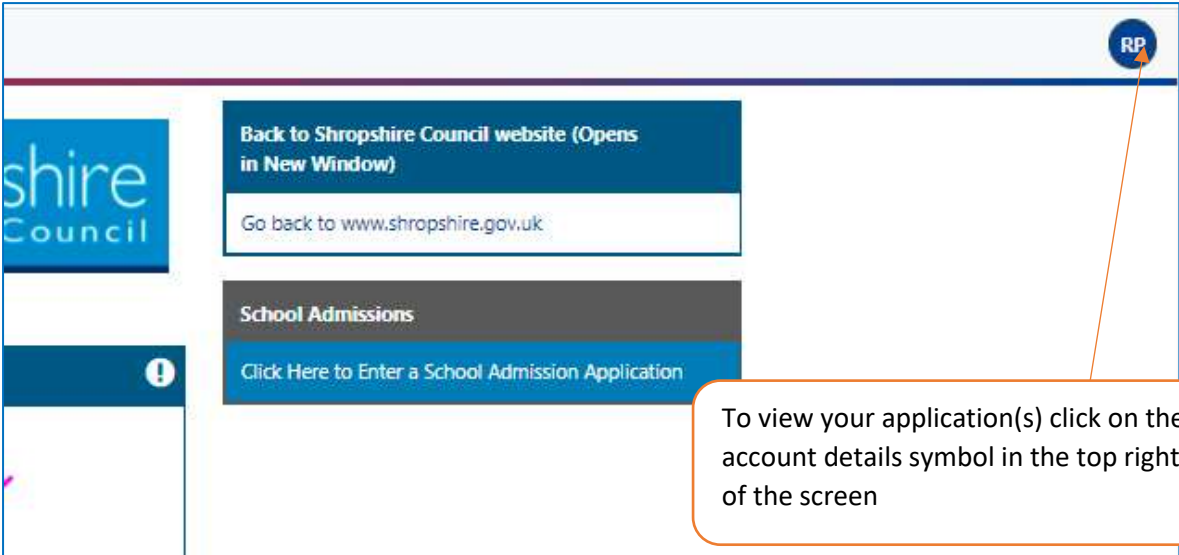
Enter your password

Sign In

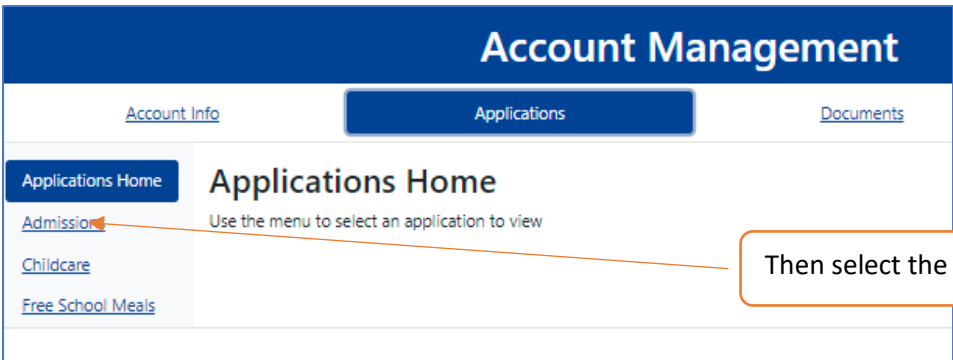
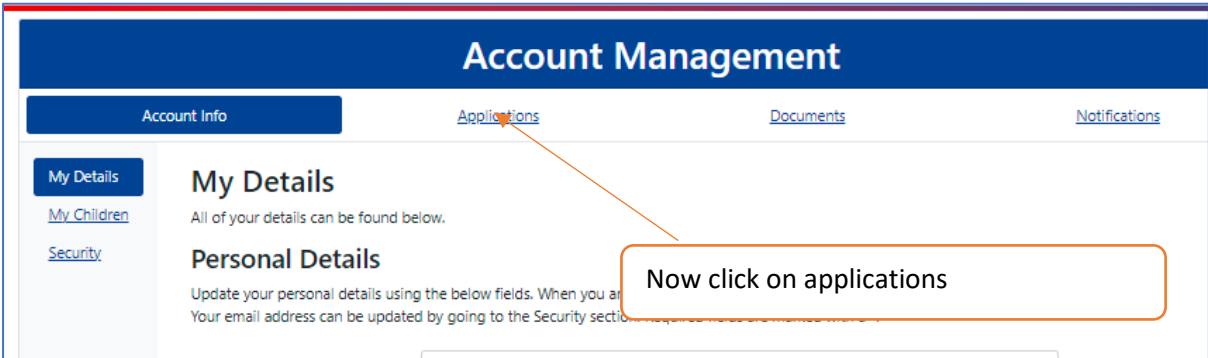
Change User **Forgot Password**

Enter your password and click sign in

If you can't remember your password, click forgot password to generate a token to reset it



Then select account management



You will now be able to see any applications you have made, and for applicable applications it will say outcome available

The screenshot shows the 'Admissions Management' interface. At the top, there are tabs for 'Accounts', 'Documents', and 'Notifications'. The main heading is 'Admissions', with a sub-heading: 'All of your admissions applications are listed below. You may continue an existing application from where you left off, unsubmit an existing application which hasn't yet been processed by the Local Authority, or respond to completed applications.'

Below this is a 'Key of actions' box containing icons for 'View', 'Unsubmit', 'Edit', 'Respond', and 'Delete'. Below the key of actions is a table with the following columns: 'Date Started', 'Child', 'Round', 'Preferences', and 'Status'. The table contains one row of data:

Date Started	Child	Round	Preferences	Status
08/07/2021	Test Child	Transfer To Secondary 2022/23	1st - Belvidere School 2nd - Meole Brace School 3rd - The Priory School	Outcome Available

An orange arrow points from the text box above to the 'Respond' icon in the key of actions. Another orange arrow points from the text box above to the 'Outcome Available' status in the table. A third orange arrow points from the text box below to a small grey square icon at the end of the table row.

Click on the grey square to view the outcome

Application Review

The screenshot shows the 'Application Review' page. At the top right, there is a blue header with the text 'Offer Summary'. Below this, the text reads: 'The outcome of your application is detailed below:'

- 1st - Belvidere School - Unfortunately We Have Been Unable To Offer You This Preference
- 2nd - Meole Brace School - We Are Pleased To Offer You This School.
- 3rd - The Priory School - No Longer Required As You Have Been Offered A Higher Preference.

At the bottom of the page, there is a blue header with the text 'Applicant Details'.

An orange arrow points from the text box below to the second bullet point in the list.

At the top of the application the results for your preferences will be displayed indicating which school your child has been offered a place at